

## **EAST HOATHLY with HALLAND PARISH COUNCIL**

Members of East Hoathly with Halland Parish Council Finance and General Purpose committee are summoned to attend a meeting to be held at Buffalo Bill's, Halland on Monday 23<sup>rd</sup> of September, 2019 at 7pm.

Signed *Malcolm Ramsden*

11<sup>th</sup> September, 2019

### **AGENDA**

#### **1. PUBLIC PARTICIPATION**

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and press are also welcome to stay and observe the rest of the meeting.

#### **2. DECLARATIONS OF INTEREST**

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.

#### **3. APOLOGIES – to receive apologies for absence**

#### **4. MINUTES**

- 4.1 To resolve that the minutes of the Finance and General Purpose Meeting held on the 3<sup>rd</sup> of June, 2019 be taken as read, confirmed as a correct record and signed by the Chairman
- 4.2 Matters outstanding from minutes (not listed as separate agenda items)
  - 5.2.1 Adoption of NALC standard model of Financial Regulations
  - 8.7 To review for consideration by Full Council which additional payments may be made by internet banking

#### **5. GENERAL PURPOSE**

- 5.1 To review staff job descriptions (Risk assessment section 9)
- 5.2 To review progress regarding updates to risk register and register of assets
- 5.3 To discuss insurance renewal proposal

#### **6. WAR MEMORIAL SPORTS GROUND TRUST (COUNCIL AS TRUSTEE)**

- 6.1 To note AutoCAD version of topographical survey has been received

#### **7. FINANCE**

- 7.1 To consider increase in cost of £150 for mile marker
- 7.2 To discuss recommendation to Full Council of meeting the cost of Parish Woodland wood chippings for paths of up to £150
- 7.3 To approve costs regarding work to the 'Seabrook/Muffins' planter
- 7.4 To note bank account reconciliation
- 7.5 To note payments/receipts against budget
- 7.6 To consider early indication of requirements for 2020/21 budget and reserves
- 7.7 To consider recommendation to Full Council of changes to Earmarked Reserves
- 7.8 Member audit

**8. ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE**

**9. DATE OF NEXT MEETING**

9.1 To note that the next meeting of the Full Council will be held at the Village Hall on Monday, 30<sup>th</sup> September, 2019 at 7pm