

EAST HOATHLY with HALLAND PARISH COUNCIL

DRAFT minutes of the meeting of the full council held on Monday 29th of July, 2019 at 7 pm at The Village Hall, East Hoathly.

Present: Cllr. David Vaughan (chairman), Cllr. Quinta Deane, Cllr. Chris Magness, Cllr. Tony Pope, Cllr. Jonathan Ritchie and Cllr. Carolyn Robins.

In attendance: Malcolm Ramsden (clerk), Verne Heath (rfo), County Cllr. Nick Bennett, Dist. Cllr. Geoffrey Draper and five members of the public.

AGENDA

1. PUBLIC PARTICIPATION

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and members of the press are also welcome to stay and observe the rest of the meeting

Members heard how beneficial the addition of a composting toilet would be on the garden plot site and that 'plotters' would be prepared to take on the maintenance of such a facility. (See also agenda item 11.2).

Following a number of comments minor changes were made to the minutes relating to the record of 'Public Participation'.

Representatives of the Speedwatch Group re-iterated comments made at previous meetings of the Council and the clerk was provided with copies of emails dating back to 2012. County Cllr. Nick Bennett suggested that advice and recommendations be sought from the County traffic safety officer following the recent collection of traffic speed/volume data carried out. (See also agenda item 6.2.3).

Members were reminded that the hearing of the 'Local Plan' was to re-commence on the 30th.

2. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

County Cllr. Bennett referred members to the call for suggestions as to improvements to railway stations following the availability of a grant. As the original request for suggestions didn't appear to have been received a copy would be sent to members.

District Cllr. Draper updated members regarding progress with emergency planning and agreed to send the clerk an example template for incorporation with our own plan.

3. DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered

None.

4. APOLOGIES – to receive apologies for absence

None.

5. FINANCE

5.1 To approve/note payments payable/paid June, 2019

Following a proposal by Cllr. Deane and seconding by Cllr. Robins

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0194 **RESOLVED** that members approve/note payments/paid June, 2019
(Appendix A) totalling £3,856.04

5.2 To approve replacement of financial recording using RBS output in future
*RFO confirmed that balances agreed and with the amount of time she had been able
to spend with RBS system things seemed OK.
Following a proposal by Cllr. Pope and seconding by Cllr. Deane*

0195 **RESOLVED** that financial recording now be carried out using the RBS
system.

6. MINUTES

6.1 To resolve that the minutes of the Council Meeting held on Monday 24th June, 2019
be taken as read, confirmed as a correct record and signed by the Chairman
*Minor changes made to the 'Public Participation' section.
Following a proposal by Cllr. Deane and seconding by Cllr. Pope*

0196 **RESOLVED** that the minutes of the meeting held on the 24th June, 2019 be
confirmed as a correct record. Duly signed by the chairman.

6.2 Matters outstanding from minutes (not listed as separate agenda items)

6.2.1 Telephone kiosk

*Clerk reported that the ESCC licence was still awaited and that the contractor
had advised that there had been an increase in the price of timber since
providing his first quote but that our shelving was in his 'work to do' list. Clerk
to request when completion expected.*

6.2.2 Website improvements

*Jonathan Walker is managing the Neighbourhood Plan website and a link has
been created to it from the Parish Council website.*

6.2.3 Vehicle speed reduction

*Members learnt that the volume/speed data recently collected at Halland
Chapel had been sent to County for comment. Discussion centred around the
possible installation of speed cameras on B roads, the apparent change in the
Speedwatch Group concern away from the Heathfield Road to the Ringer
Road, the impact parked cars had in other villages on traffic speeds and
roadside displays at Turners Hill. It was agreed to wait until the outcome of
the request to County for their advice and recommendation was available.*

6.2.4 Parish mile markers

*Members noted that the 47 mile marker had been re-painted and that the
Eastbourne Historic Vehicle Club had been commissioned to proceed with
replacing the 46 mile marker. Laughton Parish Council had been chased
regarding their intentions regarding the possible replacement of the 49 mile
marker.*

6.2.5 To approve actions and costs re. Halland woodland play area

*Cllr. Magness reported that progress with the woodland play equipment was
being made and that he would circulate projected costs also confirming that
there would be a mix of equipment suitable for both children and adults. Clerk
confirmed that solicitors had been instructed but they were still waiting to be
contacted by the owner's solicitors.*

7. ITEMS DEFERRED FROM PREVIOUS MEETINGS

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- 7.1 Election of committee members and co-option of members
Members noted that Cllr. Vaughan was considering standing down as chair at the next A.G.M. Members also noted the need for an additional member to sit on the Finance and General Purpose Committee and a further need for additional bank account signatories.
Cllr. Robins agreed to design a poster to advertize the vacancy for a Parish Councillor. Cllr. Ritchie suggested that a parish 'welcome pack' including details of the vacancy could be distributed to people moving into the parish.
Following a proposal by Cllr. Deane and seconding by Cllr. Ritchie
0197 **RESOLVED** that Cllr. Pope be elected as vice-chairman.

- 7.2 To approve recommendation of F&GP Committee to commit up to £1,000 in order to commission a commercial surveyor to provide an insurance valuation of Pavilion and Village Hall
Following a proposal by Cllr. Pope and seconding by Cllr. Deane
0198 **RESOLVED** that up to £1,000 be used to commission a commercial surveyor to provide an insurance valuation of the Pavilion and Village Hall

- 7.3 Photographic competition
No entries received.

- 7.4 To discuss ideas for improving 'teamwork'
Cllr. Deane led a discussion focussing on how support between members of Council could be improved with agreement reached that better communication between members would improve matters. Cllr. Ritchie to arrange a series of regular informal meetings of Councillors.

8. NEIGHBOURHOOD PLAN

- 8.1 Neighbourhood Plan (NP) progress update
8.1.1 To note progress report
Cllr. Magness reported that public consultation events covering the aims, vision and objectives of the Plan were scheduled for the 12th of September. It is hoped that AirS will be able to contribute and that a proposal relating to their future involvement was being considered.
8.1.2 Steering Group meeting minutes
Draft minutes of the June meeting noted.

9. PLANNING

- 9.1 To note decisions made by Wealden District Council
Approved:-
WD/2019/0534/F – Yaffingale, Whitesmith, East Hoathly BN8 6JD
Part retrospective application for the erection of pine wooden fencing between the garden and main road

WD/2018/2413/FR – Chesham Barn, Eastbourne Road, Halland BN8 6PT
Proposed garage

TPO/2018/0008 (East Hoathly) – Land adjacent to Park Lodge, South Street, East Hoathly, East Sussex
7 Common Oaks (Quercus robur) TQ51961584

Permitted Modification:-

WD/2019/0646/PO – Graywood Farm, Graywood Lane, East Hoathly BN8 6QT

Variation of section 106 agreement dated 21 April 2005 attached to planning permission WD/2004/0303/F (new farmhouse and detached double garage) to exclude area of farm yard and subject of planning permission WD/2016/3011/F (replacement of two redundant barns with a single residential dwelling)

9.2 Current applications under consideration

9.2.1

WD/2019/1125/F – 115 South Street, East Hoathly BN8 6DT

New 3 Bay detached garage with studio in roof void
(Delegated – No Objection)

9.2.2

WD/2019/1380/F – Broadgate, Eastbourne Road, Halland BN8 6PS

Construction of vehicle crossover

Following a proposal by Cllr. Magness and seconding by Cllr. Deane

0199 **RESOLVED** to support the application.

10. WAR MEMORIAL SPORTS GROUND TRUST (COUNCIL AS TRUSTEE)

10.1 Recreation ground: Play equipment (including for adults), fencing and safety surface

10.1.1 Zip wire, other play equipment (including for adults) and safety surface (on hold pending landraise project)
On hold.

10.2 Recreation ground: Drainage and Landraise

Cllr. Magness updated members following his meeting with Wealden District Council and learnt that whilst approval might be obtained within 'permitted development rights' a topographical survey in a different format to that provided was required. Members agreed that quotes should be sought for a drainage survey in addition to a topographical survey using the new format. Members also learnt from Cllr. Magness that he was to meet with a 'playing field architect' as part of his work with the Neighbourhood Plan project

10.3 To discuss and agree pavilion management, bookings, exclusivity and other relevant items

Members discussed concerns that hirers might have regarding their possible misunderstanding regarding exclusivity of the use of pavilion and playing field facilities. Chairman and clerk to review the booking terms and conditions form with members requested to forward their thoughts for inclusion.

10.4 To discuss and agree way forward relating to tennis club proposal

Correspondence with Charity Commission ongoing.

10.5 To discuss and agree way forward relating to rifle club proposal

Correspondence with Charity Commission ongoing.

11. WRITTEN REPORTS FOR DISCUSSION OR NOTING

11.1 Correspondence

Noted.

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11.2 To approve next actions regarding Garden Plot composting toilet
Cllr. Pope declared an interest in this item.

Cllr. Pope reported to Council that Garden Plot members had researched two different types of composting toilet and came down in favour of a model requiring only low maintenance and having a ramp and doors suitable for people of varying abilities. Councillors noted the cost as being in the region of £4,500 with discussion covering the possibility of grant funding and ongoing maintenance including association status of the group.

11.3 To consider response to resident queries
Members noted five concerns of a local resident tasking the clerk to respond along the lines discussed.

11.4 Project updates for inclusion on website
Project lead members requested to provide clerk with brief updates for inclusion on the website.

11.5 To note improvements scheduled for footpath 22a
Members noted that County were hoping to carry out the work during the last two weeks of August/first week of September.

11.6 To note Parish Woodland report
Noted.

0200 *Following a proposal by Cllr. Deane and seconding by Cllr. Ritchie*
RESOLVED *to approve the delegation of the incorporated proposal regarding the cost of path improvements at a cost of up to £150 to the Finance & General Purpose Committee.*

11.7 To note Parish Panel meeting minutes
Noted.

11.8 To note Garden Plot June meeting minutes
Noted.

11.9 To note WDALC meeting minutes
Noted.

12. DATE OF NEXT MEETING

12.1 To note that the next meeting of the Full Council will be held at 7pm at the Village Hall, East Hoathly on Monday, 30th September, 2019 and that a meeting of the Finance & General Purpose Committee will be held at 7pm at Buffalo Bill's (formerly The Forge) on Monday, 23rd September, 2019.
Noted.

Meeting closed at 9:35pm

Appendix A



20190927 Appendix A.pdf

To follow

Appendix B

Correspondence: 19th June to 20th July, 2019

1. East Sussex Fire & Rescue Service - Annual Plan 2019/20 (already sent to members)
2. Your PSMA Newsletter June 2019
3. WDC: Newly published decision: South Downs National Park Authority Arboricultural Advice Service Level Agreement Renewal
4. WDC: Minutes for Planning Committee South, Thursday, 20th June, 2019
5. WDC: MyAlerts - Week Commencing 24th June
6. WDC: Minutes for Overview and Scrutiny Committee, Monday, 17th June, 2019
7. Sussex ALC Weekly Bulletin 25-2019
8. WC: Supplement: Officer Updates to the agenda for Planning Committee North, Thursday, 27th June, 2019
9. WDC: Wealden Parish Bulletin - June 2019 (already forwarded to members)
10. Email from representative of Halland speedwatch group
11. Sport England: Newsletter July 2019
12. Email from Kathryn Gutkind (already sent to all members)
13. Sussex ALC Bulletin 26-2019
14. WDC: MyAlerts - Week Commencing 1st July
15. RSN Rural Funding Digest - July 2019 Edition
16. WDC: Minutes for Planning Committee North, Thursday, 27th June, 2019
17. WDC: Newly published decision: Adoption of Herstmonceux Neighbourhood Plan (Recommendation to Full Council)
18. WDC: Newly published decision: Wealden Local Plan Examination (Recommendation to Full Council)
19. WDC: MyAlerts - Week Commencing 8th July
20. WDC: Agenda for Cabinet, Wednesday, 17th July, 2019
21. WDC: Agenda for Planning Committee South, Thursday, 18th July, 2019
22. WDC: Agenda for Licensing Sub-Committee, Friday, 19th July, 2019
23. WDC: MyAlerts - Week Commencing 15th July
24. WDC: Air Quality Paper
25. Sussex ALC Bulletin 28-2019
26. WDC: Agenda for Full Council, Wednesday, 24th July, 2019
27. WDC: Energy Efficiency Update for Parish Councils July 2019
28. WDC: Agenda for Planning Committee North, Thursday, 25th July, 2019
29. WDC: Decision sheet for Cabinet, Wednesday, 17th July, 2019
30. Charity Commission News - July 2019
31. WDC: Supplement: Leader's Report to the agenda for Full Council, Wednesday, 24th July, 2019
32. WDC: Supplement: Officer Updates to the agenda for Planning Committee South, Thursday, 18th July, 2019
33. WDALC: Draft Minutes – July meeting
34. WDC: Supplement: Call Over List to the agenda for Full Council, Wednesday, 24th July, 2019
35. Email from resident: Number of small schools in England has halved since 1980
<https://www.theguardian.com/education/2019/jul/17/number-of-small-schools-in-england-halves-since-1980>
36. SLCC Sussex - Regional Training Seminars 2020
37. Gatwick Airport publishes its Final Master Plan

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