

EAST HOATHLY with HALLAND PARISH COUNCIL

Minutes of the meeting of the full council held on Monday 26th November, 2018 at 7 pm at the Village Hall, Church Marks Lane, East Hoathly.

Present: Cllr. David Vaughan (chairman), Cllr. Victoria Albuquerque, Cllr. Susan Cole, Cllr. Quinta Deane, Cllr. Chris Magness, Cllr. Tony Pope and Cllr. Jonathan Ritchie.

In attendance: County Cllr. Nick Bennett, Malcolm Ramsden (clerk), and four members of the public.

Chairman opened the meeting asking that thanks be recorded for Cllr. Knill's contribution to Council with especial thanks for her unstinting work and leadership with the Neighbourhood Plan.

AGENDA**0. PUBLIC PARTICIPATION**

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and press are also welcome to stay and observe the rest of the meeting

No items raised

1. ELECTION OF OFFICERS

1.1 To elect vice-chairman

Carried forward.

1.2 Appointment as Council representative to Village Hall committee

Following a proposal by Cllr. Albuquerque and seconding by Cllr. Ritchie

0106 ***RESOLVED** that Cllr. Deane be appointed as Council representative to the Village Hall committee.*

2. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

County Cllr. Bennett referred members to his previously circulated papers and reports highlighting the request for responses to the recently published 'Core Offer'. Items under review include adult social care, respite care, transport for the elderly, educational needs for children and waste management.

In responding to Cllr. Deane's report regarding another vehicle having left the A22 to the north of Halland, County Cllr. Bennett agreed to arrange for Highways to look into the issue from a safety point of view but highlighted that any reduction in the speed limit restriction would require up to date speed and volume data figures as a starting point and that County might have historical figures for that section of road.

Members learnt that with the imminent opening of Heathfield High Street the somewhat confusing diversion signs would shortly be removed and that resurfacing of the A22 local to Halland was now scheduled for February, 2019.

Dist. Cllr. Watts had previously sent his apologies.

3. DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.

None.

4. APOLOGIES – to receive apologies for absence

None.

5. MINUTES

- 5.1. To resolve that the minutes of the Council Meeting held on Monday 29th October, 2018 be taken as read, confirmed as a correct record and signed by the Chairman
Following a proposal by Cllr. Cole and seconding by Cllr. Deane
0107 **RESOLVED** that the minutes of the Council meeting held on the 29th of October, 2018 be confirmed as a correct record. Duly signed by the chairman.
- 5.2. Matters outstanding from minutes (not listed as separate agenda items)
- 5.2.1 Damage at Garden Plots site
Members learnt that the recent damage to the gate/padlock would be reported to the police and that a notice would shortly be posted at the gate. Contacting all plot holders and detailing the problem on the website were considered.
- 5.2.2 Website progress
Agreement reached for members to switch to the new 'org.uk' email addresses for Council business from the 1st of December, 2018.
- 5.2.3 Grassed over pavement
The clerk and County Cllr. Bennett had met at London Road and the highways steward would be asked, following a further meeting at the site, to arrange for County to calculate how much it would cost to re-instate the pavement to the original width.
- 5.2.4 Rumble strips
Contact had still not been made with the owner of the house most likely to be affected by the increase in noise levels but the highways steward would be asked, following a meeting at the site, to arrange for County to calculate how much it would cost to lay the two different types of rumble strips.
- #### 6. FINANCE
- 6.1 Orders for payment and receipts October, 2018
Following a proposal by Cllr. Albuquerque and seconding by Cllr. Cole
0108 **RESOLVED** to approve payments made during October, 2018 totalling £9,535.04 (see appendix A).
- 6.2 Telephone kiosk
Members discussed Cllr. Deane's previously circulated paper and considered a number of options. Clerk to investigate concerns that the kiosk might have a 'listed' status'. (Later: Chairman obtains confirmation that the kiosk is 'listed').
Following a proposal by Cllr. Deane and seconding by Cllr. Pope
0109 **RESOLVED** to initially approve the inclusion of a notice board and books whilst leaving sufficient space for a defibrillator.
- 6.3 To approve Finance & General Purpose committee proposal regarding amendments to RFO contract of employment
Following a proposal by Cllr. Cole and seconding by Cllr. Albuquerque
0110 **RESOLVED** to approve amendments, previously circulated, to RFO contract of employment.
- 6.4 Councillor's expenses

Members discussed expenses incurred, mainly the cost of printer ink/paper, in carrying out their duties as members.

Following a proposal by Cllr. Pope and seconding by Cllr. Albuquerque

0111

RESOLVED to approve, against receipts, claims of up to £100 per annum relating to printer paper and ink with effect from 26th November, 2018.

6.5 To approve 2019/20 budget and precept

7:54pm Cllr. Ritchie leaves

Members noted from the previously circulated budget proposal recommended by the Finance & General Purpose Committee that the inclusion of continued funding of the Neighbourhood Plan project, together with a number of other projects, resulted in a proposed increase following a number of years where little change had been seen. Members noted that the increase would equate to a rise in the average Council Tax bill for residents of some 50p per week and that, following the conclusion of some of the projects, the amount required in future years could, indeed, be reduced.

7:58pm Cllr. Ritchie returns

Following a proposal by Cllr. Magness and seconding by Cllr. Pope

0112

RESOLVED to approve a budget and precept for 2019/20 of £59,853.

7. ITEMS DEFERRED FROM PREVIOUS MEETINGS

7.1 Emergency Plan

Cllrs. Albuquerque, Magness and Vaughan to take forward.

8. NEIGHBOURHOOD PLAN

8.1 Neighbourhood Plan (NP) progress update

Cllr. Magness referred members to the minutes of the November meeting of the NP Steering Group and highlighted that more clarification was required from the District Council relating to the impact on numbers in the 'msoa' including East Hoathly, Halland, Laughton and Chiddingly developments.

9. PLANNING

9.1 To note decisions made by Wealden District Council

Noted.

9.2 Current applications under consideration

9.2.1

WD/2018/2252/F

29 HIGH STREET, EAST HOATHLY, BN8 6DR

Construction of a wooden shed in front of property

Response: No objection with caveat that materials used must be in accordance with conservation area policy.

9.2.2

WD/2018/2264/F

THE SHEILING, EASTBOURNE ROAD, HALLAND, BN8 6PU

Demolition of garage and erection of garden store and summerhouse

Response: No objection.

9.2.3

WD/2018/2265/FR

HESMONDS OAST, WALDRON ROAD, EAST HOATHLY, BN8 6QH

Retrospective application for change of use of ancillary living accommodation to holiday let accommodation

Response: No objection

9.3 Planning applications: delegated powers

Chairman referred members to the previously circulated policy regarding delegated powers.

0113

Following a proposal by Cllr. Albuquerque and seconding by Cllr. Deane
RESOLVED to approve to continue to adopt the delegated powers regarding planning applications.

10. WAR MEMORIAL SPORTS GROUND TRUST (COUNCIL AS TRUSTEE)

10.1 Recreation ground: Play equipment (including for adults), fencing and safety surface

10.1.1 Zip wire

On hold awaiting progress regarding landraise.

10.1.2 Fencing

On hold awaiting progress regarding landraise.

10.1.3 Play area bark containment

Awaiting confirmation regarding public liability insurance cover.

10.1.4 Other play equipment (including for adults) and safety surface

On hold awaiting progress regarding landraise.

10.2 Recreation ground: Drainage and Landraise

Quotations received from one potential contractor and planning consultant discussed by members who concluded, as figures not consistent with earlier projections, that a breakdown of planning consultant costs be requested and that a working group be established to include Cllr. Vaughan, Magness, Ritchie and other interested parties from the community. Clerk to arrange initial meeting with local firm of chartered surveyors having experience of local government projects.

10.3 Pavilion: Ladies toilets

Carried forward.

10.4 Prioritization of actions relating to ROSPA inspection findings

Members again reviewed the report of findings at the play area and noted that the risk factors were either 'low' or 'very low'.

0114

Following a proposal by Cllr. Albuquerque and seconding by Cllr. Pope
RESOLVED to arrange for a further inspection, following the recent works having been carried out as highlighted in the report, in March of 2019 after which a further review of the up to date findings would be completed.

11. WRITTEN REPORTS FOR DISCUSSION OR NOTING

11.1 Correspondence

Noted. (see appendix B)

11.2 Response to Moat Wood conditional offer

Members discussed an offer relating to a section of Moat Wood together with the possibility of a planning application nearby. Whilst members were aware that the building of new housing is being encouraged it was decided to await the outcome of the emerging Wealden District Council Local Plan.

11.3 Community composting facility

9:12pm Cllr. Pope leaves

Clerk referred members to a request from a resident, as District are to introduce a charge for the collection of garden waste from next year, to arrange for a community composting facility. As it was learnt from District that they are considering establishing a number of such sites it was agreed to await developments.

9:15pm Cllr. Pope returns

9:16pm Cllr. Magness leaves

- 11.4 Amendment to Garden Plots terms of reference
Following a proposal by Cllr. Albuquerque and seconding by Cllr. Deane
0115 **RESOLVED** to reduce the number of Councillors required to be members of the Garden Plots committee from three to two.
- 11.5 Amendment to Parish Woodland terms of reference
Following a proposal by Cllr. Albuquerque and seconding by Cllr. Deane
0116 **RESOLVED** to reduce the number of Councillors required to be members of the Parish Woodland working group to be reduced from three to two.
- 11.6 To note Parish Woodland working group meeting minutes
Noted.
- 11.7 Schedule of winter work: Parish Woodland
Members learnt from Cllr. Pope that, unless managed, the brambles would hinder the growth of the bluebells.

9:18pm Cllr. Magness returns

- Agreement reached that the work would be out of scope for the working group volunteers and that the clerk and Cllr. Deane arrange for a specification to be drawn up with three quotes be obtained.*
Following a proposal by Cllr. Pope and seconding by Cllr. Albuquerque
0117 **RESOLVED** to approve costs of up to £1,000 for work to be carried out in the Parish Woodlands.
- 11.8 To note meeting dates for 2019
Noted.

12. DATE OF NEXT MEETING

- 12.1 To note that the next meeting of the Full Council will be held at the Village Hall on Monday, 28th January, 2019 at 7pm
Noted.

Meeting closed at 9.25 pm

Appendix A

Orders for payments PC 1st October - 31st October 2018

Invoice Date	Supplier	Description	Vchr Ref	Paid ref	Net Amount
15/10/2018	SSALC	Chairmanship day	1386	1369	60.00
01/04/2018	Wealden Dist Assoc local councils	Subscription	1387	1370	20.00
31/10/2018	Malcolm Ramsden	Salary	1388	fpo	1048.20
31/10/2018	Malcolm Ramsden	Stationery & Postage	1388	fpo	6.83
31/10/2018	Malcolm Ramsden	Mileage	1388	fpo	100.80
31/10/2018	Malcolm Ramsden	Phone	1388	fpo	25.00
31/10/2018	Derek Keeley	Salary	1389	fpo	275.00
31/10/2018	Verne Heath	Salary	1390	fpo	241.58
31/10/2018	Verne Heath	postage	1390	fpo	8.89
31/10/2018	Verne Heath	mileage	1390	fpo	5.85
31/10/2018	Verne Heath	phone	1390	fpo	2.68
31/10/2018	HMRC	Tax and NI	1391	fpo	345.53
19/09/2018	CAME	Insurance	1392	1371	554.68
24/10/2018	NFF	Bus shelters deposit	1393	1372	6500.00
23/10/2018	SSALC	Awareness briefing	1394	1373	60.00
25/10/2018	SSALC	Clerks networkinh	1395	1374	80.00
30/10/2018	David Vaughan	refund licence fee e sx highways	1396	1375	200.00
					9535.04

Total Payments

£9,535.04

*Appendix B***Correspondence: 11th October, 2018 to 30th October, 2018**

1. SSALC: External Audit Issues
2. RAYNET -Radio Coverage Tests
3. WDC: MyAlerts - Week Commencing 15th October
4. SLCC: Charles Arnold Baker 11th edition
5. WDC: Supplement: officer Update to the agenda for Planning Committee North, Thursday, 18th October, 2018
6. WDC: NACO Update - Prince of Wales 70th Birthday
7. WDALC: Draft Minutes of the AGM
8. WDC: Decision sheet for Cabinet, Wednesday, 17th October, 2018
9. Gatwick unveils ambitious draft Master Plan for sustainable future growth
10. SSALC: Dale Valley Training Course Information: Lantra Awards Basic Tree Survey & Inspection Course - 7th December 2018
11. WDC: Parish Conference, 5 December 2018
12. Video - Sussex Police & Crime Commissioner
13. SALC: Disqualification Criteria for Councillors and Mayors - updated rules
14. WDC: MyAlerts - Week Commencing 22nd October
15. Kathryn Richardson: Garden Plot Meeting
16. WDC: Wealden Universal Support Day, Thursday 1 November 10am - 3pm, Civic Hall, Hailsham
17. WDC: Minutes for Planning Committee North, Thursday, 18th October, 2018
18. WDC: Minutes for Planning Committee South, Thursday, 11th October, 2018
19. County Cllr. Nick Bennett: Post-meeting note from visit to Hailsham South WTW (already circulated to all members)
20. County Cllr. Nick Bennett: ESCC representations on Proposed Submission Wealden Local Plan (already circulated to all members)
21. Rural Services Network: The Rural Bulletin - 23 October 2018
22. WDC: Councillors' Remuneration 2019/20 (already circulated to all members)
23. WDC: Minutes for Audit and Finance Committee, Wednesday, 26th September, 2018
24. SSALC: coldAlert (already circulated to all members)
25. SSALC: NALC Spring Conference 2019
26. SSALC: Report - How Local Authorities could be affected by Council Tax Referendum Principles
27. Katherine Gutkind: Garden waste
28. South East Water: Vulnerable Customer research
29. ESCC: ESCC: Temporary Speed Restrictions & Prohibition of Waiting, East Hoathly & Halland Bonfire Celebrations (already circulated to all members)
30. SSALC: Chief executive's bulletin
31. WDC: MyAlerts - Week Commencing 29th October
32. WDC: Newly published decision: Wealden Crematorium - Appointment of Medical Referee
33. WDC: Newly published decision: Response to Government Consultation 'A new deal for Social Housing'
34. WDC: Newly published decision: Draft Volunteering Policy for Involved Tenants and Leaseholders
35. Invitation to elected members preview at Gatwick draft Master Plan public exhibitions (already circulated to all members)
36. WDC: The October Wealden Parish Bulletin
37. ESCC: Important Meeting with Michael Gove - 2nd November 2019

- 38. WDC: Wealden/FSB business evening networking event
- 39. Applause Rural Touring Spring 2019 Menu
- 40. WDC: Agenda for Licensing Sub-Committee, Friday, 9th November, 2018

Correspondence: 30th October, 2018 to 18th November, 2018

- 41. WDC: London Bridge
- 42. WDC: Agenda for Planning Committee South, Thursday, 8th November, 2018
- 43. ESCC: Heathfield High Street road works - effects on bus services (already forwarded to all members)
- 44. UK Power Networks Roadshows (5 Nov 2018 - 8 Nov 2018) (already forwarded to all members)
- 45. WDC: It's not too late for voluntary and community groups to apply for a grant
- 46. WDC: Agenda for Overview and Scrutiny Committee, Monday, 12th November, 2018
- 47. SSALC: Chief executive's bulletin
- 48. WDC: MyAlerts - Week Commencing 5th November
- 49. WDC: Newly published decision: Timetable of Meetings from May 2019 to December 2020
- 50. WDC: Wealden Crematorium Update
- 51. ESCC: The Rural Bulletin - 06 November 2018
- 52. ESCC: Details of council's 'core offer' unveiled (already forwarded to all members)
- 53. WDC: Chairman's Community Volunteer Awards
- 54. WDC: agenda for Planning Committee North, Thursday, 15th November, 2018
- 55. RSN Rural Funding Digest - November 2018 Edition
- 56. WDC: Supplement: OFFICER UPDATE to the agenda for Planning Committee South, Thursday, 8th November, 2018
- 57. Copy email between ESCC and Katherine Gutkind: HGV's in East Hoathly (already forwarded to all members)
- 58. Southeastern On Track Newsletter - November 2018
- 59. WDC: MyAlerts - Week Commencing 12th November
- 60. ESCC via SSALC: Scams Bulletin
- 61. RSN: The Rural Bulletin - 13 November 2018
- 62. SSALC: Sussex Police funding 2018-2022 – Survey
- 63. WDC: Agenda for Full Council, Wednesday, 21st November, 2018
- 64. WDC: The Wealden Police News
- 65. WDC: Supplement: Officer Update to the agenda for Planning Committee North, Thursday, 15th November, 2018
- 66. NALC Newsletter
- 67. WDC: Minutes for Licensing Sub-Committee, Friday, 9th November, 2018
- 68. Gatwick draft master plan 2018 – consultation update
- 69. Invitation to Gatwick Airport and Noise Management Board Public Meeting
- 70. Cllr. Deane: Thank you
- 71. County Cllr. Nick Bennett: Public engagement on the core offer (already forwarded to all members)
- 72. Message on police funding for Parish news from Sussex PCC Katy Bourne
- 73. WDC: Street Scene Team