

## **EAST HOATHLY with HALLAND PARISH COUNCIL**

Minutes of the meeting of the full council held on Monday 23<sup>rd</sup> July, 2018 at 7 pm at the Village Hall, Church Marks Lane, East Hoathly.

Present: Cllr. David Vaughan (chairman), Cllr. Susan Cole, Cllr. Quinta Deane, Cllr. Diane Knill, Cllr. Chris Magness, Cllr. Tony Pope and Cllr. Jonathan Ritchie.

In attendance: County Cllr. Nick Bennett, Malcolm Ramsden (clerk) and three members of the public.

### **AGENDA**

*At the opening of the meeting chairman expressed his thanks to John Deane for his contribution to, and his work with, the Council.*

#### **1. PUBLIC PARTICIPATION**

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and press are also welcome to stay and observe the rest of the meeting.

*A number of issues were raised by members of the public including contact details for the clerk, rooms being available at Crockstead for public meetings, Halland footpath widths and speed restrictions, zebra crossings and pavement extensions also in Halland.*

*County Cllr. Bennett explained the relevant traffic regulations and the short and long term effect of imposing and reducing speed restrictions, commenting that changes to speed limits have caused resident opinion to split communities. A traffic flow data survey would allow County Highways to determine the priority for funding any speed restriction changes with necessary police consent. Other comments included the effectiveness of 'Speedwatch' initiatives and Kent County Council approach to the issue of speeding at Pembury.*

*Mention was made of the Wealden draft Local Plan and 'windfall' numbers and Cllr. Knill referred to matters raised by Village Concern that would also be raised at a meeting with Wealden District Council later in the year.*

#### **2. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

*County Cllr. Bennett's report covered adult social care funding changes and the county 'Quiet Lanes' initiative in which the East Hoathly submission had not been supported. Cllr. Pope advised that the highways steward is to report regarding the state of the pavement at the nursing home and it is hoped that County funds might be available to improve it if found to be necessary. In response to Cllr. Knill's comment relating the height of the grass at the approach to the Shaw roundabout County Cllr. Bennett agreed to investigate.*

#### **3. DECLARATIONS OF INTEREST**

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.

*None.*

#### **4. APOLOGIES – to receive apologies for absence**

*Apologies received from Cllr. Albuquerque.*

#### **5. MINUTES**

- 5.1. To resolve that the minutes of the Council Meeting held on Monday 25<sup>th</sup> June, 2018 be taken as read, confirmed as a correct record and signed by the Chairman  
**0072** **RESOLVED** that the minutes of the Council meeting held on the 25<sup>th</sup> of June, 2018 be confirmed as a correct record. Duly signed by the chairman.
- 5.2. Matters outstanding from minutes (not listed as separate agenda items)
- 5.2.1 Damaged access track through Garden Plot site  
*No progress. Carried forward.*
- 5.2.2 Seating at Halland bus stops  
*Chairman reported that the updated quotes for the shelter and three 'seats' from the preferred contractor had not changed at that work would start within a matter of weeks. Whilst the wood had a guarantee for 15 years it was anticipated that with maintenance and treatment every three to four years, the shelter should have a lifespan of 25 years. The Forge shelter would be the first of the four structures to be completed.*
- 5.2.3 Identification of owner of land to the west of the Parish Woodland  
*Probate not yet granted. Carried forward.*
- 5.2.4 Website progress  
*Website launched 11<sup>th</sup> July, 2018. Still awaiting details of how Councillors email addresses are to be set up. Cllr. Deane asked that thought should be given as to how residents can be made aware of the existence of the website and suggested that residents without access should approach Councillors directly.*
- 5.2.5 Grassed over pavement  
*Grass cut back but not a real problem at this time of year. Cllr Ritchie to contact John Tarry.*
- 6.2 Changes to presentation/format of financial figures  
*Chairman and RFO working on simplification. Carried forward.*
- 6. FINANCE**
- 6.1 Orders for payment and receipts June, 2018  
*Following a proposal by Cllr. Magness and seconding by Cllr. Knill*  
**0073** **RESOLVED** to approve payments made since the last meeting totalling £6,758.78 (See appendix A)
- 6.2 To note and approve summary and movements of Earmarked Reserves  
*Following a proposal by Cllr. Deane and seconding by Cllr. Cole*  
**0074** **RESOLVED** to approve summary and movements of Earmarked Reserves after amended proposal by Cllr. Pope and seconding by Cllr. Ritchie to transfer £1,500 from Playground Update for play area bark costs. (See appendix B)
- 6.3 To adopt F&GP proposal regarding clerk's contract of employment  
*Following a proposal by Cllr. Pope and seconding by Cllr. Deane*  
**0075** **RESOLVED** to adopt F&GP proposal regarding clerk's contract of employment.
- 6.4 To adopt F&GP proposal regarding suppliers authorized to claim payments by direct debit  
*Following a proposal by Cllr. Pope and seconding by Cllr. Cole*  
**0076** **RESOLVED** to adopt F&GP proposal regarding suppliers authorized to claim payments by direct debit.
- 7. ITEMS DEFERRED FROM PREVIOUS MEETINGS**
- 7.1 Emergency Plan  
*Carried forward.*

7.2 Review of Standing Orders  
*Carried forward.*

7.3 To review Garden (Community) Plots 'rent'

*Following a proposal by Cllr. Magness and seconding by Cllr. Ritchie*

0077

**RESOLVED** to set the Garden (Community) Plot rent for the three and a half Community plots to be £20 per plot per annum.

## 8. NEIGHBOURHOOD PLAN

8.1 Minutes of the Steering Group (SG) meeting held on 14<sup>th</sup> June, 2018

*Cllr. Knill highlighted from the minutes that working groups will initially tackle the issues raised. Next meeting to be held on 25<sup>th</sup> July.*

8.2 Response to NPPF letter from SG by Nus Ghani MP and James Brokenshire MP  
*No responses received.*

8.3 Draft Wealden Local Plan

*One response received to date.*

8.4 Meeting (future) with Wealden District Council (WDC)

*WDC date offered early in October. Cllr. Knill to seek earlier date.*

8.5 Neighbourhood Plan development

*Agenda item withdrawn as covered within earmarked reserves.*

8.6 To approve F&GP proposal to continue using the services of Feria

*Cllr. Knill reported that sufficient funds were held in earmarked reserves for the next four stages in the 2018/19 plan and that it would be costly to change partners at this time and reminded members that without the continued support of the Council it would be likely that the Plan would fail. Members noted that if 'allocating sites' were possible grant funding might be available. Comment was made regarding the possible use of a proportion of the 'Halland Projects' earmarked reserves to meet some of the Neighbourhood Plan costs. Following a proposal by Cllr. Pope and seconding by Cllr. Deane*

0078

0079

**RESOLVED** to continue using the services of Feria and further **RESOLVED** to allocate up to £15,000 from the 2019/20 budget to be earmarked for Neighbourhood Plan costs.

## 9. PLANNING

9.1 To note decisions made by Wealden District Council

*Noted.*

9.2 Current applications under consideration

WD/2018/0543/LB, THE FORESTERS ARMS, 6 SOUTH STREET, EAST HOATHLY BN8 6DS – Conversion of a public house with associated tenant accommodation and a self-contained attached cottage to provide three self-contained residential dwellings with associated gardens and off-street parking.

*Strong objection – See minutes re. agenda item 9.3 below.*

WD/2018/1369/F, BARHAM LODGE, WALDRON ROAD, EAST HOATHLY BN8 6QL – Proposed dormer to side and associated alterations.

*No objection*

9.3 To resolve to adopt the minutes of the EGM/Planning meeting held on Thursday 12<sup>th</sup> July, 2018 be taken as read, confirmed as a correct record and signed by the Chairman

*Following a proposal by Cllr. Deane and seconding by Cllr. Knill*

0080

**RESOLVED** that the minutes be confirmed as a correct record. Duly signed by the chairman of the Planning Committee.

## 10. WAR MEMORIAL SPORTS GROUND TRUST (COUNCIL AS TRUSTEE)

10.1 To adopt F&GP proposal regarding subscriptions/fees

*Following a proposal by Cllr. Deane and seconding by Cllr. Cole*

0081

**RESOLVED** that the following invoices be issued:-

*Rifle Club £275: Increase for 2019/20 to £300*

*Cricket Club £650: Remain at £650 for 2019/20*

*Tennis Club £1,000: Remain at £1,000 for 2019/20*

*Carnival £445: Meet to discuss future years*

10.2 Recreation ground: Play equipment (including for adults), fencing and safety surface

10.2.1 Zip wire

*Cllr. Magness distributed a site plan showing a number of possible sites for consideration. Discussion covered the one neighbour objection already received, the possible cost of c. £9,000, alternative sites, parking and existing drainage issues before agreeing to consult with residents through the Newsletter.*

10.2.2 Fencing

*No proposal received.*

10.2.3 Play area bark containment

*No proposal received.*

10.2.4 Other play equipment (including for adults) and safety surface

*Cllr. Ritchie to continue to investigate possibilities. Cllr. Magness suggested that grant funding might be more successful if all proposed playing field/equipment projects be grouped together.*

10.3 Recreation ground: Draining and Landraise

10.3.1 Drainage

*Members were reminded that drainage work had been carried out in the 1980's but that poor maintenance and damage had occurred since. Further work had been carried out a few years ago but the problem still exists.*

10.3.2 Landraise

*Members learnt that Cllr. Ritchie would be talking with the Gliding Club to learn of their experience with landraise and would provide a report of the meeting. The possibility of a separate meeting to discuss the issue was suggested.*

10.4 Pavilion: Ladies toilets

*Cllrs. Pope and Ritchie advised that a specification had been drawn up and issued. Quotes not yet received.*

10.5 Pavilion: guttering repair

*Completed.*

## 11. WRITTEN/VERBAL REPORTS FOR DISCUSSION OR NOTING

*Chairman asked that, in future, written proposals only be included for discussion under this agenda item rather than raising general 'talking points'.*

11.1 F&GP meeting dates

*Noted.*

11.2 Correspondence

*Noted. (See appendix C).*

11.3 To discuss what use might be made of restored 'phone box

*A number of suggestions made including defibrillator housing, art exhibition, book library, community notice board. A quote to replace the wording with*

*village name was being sought. Item to be included within the Newsletter suggesting other possible uses.*

11.4 Newsletter

*Members agreed to produce the Newsletter with items for inclusion to be provided to the chairman by 2<sup>nd</sup> August, 2018.*

11.5 Parish Woodland

*Members agreed that Cllr. Deane should be appointed to the Parish Woodland Group with formal approval considered at next meeting.*

11.6 Community opinion

*Members noted that the Parish Council were elected to undertake to work for the benefit of the community.*

11.7 Grass verges

*Cllr. Ritchie suggested road sweeping might be introduced using a portion of funds allocated to verge cutting. Cllr. Cole to propose grass cutting schedule/plan for the next meeting.*

11.8 Pavement obstruction

*Members agreed that comment regarding overhanging hedges be included in the Newsletter.*

**12. ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE**

*To clerk please.*

**13. DATE OF NEXT MEETING**

12.1 To note that the next meeting of the Full Council will be held at the Village Hall on Monday, 24<sup>th</sup> September, 2018 at 7pm

*Noted.*

*Meeting closed at 9:45 pm*

Appendix A

Invoice Date	Supplier	Description	Vchr Ref	Paid Date	Paid ref	Net Amount
10/06/2018	Drainage and Groundwork	Plans for work	1348			700.00
12/06/2018	East Hoathly village hall	meetings	1349			81.00
22/06/2018	HMRC	Tax & NI June	1350			224.15
22/06/2018	RFO and Rec.ground	Salary June	1351/2			517.25
22/06/2018	Malcolm Ramsden	Salary June less tax	1353			759.50
22/06/2018	Verne Heath	Postage	1352			0.67
22/06/2018	Malcolm Ramsden	Postage	1353			5.42
22/06/2018	Malcolm Ramsden	Printer ink	1353			32.99
22/06/2018	Malcolm Ramsden	Land registry search fees	1353			29.94
22/06/2018	Malcolm Ramsden	Mileage	1353			52.65
08/06/2018	Stavertons	Wood chip for playground	1354			1500.00
20/06/2018	Feria	NP expenses	1355			2855.21

<b>Total payments</b>	<b>6,758.78</b>
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Appendix B

Earmarked	31Mch2018	From 18/19 budget	From 18/19 budget	Committed since 01Apr*	Currently
Parish Woodland	6,000				6,000
Neighbourhood Plan	12,500	2,500		- 2,855	12,145
Elections	1,500	500			2,000
s. 106	10,822				10,822
Halland projects	27,000				27,000
?Water leak?	1,932			- 1,932	-
Playground update			16,500	- 1,500	15,000
Bus 'shelters'			15,000		15,000
					-
General	46,978	1,000	31,500	- 2,864	13,614
					-
Total	106,732	4,000	-	- 9,151	101,581

\*

Committed since 01 Apr	
Website	899
Football Pitch survey	700
Satswana - GDPR	180
Back up drives	150
Land Registry search	100
Telephone kiosk	835
Total	2,864

## Correspondence 10<sup>th</sup> June to 5<sup>th</sup> July, 2018

1. SSALC: 'Battle's Over - A Nation's Tribute' 11th November 2018
2. Kathryn Richardson - National Allotment Society news
3. Rural Services Network: Weekly Email News Digest - Monday, 11 June, 2018
4. WDC: Minutes for Planning Committee North, Thursday, 31st May, 2018
5. SSALC: CiLCA training 16th July 2018
6. SSALC: Remembrance Day Silhouette Installation Grants
7. Rural Services Network: Rural Economy Spotlight
8. ESCC: Weed Spraying 2018
9. Ordnance Survey: Open OS MasterMap announcement
10. WDC: Meeting cancelled - 28/06/2018, 10:00, Planning Committee North
11. WDC: MyAlerts - Week Commencing 18th June
12. SSALC : Chief executive's bulletin
13. Rural Services Network: Weekly Email News Digest - Monday, 18 June, 2018
14. South East Water: Ofwat supply issues report - our response
15. SSALC: Councillor's Commission
16. Rural Services Network: Spotlight on Older People from RSN
17. WDC: The June Parish Bulletin
18. WDC: East Sussex 4 Community | Open 4 Community
19. WDC: MyAlerts - Week Commencing 25th June
20. Rural Services Network: Weekly Email News Digest - Monday, 25 June, 2018
21. SSALC: NALC Annual Conference 2018
22. South East Water: Top tips for saving water during the heatwave
23. Rural Services Network: Rural Vulnerability Service - Rural Transport - June 2018
24. WDC: Flag flying instructions: World Cup special
25. WDALC AGM (already forwarded to members)
26. WDALC AGM Supporting documents (already forwarded to members)
27. WDC: Agenda for Overview and Scrutiny Committee, Monday, 9th July, 2018
28. South East Water: Update: Water resources in the heatwave
29. WDC: MyAlerts - Week Commencing 2nd July
30. WCC: Wealden Local Plan Update - 28 June 2018
31. Ordnance Survey: PSMA Newsletter June 2018
32. Rural Services Network: The Rural Bulletin - 03 July 2018
33. WDC: Agenda for Cabinet, Wednesday, 11th July, 2018
34. Rural Services Network: RSN Rural Funding Digest - July Edition RSN Rural Funding Digest - July Edition
35. WDC: Supplement: Appendix A - Wealden Commercial Strategy to the agenda for Cabinet, Wednesday, 11th July, 2018
36. WDC: Supplement: Portfolio Holder Update - Additional Update from the Planning and Development Portfolio Holder to the agenda for Overview and Scrutiny Committee, Monday, 9th July, 2018