

EAST HOATHLY with HALLAND PARISH COUNCIL

Members of East Hoathly with Halland Parish Council Finance and General Purpose committee are summoned to attend a meeting to be held at Buffalo Bill's (formerly The Forge), Halland on **Monday 10th February, 2020 at 7pm.**

Signed *Malcolm Ramsden*
4th February, 2020

AGENDA

1. PUBLIC PARTICIPATION

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and press are also welcome to stay and observe the rest of the meeting.

2. DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.

3. APOLOGIES – to receive apologies for absence

4. MINUTES

4.1 To resolve that the minutes of the Finance and General Purpose Meeting held on Monday 11th November, 2019 be taken as read, confirmed as a correct record and signed by the Chairman

4.2 Matters outstanding from minutes (not listed as separate agenda items)

4.2.1 Adoption of NALC standard model of Financial Regulations

5. GENERAL PURPOSE

5.1 To review progress regarding updates to risk register and register of assets

5.2 To consider updated Code of Conduct

5.3 To discuss arrangements regarding Garden Plots

6. WAR MEMORIAL SPORTS GROUND TRUST (COUNCIL AS TRUSTEE)

6.1 To note progress regarding repairs to play equipment

6.2 To note progress regarding bramble clearance

6.3 To discuss progress regarding landraise/drainage

7. FINANCE

7.1 To note payments/receipts against budget

7.2 To note bank account reconciliations

7.3 To consider recommendation to Full Council regarding mile marker No.47

7.4 To review staff pay scales

7.5 To consider insurance valuation report recommendations

7.6 Member audit

8. ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE

9. DATE OF NEXT MEETING

9.1 To note that the next meeting of the Full Council will be held at the Village Hall, East Hoathly on Monday, 24th February, 2020 at 7pm

9.2 To note that the next meeting of the Finance and General Purpose committee will be held at Buffalo Bill's, Halland on Monday, 8th June, 2020 at 7pm