

EAST HOATHLY with HALLAND PARISH COUNCIL

Members of East Hoathly with Halland Parish Council Finance and General Purpose committee are summoned to attend a meeting to be held using 'zoom' on **Monday 8th June, 2020 at 7pm.**

Signed *Malcolm Ramsden*
2nd June, 2020

AGENDA

0. ADMINISTRATION

To elect chairman

1. PUBLIC PARTICIPATION

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and press are also welcome to stay and observe the rest of the meeting.

Would members of the public wishing to participate 'virtually' please contact the clerk at least 24 hours before the meeting – 07948 496760 or easthoathlywithhallandpc@gmail.com

2. DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.

3. APOLOGIES – to receive apologies for absence

4. MINUTES

4.1 To resolve that the minutes of the Finance and General Purpose Meeting held on Monday 10th February, 2020 be taken as read, confirmed as a correct record and signed by the Chairman

4.2 Matters outstanding from minutes (not listed as separate agenda items)

4.2.1 Adoption of NALC standard model of Financial Regulations

5. GENERAL PURPOSE

5.1 To review progress regarding updates to risk register and register of assets

5.2 To review staff pay scales

6. WAR MEMORIAL SPORTS GROUND TRUST (COUNCIL AS TRUSTEE)

6.1 To note progress regarding landraise/drainage

6.2 To review buildings insurance cover

7. FINANCE

7.1 To note payments/receipts against budget

7.2 To note bank account reconciliations

7.3 To note update regarding bank account signatories

7.4 Annual Audit:

7.4.1 To consider recommendation of annual governance statement to Full Council

7.4.2 To consider recommendation of annual accounting statement to Full Council

7.5 To consider adopting 'Go Cardless'

7.6 Member audit

8. ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE

9. DATE OF NEXT MEETING

9.1 To note that the next meeting of the Full Council will be held using 'zoom' on Monday, 29th June, 2020 at 7pm