

## **EAST HOATHLY with HALLAND PARISH COUNCIL**

Minutes of the meeting of the full council held on Monday 28<sup>th</sup> of October, 2019 at 7 pm at Buffalo Bill's, Halland.

Present: Cllr. David Vaughan (chairman), Cllr. Quinta Deane, Cllr. Chris Magness, Cllr. Tony Pope and Cllr. Jonathan Ritchie.

In attendance: Malcolm Ramsden (clerk), Verne Heath (rfo), County Cllr. Nick Bennett and five members of the public.

### **AGENDA**

#### **1. PUBLIC PARTICIPATION**

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and members of the press are also welcome to stay and observe the rest of the meeting

*Members heard from a resident who had spoken with children and visited local skate parks and encouraged Council to consider including a skate park in the playing fields. Council were presented with a well thought out and executed paper detailing possible sites, costings, sources of funding, thoughts, views and comments of residents together with a petition supported by 300 of the residents. Chairman reminded members that a skate park had been included as a possible option when resident's views were last sought but that with 300 signatories the petition had considerable weight. Councillors discussed and outlined the continuing plans for play areas, the age range of potential users, the impact of the drainage project on possible sites before the chairman thanked the speaker for bringing the issue to Council's attention.*

*A representative of the Speedwatch Group complained that he been denied the ability to view the draft minutes of the September meeting of Council. Chairman explained the reason for the delay in production.*

*Members were informed that only one member had responded, giving apologies, to the Speedwatch Group invitation to join one of their sessions. A further invitation was extended for Tuesday at 10:30am and/or Thursday at 3:30pm. Comment was made that both the speeds and the numbers of repeat offenders were on the increase and that there could be issues with refuse collection with proposed changes behind Buffalo Bill's.*

#### **2. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

*Members learnt from County Cllr. Bennett that his report given at the last meeting was the most current report and in response to his offer to take questions members took the opportunity to question:-*

- *The camera positioned along the A22 – Thought to be an ANPR camera*
- *The sign still to be replaced – With the Highways Steward.*

#### **3. DECLARATIONS OF INTEREST**

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered

*Cllr. Pope declared his interest in matters relating to his association with Church Marks Green Management Co. Ltd.*

#### **4. APOLOGIES – to receive apologies for absence**

*Apologies received from Cllrs. Cole and Robins.*

## 5. FINANCE

5.1 To approve/note payments payable/paid September, 2019  
*Carried forward.*

5.2 To approve County verge cutting offer  
*Cllr. Pope suggested that, as the year's cutting had been acceptable, albeit with many residents keeping their own grassed areas under control, the 'County Two Cuts' be continued for a further year with a review to take place when the grass had grown. Cllr. Deane asked that a wider cut on the Shaw roundabout be considered for next year.*

**0210** *Following a proposal by Cllr. Deane and seconding by Cllr. Ritchie*  
**RESOLVED** *to continue with the County verge cutting offer for a further year.*

5.3 To discuss first cut budget for 2020/21  
*Members noted the previously circulated draft budget for the coming year with Cllr. Pope asking that the drainage consultant fees be incorporated within the next draft. (Action: RFO).*

5.4 To approve cost of bramble clearance at playing fields  
*Unfortunately one of the contractors misunderstood regarding the bank clearance and started on the work before all of the neighbours had been advised. Clerk to contact neighbours and explain. The recently unauthorized lopped branches to be offered to the Bonfire Society if not able to be used by the Parish Woodland Working Group (Action: Cllr. Deane). Members noted that the amounts quoted were sufficiently far apart for the clerk to query if the same specification had been provided to all contractors. (Action: Clerk).*

**0211** *Following a proposal by Cllr. Magness and seconding by Cllr. Pope*  
**RESOLVED** *to approve the cost of a sum required to clear the brambles and ivy (Amount sensitive until contractor's quote/specification issue resolved).*

5.5 To note CIL receipt of £2,300 in respect of Crockstead Farm development  
*Noted. Chairman reminded members that the amount could be used for infrastructure maintenance of, amongst other things, pavements and bus shelters.*

## 6. MINUTES

6.1 To resolve that the minutes of the Council Meeting held on Monday 30<sup>th</sup> September, 2019 be taken as read, confirmed as a correct record and signed by the Chairman  
*Following a proposal by Cllr. Deane and seconding by Cllr. Pope*

**0212** **RESOLVED** *that the minutes of the meeting held on the 30<sup>th</sup> of September, 2019 be confirmed as a correct record. Duly signed by the chairman.*

6.2 Matters outstanding from minutes (not listed as separate agenda items)

6.2.1 Telephone kiosk

*Cllr. Deane reported that the kiosk windows were in need of sealing and that the base of the door needed re-painting. Cllr. Magness agreed to investigate. (Action: Cllr Magness).*

6.2.2 Vehicle speed reduction

*Clerk reported that a vehicle speed/data survey was scheduled to be carried out on the Heathfield Road approach to Halland during the week following the school half term.*

6.2.3 To approve actions and costs re. Halland woodland play area  
*Members learnt from Cllr. Magness that our solicitors were still waiting to hear from the woodland area donor's solicitors.*

6.2.4 To discuss Garden Plot issues progress  
*Awaiting responses from plot holders regarding bees.*

## **7. ITEMS DEFERRED FROM PREVIOUS MEETINGS**

7.1 Election, and co-option, of members  
*Clerk reported that there continued to be a vacancy on the Finance and General Purpose Committee and that additional bank account signatories would be beneficial. With regard to the two Council vacancies Cllr. Robins is working on a poster for notice boards and the website. Clerk to investigate possibility of 'advertizing' the Councillor vacancies on the Community website. (Action: Clerk).*

7.2 Project updates for inclusion on website  
*Members agreed to Cllr. Pope's playing field projects update being added to the website with chairman asking that other's updates be forwarded to the clerk when completed. (Action: All).*

## **8. NEIGHBOURHOOD PLAN**

8.1 Neighbourhood Plan (NP) progress update

8.1.1 To note progress report  
*Members learnt for Cllr. Magness that the September 'proposals and suggestions' open meeting results were being evaluated by Jonathan Walker and that at the November meeting of the steering group design profiles and styles, amongst other things, would be discussed.  
A request from the CLT project group for support with their application to Wealden District Council was to be treated favourably by the Neighbourhood Plan Steering Group.*

8.1.2 Steering Group meeting minutes  
*August meeting minutes noted.*

## **9. PLANNING**

9.1 Decisions made by Wealden District Council  
Approved:-

WD/2019/1380/F – Broadgate, Eastbourne Road, Halland BN8 6PS  
Construction of vehicle crossover

WD/2019/1871/F – Crossways Cottage, Lewes Road, Halland BN8 6PN  
Proposed single storey side and rear extension

WD/2019/1997 – Downsview Barn, Eastbourne Road, Halland BN8 6PT  
Retrospective application for the construction of a double garage

Notification of Appeal:-

WD/2018/0320 – The Forge, Eastbourne Road, Halland BN8 6PW  
Construction of 21 No. flats

*All noted.*

## 9.2 Recent applications

- 9.2.1 WD/2019/2199 – The Foresters Arms, 6 South Street, East Hoathly BN8 6PW  
Minor material amendment to WD/2017/1290/F (conversion of a public house with associated tenant accommodation and a self-contained attached cottage to provide three self-contained residential dwellings with associated gardens and off-street parking) involving variation of condition 8 to enable some amendments to windows and doors

*Members discussed various aspects of the application.*

*Following a proposal by Cllr. Deane and seconding by Cllr. Pope*

**0213**

**RESOLVED** that the response be to support the application in the absence of any objections by Historic England.

- 9.2.2 WD/2018/2741/MAO - Land off South Street, East Hoathly, BN8 6DS  
Outline application (with access) for the demolition of former stable building and the erection of 32 dwellings (including affordable housing) with associated development  
*(Meeting of the Planning Committee held on 18<sup>th</sup> October, 2019 - Strong objection)*

- 9.3 To note minutes of the Planning Committee held on 18<sup>th</sup> October, 2019

*Noted.*

## 10. WAR MEMORIAL SPORTS GROUND TRUST (COUNCIL AS TRUSTEE)

- 10.1 Recreation ground: Play equipment (including for adults), fencing and safety surface  
10.1.1 Zip wire, other play equipment (including for adults) and safety surface (on hold pending landraise project)

*Members discussed what progress might be made with the playing field area not affected by the proposed landraise/drainage project and concluded that a plan might be drawn up for discussion as had been proposed in the past.*

*Following a proposal by Cllr. Deane and seconding by Cllr. Pope*

**0214**

**RESOLVED** that Cllr. Magness provide a list of what might be included and approve that he approach a consultant to produce a plan at a cost of no more than £350.

- 10.2 Recreation ground: Drainage and Landraise  
*Councillors agreed to move to the next phase of the project and would meet with Jenny Begeman, a potential project manager and potential contractor. (Action: Clerk)*
- 10.3 To discuss and agree pavilion management, bookings, exclusivity and other relevant items  
*Carried forward.*
- 10.4 To discuss and agree way forward relating to tennis club proposal  
*Carried forward as still awaiting response from Dawson Hart.*
- 10.5 To discuss and agree way forward relating to rifle club proposal  
*Carried forward as still awaiting response from Dawson Hart.*
- 10.6 To approve actions relating to play area inspection  
*Clerk reported that Playdale had been asked to provide quotes relating to the items highlighted in the recent report as requiring attention. Cllr. Pope queried the siting*

*and reasoning for replacing the activity trail and suggested repairs to/replacement of the roundabout.*

*Following a proposal by Cllr. Deane and seconding by Cllr. Ritchie*

**0215** ***RESOLVED** that quotes be circulated to members by email when received for approval.*

## **11. WRITTEN REPORTS FOR DISCUSSION OR NOTING**

- 11.1 Correspondence  
*Noted. (See appendix A).*
- 11.2 To agree next actions regarding 'Muffins' planter  
*Clerk reported that County Council highways had confirmed that maintenance/repair could be carried out by Council. Council insurance confirm that John Tarry is regarded as a volunteer for the purpose of public liability insurance. Clerk to provide risk assessment (Action: Clerk) and Cllr. Ritchie to contact Mr. Seabrook. (Action: Cllr. Ritchie).*
- 11.3 To agree next actions regarding drainage ditch between Nightingales and Parish Woodland  
*Clerk to contact Church Marks Green Management Co. with a view to sharing costs of ditch clearance. (Action: Clerk).*
- 11.4 To consider approval of meeting dates for 2020  
*Dates approved. (See appendix B).*
- 11.5 To note progress regarding trees in High Street pavement  
*Awaiting responses from District Council regarding suggested replacements and County Council relating to positioning of utility company's pipes and cables.*
- 11.6 To note County response relating to footpath 22a  
*Noted. County agreed to carry out regular inspections but ask that any damage spotted by members be reported.*
- 11.7 To note minutes of Finance and General Purpose committee meeting held on 23<sup>rd</sup> September, 2019  
*Carried forward.*

## **12. DATE OF NEXT MEETING**

- 12.1 To note that the next meeting of the Full Council will be held at 7pm at the Village Hall, East Hoathly, on Monday, 25<sup>th</sup> November, 2019.

*Noted.*

*Meeting closed at 9:15 pm*

*Appendix A***Correspondence: 23<sup>rd</sup> September to 20th October, 2019**

1. WDC: Supplement: Audit Findings Report - Year Ending 31 March 2019 to the agenda for Audit, Finance and Governance Committee, Wednesday, 25th September, 2019
2. Invitation to Discover Gatwick 2019/20
3. SSALC: SSALC Training Programme 2020-21 – Survey
4. WDC: MyAlerts – Week Commencing 23rd September
5. Rural Services Network: The Rural Bulletin - 24 September 2019
6. Sussex ALC Bulletin - 32-2019
7. WDC: Minutes for Overview and Scrutiny Committee, Monday, 16th September, 2019
8. WDC: MyAlerts – Week Commencing 30th September
9. Rural Services Network: The Rural Bulletin - 01 October 2019
- 10.CPRE: Members, please help persuade the government to make recycling BIGGER
- 11.WDC: The Wealden Parish Bulletin (already forwarded to members)
- 12.WDC: Minutes for Licensing Committee, Friday, 20th September, 2019
- 13.WDC: Re. Meeting cancelled - 10/10/2019, 10:30, Planning Committee South
- 14.WDC: Christmas Events
- 15.WDC: Pub is the Hub
- 16.WDC: MyAlerts - Week Commencing 7th October
- 17.Rural Services Network: The Rural Bulletin - 08 October 2019
- 18.Sport England: Active Places - Newsletter October 2019
- 19.WDC: Minutes for Planning Committee North, Thursday, 19th September, 2019
- 20.WDC: Agenda for Licensing Sub-Committee, Friday, 18th October, 2019
- 21.WDC: Agenda for Planning Committee North, Thursday, 17th October, 2019
- 22.WDC: MyAlerts – Week Commencing 14th October
- 23.WDC: Agenda for Cabinet, Wednesday, 23rd October, 2019
- 24.Rural Services Network: The Rural Bulletin - 15 October 2019
- 25.CPRE: INVITATION to CPRE Sussex Affordable Housing Seminar on Saturday, 9th November 2019, from 10am until 2pm at Barnham Community Hall, Yapton Road, Barnham PO22 0AY
- 26.WDC: Supplement: OFFICER UPDATES to the agenda for Planning Committee North, Thursday, 17th October, 2019
- 27.Charity Commission News - October 2019
- 28.WDC Training: More development opportunities coming up...
- 29.SSAC: Neighbourhood Planning and Health and Well Being Article - legal update
- 30.SSALC: Neighbourhood Planning and Health and Well Being Article - legal update
- 31.SSALC: Named PCSO for Every Local Community - Press Release - Sussex Police
- 32.ESCC: Temporary Speed Restriction & Temporary Prohibition of Parking - East Hoathly & Halland Bonfire Celebrations (already forwarded to members)

## Meeting dates – 2020

### Full Council:-

January 27th

February 24th

\*March 30th \*

May 18th (includes AGM) 6.30pm

\*June 29th \*

July 20th

August – no meeting

September 28th

\*October 26th \*

November 30th

December – no meeting

### Finance & General Purpose Committee:-

\*February 10th\*

\*June 8th \*

\*September 14<sup>th</sup> \*

\*November 9th \*

### Planning Committee:-

as and when required

### Annual Assembly (Parish meeting):-

April 27th 7.30pm

All meetings (other than \*) held at The Village Hall, Church Marks Lane, East Hoathly 7pm (unless stated otherwise).

\*these meetings held at Buffalo Bill's (formerly The Forge), Halland 7pm