

EAST HOATHLY with HALLAND PARISH COUNCIL

DRAFT minutes of the meeting of the full council held on Monday 25th March, 2019 at 7 pm at The Forge, Halland.

Present: Cllr. David Vaughan (chairman), Cllr. Victoria Albuquerque, Cllr. Susan Cole, Cllr. Quinta Deane, Cllr. Chris Magness, Cllr. Tony Pope, Cllr. C. Robins and Cllr. Jonathan Ritchie.

In attendance: Malcolm Ramsden (clerk), Verne Heath (rfo), County Cllr. Nick Bennett and four members of the public.

AGENDA

1. PUBLIC PARTICIPATION

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and press are also welcome to stay and observe the rest of the meeting

Residents commented on the Tree Protection Orders at South Road Field and London Road with members concerned with the impact that any netting of trees and hedgerows might have. Cllr. Pope remarked that he was aware of developers netting trees after planning permission had been obtained and then committing to re-plant trees later. A representative of the Speed Watch group expressed disappointment with Council for considering other alternatives in view of the cost of laying rumble strips on the Heathfield Road in order to reduce traffic speeds, and cautioned that installation of certain types of signage would mean that speed monitoring could no longer take place on that stretch of road.

Members also learnt that a Neighbourhood Plan news item had appeared on a Halland facebook page.

2. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

County Cllr. Nick Bennett reported that a forthcoming meeting of County was to look at where savings of several million pounds could be made over the next three years; this, even though successful lobbying of central government had resulted in one off payments for care of the elderly, road repairs and children's services. Pleasing to hear was news that County's contact centre had achieved an award for 'excellence'.

Councillors mentioned difficulties for residents with cars on the stretch of Eastbourne Road that is being improved and brought members' attention to the crumbling of the edging on many minor roads around the parish.

3. DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered

Cllrs. Albuquerque and Ritchie declared interests in item 10.6

4. APOLOGIES – to receive apologies for absence

None.

5. MINUTES

These are DRAFT minutes until adopted by Council at the next meeting

- 5.1. To resolve that the minutes of the Council Meeting held on Monday 25th February, 2019 be taken as read, confirmed as a correct record and signed by the Chairman
Following a proposal by Cllr. Deane and seconding by Cllr. Albuquerque
0145 **RESOLVED** that the minutes of the Council meeting held on the 25th of February, 2019 be confirmed as a correct record with the addition of the reason for no longer proceeding with the grassed over payment item. Duly signed by the chairman.
- 5.2. Matters outstanding from minutes (not listed as separate agenda items)
- 5.2.1 Telephone kiosk
Members agreed to hold an 'official' opening, subject to District Council planning consent. Cllr. Deane would appreciate donation of paperback books for book exchange.
- 5.2.2 Website improvements
Cllr. Albuquerque referred members to her previously circulated paper advising that Cllr. Robins would be taking the project forward. Members to forward comments and suggestions and clerk to await Netwise comments on possibilities that might be available within the existing package.
- 5.2.3 South Street field Tree Preservation Order
Clerk advised that District Council has reported that a permanent order was anticipated 'within weeks'.
- 5.2.4 'Spam' emails
Email provider advises that, with email details transparent on the website, there is no control over who can access and send 'spam' emails although they will investigate ways to improve authentication principles.
- 5.2.5 Approval of photography competition T&C's
Members approved photography competition terms and conditions as previously circulated with only minor changes being made to closing and decision dates.
- 6. FINANCE**
- 6.1 To approve/note payments and receipts paid/payable February, 2019
Following a proposal by Cllr. Cole and seconding by Cllr. Robins
0146 **RESOLVED** that members approve/note payments/paid February, 2019 (Appendix A) totalling £2,667.09.
- 6.2 To approve Finance and General Purpose committee proposed transfer from Earmarked Reserves
Following a proposal by Cllr. Albuquerque and seconding by Cllr. Deane
0147 **RESOLVED** that members approve the transfer of £2,000 from the Water Bills Outstanding Earmarked Reserve to General Reserves.
- 6.3 To approve costs regarding repair to street lamp No.3 (Buttsfield Lane/High Street)
Members discussed options including straightening post in present position and re-siting within 2 metres of existing position including the possibility of protecting the post with bollards. Cllr. Pope reminded members that he had access to a replacement hatch and Cllr. Deane suggested including the cost of possibly replacing the existing post with a new one and moving it to a more protected position when budgeting for expenditure next year.
Following a proposal by Cllr. Pope and seconding by Cllr. Ritchie
0148 **RESOLVED** that members approve the cost of straightening the post in its present position.

- 6.4 To note report of tree safety officer and approve costs relating to recommended works
Members noted the contents of the tree safety officer's report and Following a proposal by Cllr. Deane and seconding by Cllr. Pope
0149 **RESOLVED** that members approve costs of up to £200 from the s.106 woodland earmarked funds to carry out recommended work to an oak tree in the Parish Woodland
Following a proposal by Cllr. Albuquerque and seconding by Cllr. Deane
0150 **RESOLVED** that members approve costs of up to £1,000 from War Memorial Field funds to carry out recommended work to one dead willow tree and a group of approx. thirty elms in the playing field.
- 6.5 To approve costs of speed reduction signage
In view of the impassioned plea made earlier members agreed to arrange for a confirmed quote for the installation of rumble strips on the Heathfield Road in parallel with investigating other ways in which the speed of traffic might be reduced whilst being mindful that certain signage in that area would result in the Speedwatch group no longer being able to carry out monitoring. Following a proposal by Cllr. Pope and seconding by Cllr. Deane
0151 **RESOLVED** that members approve costs of up to £250 to be used to investigate ways in which speeding traffic might be reduced.
- 7. ITEMS DEFERRED FROM PREVIOUS MEETINGS**
- 7.1 Emergency Plan
Members agreed to provide Cllr. Albuquerque with any further comments relating to the plan and to carry out a review of the plan in six months time.
- 8. NEIGHBOURHOOD PLAN**
- 8.1 Neighbourhood Plan (NP) progress update
- 8.1.1 To note progress report
Cllr. Magness updated members with progress advising that the amended 'Vision & Objectives' section would be presented to Wealden District Council within the next few weeks and that Fera were aware.
- 8.1.2 Steering Group meeting minutes
Noted.
- 8.1.3 To consider request to establish dedicated website/webpages
Members discussed possible changes. Clerk is waiting for Netwise to report on any changes to banners that can be incorporated.
- 8.1.4 To approve latest draft NP News for publishing
Following a proposal by Cllr. Magness and seconding by Cllr. Pope
0152 **RESOLVED** that the latest NP draft news previously circulated to members be approved for publishing.
- 9. PLANNING**
- 9.1 To note decisions made by Wealden District Council
Noted.
- 9.2 Current applications under consideration
- 9.2.1
 None
- 10. WAR MEMORIAL SPORTS GROUND TRUST (COUNCIL AS TRUSTEE)**
- 10.1 Recreation ground: Play equipment (including for adults), fencing and safety surface
- 10.1.1 Zip wire (on hold pending landraise project)
No progress.

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- 10.1.2 Fencing
Members reviewed details of three quotes received for fencing the play areas but decided against using wood. Cllr. Robins to provide details of metal fencing used at Ringmer for consideration.
- 10.1.3 Other play equipment (including for adults) and safety surface
No progress other than to agree to include the zip wire and playing field improvements within this item for future discussion.
- 10.2 Recreation ground: Drainage and Landraise
Following on from a very useful meeting earlier with Mr Lake members agreed to incorporate wider sport and fitness provision within the project. Cllr. Ritchie has agreed to contact Veolia regarding the possibility of grant funding.
- 10.3 Pavilion: Ladies toilets
Awaiting start date for works.
- 10.4 To discuss and agree pavilion management, bookings, exclusivity and other relevant items
Members agreed that details of how to book the pavilion should be more easily available through notices and the website, Following a proposal by Cllr. Albuquerque and seconding by Cllr. Deane
0153 **RESOLVED** *that costs of up to £50 be set aside for appropriate signage.*
- 10.5 To approve, retrospectively, arrangements for electrical safety testing at pavilion
Members noted the contents of the electrical condition report and agreed that three quotes should be obtained to carry out the work identified. Cllr. Pope commented that playground reserve funds might be used to cover the cost of the work with reserves being rebuilt in future years. Following a proposal by Cllr. Magness and seconding by Cllr. Deane
0154 **RESOLVED** *that costs of £1,188.46 be met for provision of the electrical condition report.*
- 10.6 To discuss and agree way forward relating to tennis club proposal
Members learnt that a recent meeting of tennis club members resulted in their voicing a preference not to go ahead with a joint venture in order to provide improved facilities for the club and, instead, wished to build their own clubhouse on land between the tennis courts and car park. Following discussions members decided to reject the tennis club proposal to build their own clubhouse but suggested another meeting to explore other possibilities.
- 9:15 pm – Cllr. Albuquerque leaves meeting
- 11. WRITTEN REPORTS FOR DISCUSSION OR NOTING**
- 11.1 Correspondence
Noted.
- 11.2 To approve grant application format
Following a proposal by Cllr. Pope and seconding by Cllr. Ritchie
0155 **RESOLVED** *that the previously circulated grant application form be approved.*
- 11.3 To approve proposal regarding parish mile markers
Cllr. Vaughan referred members to his previously circulated report regarding mile markers missing and in need of repair. Clerk has learnt that the Eastbourne Historic Vehicle Club have approval from East Sussex County Council to repair/replace mile markers and are investigating replacing the 46 mile marker. Following a proposal by Cllr. Pope and seconding by Cllr. Deane
0156 **RESOLVED** *that costs of up to £800 be put aside to arrange for the replacement and/or repair of mile markers.*
- 11.4 To discuss and approve format for Annual Parish Meeting (Annual Assembly)

Members learnt from Cllr. Deane that she had managed to secure an offer to arrange for a display and presentation in the use of defibrillators. Other items to be included comprised village hall report/update, neighbourhood plan coverage, improvements to playing field as well as some of the regular items included in previous years.

Following a proposal by Cllr. Deane and seconding by Cllr. Cole

0157 **RESOLVED** that costs of up to £50 be used to secure the defibrillator presentation.

11.5 To note scope and responsibilities regarding forthcoming internal audit

Noted.

11.6 To note draft minutes of February, 2019 meeting of the Finance and General Purpose committee

Noted.

11.7 To note Parish Woodland report

Noted.

11.8 To note Village Hall report

Noted.

11.9 To note Parish Panel report

Noted.

12. DATE OF NEXT MEETING

12.1 To note that the next meeting of the Full Council will be held at the Village Hall, East Hoathly on Monday, 29th April, 2019 at 7pm

Noted.

Meeting closed at 9:30pm

Appendix A

Orders for Payment WM 1st February - 28th February 2019

Invoice Date	Supplier	Description	Net Amount
11/02/2019	EDF	Electricity	44.00
25/02/2019	Bus stream	water	8.00
05/02/2019	Labyrinth Services/BM Innes	Repair pavilion burst pipe again	149.10
			201.10

Orders for payments PC 1st February - 28th February 2019

Invoice Date	Supplier	Description	Net Amount
05/02/2019	SSALC	Elections briefing	40.00
18/02/2019	Netwise	Website support	300.00
31/01/2019	Malcolm Ramsden	Salary	820.05
31/01/2019	Malcolm Ramsden	Mileage	99.90
31/01/2019	Derek Keeley	Salary	275.00
31/01/2019	Verne Heath	Salary	249.17
31/01/2019	Verne Heath	postage	3.48
31/01/2019	Verne Heath	mileage	36.00
31/01/2019	HMRC	Tax and NI	251.18
08/02/2019	CPRE	Membership	36.00
			£2,070.78

Orders for Payment S106 1st February - 28th February 2019

Invoice Date	Supplier	Description	Net Amount
19/02/2019	R Gunn (Regency Tree spec)	Beech tree made safe	280.00
18/02/2019	English woodlands	Oak saplings and stakes	115.21
			395.21

Total payments £2,667.09

Appendix B

Correspondence: 17th February, 2019 to 18th March, 2019

1. CPRE Sussex - the Winter/Spring 2019 Sussex Review
2. CPRE Sussex - Situation Up-date for Wealden District Members
3. WDC: Newly published decision: Wealden Community Grants Programme 2019/20 - grants up to £25,000
4. Sussex ALC Weekly Bulletin 8-2019
5. WDC: Minutes for Planning Committee North, Thursday, 7th February, 2019
6. Sussex Police and Crime Commissioner: Article on Independent Custody Visitors
7. SWDC: Minutes for Audit and Finance Committee, Monday, 21st January, 2019
8. Rural Services Network: The Rural Bulletin - 19 February 2019
9. WDC: Minutes for Overview and Scrutiny Committee, Monday, 28th January, 2019
10. WDC: Agenda for Planning Committee South, Thursday, 28th February, 2019
11. WDC: District and Parish/Town Council Elections – 2 May 2019 (already forwarded to all members)
12. SSALC: Sussex ALC Weekly Bulletin 9-2019
13. WDC: Commonwealth Day - 11th March
14. WDC: Newly published decision: EPA 1990 Section 34 Amendment - Fixed Penalty Notice Relating to Household Waste Transfer
15. Rural Services Network: The Rural Bulletin - 26 February 2019
16. A helping hand from South East Water
17. WDC: Agenda for Planning Committee North, Thursday, 7th March, 2019
18. WDC: Supplement: Officer Updates to the agenda for Planning Committee South, Thursday, 28th February, 2019
19. Carnegie Newsletter - February 2019
20. WDC: MyAlerts - Week Commencing 4th March
21. Sussex ALC Weekly Bulletin 10-2019
22. WDC: Minutes for Full Council, Wednesday, 20th February, 2019
23. Rural Services Network: The Rural Bulletin - 05 March 2019
24. WDC: Supplement: Response to Question asked at Full Council to the agenda for Full Council, Wednesday, 20th February, 2019
25. WDC: Cheques (already forwarded to all members)
26. Chris Pellett (EH Resident): Planning and Pavements re. Church Marks Lane
27. SALC Meeting with Chief Constable of Sussex Police
28. WDC: Agenda for Cabinet, Wednesday, 13th March, 2019
29. SALC: Elections Frequently Asked Questions
30. Rural Services Network: RSN Rural Funding Digest - March 2019 Edition
31. WDC: Supplement: Officer Update to the agenda for Planning Committee North, Thursday, 7th March, 2019
32. WDC: Newly published decision: Garden Waste: Terms and Conditions for Chargeable Service from 1 July 2019
33. WDC: Agenda for Overview and Scrutiny Committee, Monday, 18th March, 2019
34. WDC: MyAlerts - Week Commencing 11th March
35. WDC: Minutes for Planning Committee North, Thursday, 7th March, 2019
36. WDC: Minutes for Planning Committee South, Thursday, 28th February, 2019
37. WDC: Newly published decision: Licences issued under Officer Delegated Authority - February 2019

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38. Sussex ALC Weekly Bulletin - 11-2019
39. WDC: Agenda for Audit and Finance Committee, Wednesday, 20th March, 2019
40. Rural Services Network call on Government for a Rural Strategy
41. WDC: Decision sheet for Cabinet, Wednesday, 13th March, 2019
42. SLCC Sussex - AGM Agenda for 2nd April
43. SLCC Sussex - AGM Agenda for 2nd April – correction
44. WDC: Supplement: Appendix D - Planning and Development Portfolio Holder Update to the agenda for Overview and Scrutiny Committee, Monday, 18th March, 2019
45. WDC: Parish Bulletin March 2019
46. WDC: MyAlerts - Week Commencing 18th March
47. CPRE: A litter-free future: are you ALL IN?
48. SALC: Sussex ALC Weekly Bulletin

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