

EAST HOATHLY with HALLAND PARISH COUNCIL

Minutes of the meeting of the full council held on Monday 29th October, 2018 at 7 pm at the Village Hall, Church Marks Lane, East Hoathly.

Present: Cllr. David Vaughan (chairman), Cllr. Susan Cole, Cllr. Quinta Deane, Cllr. Diane Knill, Cllr. Chris Magness, Cllr. Tony Pope and Cllr. Jonathan Ritchie.

In attendance: County Cllr. Nick Bennett, Malcolm Ramsden (clerk), Verne Heath (rfo) and six members of the public.

AGENDA**1. PUBLIC PARTICIPATION**

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and press are also welcome to stay and observe the rest of the meeting.

Members were asked to investigate the background regarding a sizeable building being erected adjacent to a property in Church Marks Lane. Cllr. Ritchie provided a little background and clerk is to contact Wealden District Council (WDC) to learn more.

Representatives of the local Community Land Trust's presentation to members provided particulars of a Community Benefits Society approach to developing, in this case, in conjunction with WDC, affordable housing for purchase and rent. Homes would be built on a 'zero-energy' basis with the possibility of any excess energy being contributed to the community. Various development models including sale, rent and co-ownership options would be possible with mention of 7 units being considered at Broomy Lodge consisting of two units for rent, co-ownership and purchase with the remaining unit being for sale or rent as the 'enabling' element of the development. Members learnt that the Trust are to carry out a needs survey which is being funded by Action in Rural Sussex (AiRS). Members were asked to raise any questions to the Trust through the clerk.

2. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

County Cllr. Bennett referred members to his two previously circulated reports relating to the County response to WDC's draft Local Plan and, with what some members considered was a little too much detail to stomach regarding the use of polymers, his recent visit to the South Hailsham water treatment works.

Members learnt of the formation of a local enterprise partnership which will result in better consideration of environmental issues affecting the County. Details of this, and the County budget for 2019/20, will be circulated when available.

3. DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.

None.

4. APOLOGIES – to receive apologies for absence

Apologies received, and reasons accepted, from Cllr. Albuquerque.

5. MINUTES

- 5.1. To resolve that the minutes of the Council Meeting held on Monday 24th September, 2018 be taken as read, confirmed as a correct record and signed by the Chairman
Following a proposal by Cllr. Knill and seconding by Cllr. Cole
0095 **RESOLVED** that the minutes of the Council meeting held on the 24th of September, 2018 be confirmed as a correct record. Duly signed by the chairman.
- 5.2. Matters outstanding from minutes (not listed as separate agenda items)
- 1 Public participation updates
Clerk reported that the property nearest to the proposed site of the rumble strips appeared to be being renovated and was unable to contact the owner to discuss potential noise issues. Members learnt of two different 'heights' of strip which the clerk is to explore. Neighbouring parish clerk advised that their strips had been added in 2002 as part of a larger traffic calming scheme although at one site, because of the level of noise affecting residents living nearby, the strips were subsequently removed.
- 5.2.5.2.1 Damage at Garden Plot site
Members were again dismayed to learn of further vandalization at the access gate leading from the plots to the neighbouring field and agreed that further problems must be reported to the police. A notice is to be placed at the site of the damaged gate and a stile, further along the boundary, is to have a dog 'sluice gate' added for the convenience of dog walkers using the recognised footpath at that end of the plots.
- 5.2.5.2.2 Seating at Halland bus stops
Chairman reported progress with work at two more sites being completed before the end of the year.
- 5.2.5.2.4 Website progress
Members agreed to trial the new 'org.uk' email addresses with a view to all members using the new web addresses for all Council business. Members to let the clerk know when they are ready to change over. (ACTION: All)
- 5.2.5.2.5 Grassed over pavement
Members learnt that when new tarmac had been laid on the pavement beyond Susans Close only the path not covered by encroaching grass had been laid. This has resulted in the loss of some eighteen inches of pavement width. County to investigate.
- 5.2.6.2 Changes to presentation/format of financial figures
Members noted and agreed changes to the presentation of finances circulated previously.
- 6.5 Textile bank
Clerk reported to members that the company offering to install the textile bank had only been operating for less than six months, and that as no useful feedback was possible, members agreed to review the offer again next year.
- 6.6 Insurance renewal
Members noted the renewal of Council's insurance at a cost of £2,218.73 and agreed that another review of insured items should be carried out before the next renewal anniversary.

11.6 Co-option of new member

Members were introduced to Carolyn Robins, a Halland resident of some four years with two children. Councillors learnt of her background as a solicitor with experience as a contract manager with the NHS who, in wishing to contribute to the parish, offers to put herself forward as a members of Council. Following a proposal by Cllr. Magness and seconding by Cllr. Ritchie

0095

RESOLVED that Carolyn Robins be co-opted as a member of Council.

6. FINANCE

6.1 Orders for payment and receipts September, 2018

Following a proposal by Cllr. Pope and seconding by Cllr. Knill

0096

RESOLVED to approve payments made during September, 2018 totalling £4,229.74 (See appendix A).

6.2 New items for inclusion in 2019/20 budget

Members agreed to Cllr. Pope's suggestion that an amount be earmarked to meet maintenance costs of assets throughout the parish. (ACTION: F&GP Committee).

6.3 To approve cost of bench repairs

Following a proposal by Cllr. Pope and seconding by Cllr. Ritchie

0097

RESOLVED to approve payment of up to £100 for the repair of the bench in South Street outside the Village Hall. Mr. Tarry to be contacted.

7. ITEMS DEFERRED FROM PREVIOUS MEETINGS

7.1 Emergency Plan

Cllrs. Albuquerque, Magness and Pope to progress. Carried forward.

8. NEIGHBOURHOOD PLAN

8.1 Neighbourhood Plan (NP) progress update

Cllr. Magness referred to his previously circulated report and updated members following the meeting with District Council covering points made in Dist. Cllr. Briginshaw's letter. It is understood that none of the neighbouring Councils were engaged in drawing up a Neighbourhood Plan but thoughts were that they were awaiting the outcome of the District's Local Plan. The steering group are hoping that a meeting with Richard Eastman of Feria could be arranged in the near future to consider next steps.

8.2 NP briefing and awareness training (SSALC) – 15th November, 2018

Noted. (Later: Clerk learns from SSALC that the training is only relevant to Council's considering drawing up a Neighbourhood Plan and that it would not be appropriate for Council).

9. PLANNING

9.1 To note decisions made by Wealden District Council

Approvals:

WD/2018/0543/LB THE FORESTERS ARMS, 6 SOUTH STREET, EAST HOATHLY BN8 6DS

Conversion of a public house with associated tenant accommodation and a self-contained attached cottage to provide three self-contained residential dwellings with associated gardens and off-street parking.

9.2 Current applications under consideration

9.2.1

WD/2018/1966/F

HIGH PASTURES BARN, GRAYWOOD ROAD, EAST HOATHLY, BN8 6QL

Demolition of some of the existing buildings. Conversion of one original building and extension to it to create a single dwelling house with detached garage

*Following a proposal by Cllr. Deane and seconding by Cllr. Magness***0098****RESOLVED** to support this application.**10. WAR MEMORIAL SPORTS GROUND TRUST (COUNCIL AS TRUSTEE)**

10.1 Recreation ground: Play equipment (including for adults), fencing and safety surface

10.1.1 Zip wire

Members agreed that it would be appropriate to delay the installation of the proposed zip wire until more details relating to the landraise project were known.

10.1.2 Fencing

Carried forward.

10.1.3 Play area bark containment

*Following a proposal by Cllr. Pope and seconding by Cllr. Deane***0099****RESOLVED**, subject to confirmation that the required public liability cover is in place, that Samuel J Reilly Carpentry Services be appointed as contractor at a cost of £960. Two other quotes were considered.

10.1.4 Other play equipment (including for adults) and safety surface

Awaiting outcome of topographical survey. Carried forward.

10.2 Recreation ground: Draining and Landraise

*Cllr. Ritchie referred members to his previously circulated proposal highlighting that the costs of a topographical survey of up to £1,000 would only be payable if Penfold Verrall, who would undertake to arrange the survey, were not awarded the contract. Additional costs of up to £2,000 (not including any planning appeal costs) would be incurred by Ashdown Planning in arranging the necessary planning permissions. Clerk raised concerns regarding the requirement of Financial Regulations in relation to obtaining competitive quotes. Further actions would follow on from findings identified in the topographical survey.***0100***Following a proposal by Cllr. Ritchie and seconding by Cllr. Pope***RESOLVED** to instruct Penfold Verrall to arrange for a topographical survey at a cost of up to £1,000 from Playground Earmarked Reserves, in the event of not proceeding with Penfold Verrall as contractor, and further**0101****RESOLVED** to agree to meet costs of up to £2,000 from Playground Earmarked Reserves relating to obtaining the necessary planning permissions.

10.3 Pavilion: Ladies toilets

Carried forward as third quote required.

10.4 Prioritization of actions relating to ROSPA inspection findings

*Carried forward awaiting ROSPA quote for remedial works. Chairman reminded members that the most serious items outstanding were classified as 'low risk' by the inspector.***0102***Following a proposal by Cllr. Cole and seconding by Cllr. Deane***RESOLVED** to arrange for the appropriate safety signage to be purchased, at a cost of up to £45, and placed at the play area.

10.5 Bonfire Society request

Society have requested that within the fire this year there be three abstract female figures carved from tree trunks which will not be consumed by the fire itself. It is proposed that for the coming year the tree trunk sculptures remain, enclosed and bordered by a wild flower seeding, to represent the 'as we that are left grow old' element of the commemoration.

Following a proposal by Cllr. Deane and seconding by Cllr. Ritchie

0103 ***RESOLVED** that, for the coming year, the tree trunk sculptures remain, enclosed and bordered by a wild flower seeding.*

11. WRITTEN REPORTS FOR DISCUSSION OR NOTING

11.1 Correspondence

Noted.

11.2 To note meeting dates for 2019

Carried forward.

11.3 Proposals regarding marking of HRH The Prince of Wales 70th birthday

Cllr. Deane referred members to her previously circulated proposal outlining a birthday celebration in the parish

Following a proposal by Cllr. Pope and seconding by Cllr. Knill

0104 ***RESOLVED** that up to £70 be spent by Cllr. Deane for a celebration to commemorate the 70th birthday of HRH The Prince of Wales.*

11.4 Questions for Chief Constable, Sussex Police

None raised.

11.5 To note minutes (draft) of F&GP meeting held 16th July, 2018

Noted.

11.6 To note minutes (draft) of Planning meetings held on 26th September and 4th October, 2018

Carried forward.

12. DATE OF NEXT MEETING

12.1 To note that the next meeting of the Full Council will be held at the Village Hall on Monday, 26th November, 2018 at 7pm with a meeting of the Finance & General Purposes Committee being held at The Forge, Halland on Monday, 12th November, 2018 at 7pm.

Noted.

Meeting closed at 9:20 pm

Appendix A

September 2018				
Invoice Date	Supplier	Description	Paid ref	Net Amount
8/20/2018	Newton & Frost fencing	Bus Shelter X 1	1364	1,316.44
9/6/2018	Wealden DC	Bins	dd	500.00
9/10/2018	Costain	ESH Licences	1365	560.00
9/21/2018	SSALC	Legal finance	1366	100.00
9/19/2018	SSALC	Budget day	1366	60.00
9/9/2018	Castle water	allotment	1367	111.48
9/30/2018	Malcolm Ramsden	Salary	bacs	759.46
9/30/2018	Malcolm Ramsden	Stationery	bacs	9.75
9/30/2018	Malcolm Ramsden	Mileage	bacs	6.30
9/30/2018	Derek Keeley	Salary	bacs	275.00
9/30/2018	Verne Heath	Salary	bacs	241.98
9/30/2018	Verne Heath	postage	bacs	0.58
9/30/2018	HMRC	Tax and NI	bacs	223.75
9/25/2018	Play inspection co	inspection annual		65.00
	Total Payments			£4,229.74

*Appendix B***Correspondence: 12th September to 23rd September, 2018**

1. WSCC: Community resilience conference (invitation)
2. whatCharity.com: Companies looking for charity partners!
3. WDC: Draft Interim Mitigation Strategy Tariff Guidance (already forwarded to all members)
4. WDC: Agenda for Licensing Committee, Friday, 21st September, 2018
5. AiRS via SSALC: South East Community Led Housing Conferences
6. WDC: MyAlerts - Week Commencing 17th September
7. Halland Speedwatch Group: Proposal for rumble strips
8. SSALC: Ledbury Update
9. WDC: MyAlerts - Week Commencing 24th September
10. Invitation to Discover Gatwick 2018/19 (already forwarded to all members)
11. Rural Services Network: The Rural Bulletin - 18 September 2018
12. WDC: Save the Date - Parish Conference 2018 (already forwarded to all members)
13. South East Water files ambitious business plan for 2020-2025
14. WDC: Newly published decision: Code of Corporate Governance 2018
15. WDC: Agenda for Audit and Finance Committee, Wednesday, 26th September, 2018
16. CPRE Sussex: Invitation to: Wealden District Meeting: Responding to the Wealden Local Plan Consultation, Monday 1st October, 6.30 for 7pm at the May Garland Inn, Horam (already forwarded to all members)
17. WDC: Minutes for Planning Committee South, Thursday, 13th September, 2018
18. WDC: Agenda for Standards Committee, Friday, 28th September, 2018
19. WDC: Newly published decision: Response to Government Consultation 'Use of receipts from Right to Buy Sales
20. ESALC AGM & Conference - URGENT REMINDER (already forwarded to all members)
21. SSALC: Charles Arnold Baker 11th Edition

Correspondence: 24th September to 10th October, 2018

22. Rural Services Network: The Rural Bulletin - 25 September 2018
23. WDC: Minutes for Planning Committee North, Thursday, 20th September, 2018
24. WDC: Wealden DC consultation on the Licensing Authority's Review of its Statement of Principles (2019 to 2021) under the Gambling Act 2005
25. SWDC: Newly published decision: Gambling Act 2005 Statement of Principles Consultation
26. WDC: Newly published decision: LGA Adult Social Care Green Paper response
27. WDC: Minutes for Overview and Scrutiny Committee, Monday, 17th September, 2018
28. ESCC: East Sussex Highways Winter Service 2018-19 (already forwarded to all members)
29. WDC: MyAlerts - Week Commencing 1st October
30. WDC: Newly published decision: Hackney Carriage/Private Hire Exemptions
31. WDC: Minutes for Licensing Committee, Friday, 21st September, 2018
32. SSALC: Update on this year's audit regime and AGAR forms
33. Rural Services Network: The Rural Bulletin - 02 October 2018
34. WDC: Minutes for Standards Committee, Friday, 28th September, 2018
35. Rural Services Network: RSN Rural Funding Digest - October 2018 Edition
36. WDC: Applications are now open for the award-winning community arts festival Window Wanderland

37. WDC: Agenda for Planning Committee South, Thursday, 11th October, 2018
38. WDC: Newly published decision: Consultation on Draft Tenant Rewards Scheme 2018-2020
39. WDC: Urgent-London Bridge Protocol
40. WDC: HRH The Prince of Wales 70th Birthday
41. ESCC: East Sussex Highways Customer Panel (already forwarded to all members)
42. WDC: Christmas events poster
43. WDC: MyAlerts - Week Commencing 8th October
44. CPRE: Green Belt: more broken promises
45. WDC: Newly published decision: HRA Older Persons Housing and Support Strategy 2018-2020 for Consultation
46. WDC: Newly published decision: HRA Vulnerable Persons Support Strategy 2018-2020 for consultation
47. SSALC: Three Counties Training Programme 2019/20
48. Rural Services Network: The Rural Bulletin - 09 October 2018
49. WDC: Agenda for Cabinet, Wednesday, 17th October, 2018
50. WDC: Supplement: Officer Update to the agenda for Planning Committee South, Thursday, 11th October, 2018
51. WDC: Agenda for Planning Committee North, Thursday, 18th October, 2018
52. Update from District Cllr. David Watts (already forwarded to all members)
53. You're invited to UK Power Networks - Roadshows and Local Government... (5 Nov 2018 - 8 Nov 2018)