

EAST HOATHLY with HALLAND PARISH COUNCIL

meeting held via. 'zoom' on 29th June, 2020 at 7.00pm.

(DRAFT) 'MEETING' MINUTES

Linked: Cllrs. Cole, Deane, Pope (chair), Ritchie, Robins, and Vaughan.

Also participating: County Cllr. Nick Bennett, District Cllr. Geoffrey Draper, Malcolm Ramsden (clerk), Verne Heath (rfo) and two members of the public

AGENDA

1. PUBLIC PARTICIPATION

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and members of the press are also welcome to stay and observe the rest of the meeting

Would members of the public wishing to participate 'virtually' please contact the clerk at least 24 hours before the meeting – 07948 496760 or easthoathlywithhallandpc@gmail.com

No participant comments at this time.

2. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Members learnt from Dist. Cllr. Draper that there had not yet been an agenda posted for the planning meeting scheduled for 9th July.

County Cllr. Bennett referred members to his previously circulated finance report highlighting the anticipated deficit and commenting on the likelihood of further govt. funding which, only being considered quarterly, made the amounts required difficult to forecast in these unusual times. Whilst County has sufficient reserves for this and next year the future might see councils pooling resources. In response to Cllr. Deane's logging of South Street mud issues County Cllr. Bennett asked that he be alerted in the absence of any response. County Cllr. Bennett responded to Cllr. Robins highlighting of the overhanging trees issue on the Ringmer Road and will chase progress.

9. WRITTEN REPORTS FOR DISCUSSION OR NOTING

9.11 To note resident comments re. Halland issues

Chair agreed at this point to admit a Halland resident to comment and members learnt of the poor state of the roads at Halland which resulted in unacceptable noise levels resulting from pot holes and poor maintenance. County Cllr. Bennett agreed to take the issue further referring to County Cllr. Dowling. Consideration of moving the 'Halland' sign to the west of the village nearer to Ringmer was being taken up by the County road safety manager and the clerk is to learn more of the timetable regarding the traffic safety feasibility assessment.

3. DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered

Cllr. Pope declared his continuing interest in matters relating to his association with Church Marks Green Management Co. Ltd.

4. APOLOGIES – to receive apologies for absence

None.

5. FINANCE

5.1 To approve/note payments payable/paid May, 2020 and income/expenditure-vs-budget
Following a proposal by Cllr. Vaughan and seconding by Cllr. Deane

0270 RESOLVED to approve/note payments payable/paid May, 2020 totalling £3,055.08 (see appendix A) and income/expenditure-vs-budget.

- 5.2 To approve Annual Governance Statement
Following a proposal by Cllr. Vaughan and seconding by Cllr. Robins
0271 RESOLVED to approve the Annual Governance Statement.
- 5.3 To approve Annual Accounting Statement
Following a proposal by Cllr. Vaughan and seconding by Cllr. Robins
0272 RESOLVED to approve the Annual Accounting Statement.
- 5.4 To discuss and approve asset register and repairs
Members discussed the need for repairing three of the most damaged benches in East Hoathly with the clerk reporting that a recent inspection by two contractors asked to quote had recommended replacement as they were all three 'beyond economical repair'. Clerk to contact benefactors regarding next steps as two have dedication inscriptions. Consideration was given to the possibility of removing and storing the benches until a solution had been agreed.
- 5.5 See below
- 6. MINUTES**
- 6.1 To resolve that the minutes of the Council Meeting held on Monday 18th May, 2020 be taken as read, confirmed as a correct record and signed by the Chairman
Following a proposal by Cllr. Deane and seconding by Cllr. Ritchie
0273 RESOLVED to approve that the minutes of the Council Meeting held on Monday 18th May, 2020 be taken as read, confirmed as a correct record and duly signed by the Chairman.
- 6.2 Matters outstanding from minutes (not listed as separate agenda items)
Members noted that the noting of the year-end financial position had been omitted from the agenda. Carried forward.
- 7. PLANNING**
- 7.1 To note District Council decisions to date
Noted with members noting Dist. Cllr. Draper's remarks concerning the Halland Park Farm barns application.
- 7.2 Recent applications outside delegated powers for comment
 7.2.1 2020/0845 - Little Decoy Lake
Members discussed previous usage at Little Decoy Lake and its application history and
Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan
0274 RESOLVED to recommend that 'No Objection' be raised.
- 7.3 To consider request from Village Concerns
Members agreed that ensuring neighbouring parishes were made aware of major planning applications that would affect them as, in the case of Chiddingly, they might wish to comment. Framfield/Blackboys, Laughton and Heathfield/Waldron to be contacted.
- 7.4 2019/0760 – Oaktree Nursery - To consider representation re. Appeal
Members agreed not to nominate a representative.
- 7.5 To note response to District Council Statement of Community Involvement consultation
Copy of response not available. Members asked that thanks to Jonathan Walker be noted for his work with the Neighbourhood Plan Steering Group response.
- 7.6 To approve proposed methodology to be adopted by District Council in their 'Call for Sites' consultation
Concern was expressed that with the current pandemic restrictions matters appeared to be moving quickly without sufficient time for detailed consideration.
Following a proposal by Cllr. Pope and seconding by Cllr. Cole
0275 RESOLVED to approve the proposed methodology to be adopted by District Council.
- 7.7 To note Neighbourhood Planning Steering Group meeting minutes
Amendment to include 'and Halland' agreed before being noted. Chair reminded members that Council had not debated a resident's project regarding footpaths or cycle-ways. Cllr. Magness to place proposal before Council.

8. WAR MEMORIAL SPORTS GROUND TRUST (COUNCIL AS TRUSTEE)

- 8.1 To discuss drainage/landraise update
TGMS feasibility study previously circulated. Clerk to contact carnival, cricket, rifle and tennis club to seek nominations for membership of a working group.
- 8.2 To discuss next actions regarding play area closure
SSALC advice had been sought and Council is taking appropriate steps with notices even though tape around equipment continues to be removed.
- 8.3 To note Bonfire Society update
Noted. Clerk to check position regarding replacement of damaged gate.
- 8.4 To consider items to be included within a schedule of works
Clerk to accompany Cllr. Ritchie on a site visit.

9. WRITTEN REPORTS FOR DISCUSSION OR NOTING

- 9.1 Correspondence
Noted. (See appendix B).
- 9.2 To discuss village 'gate'/sculpture maintenance
Clerk to arrange for maintenance in the autumn. Chair emphasized that no Councillor should take individual action to maintain the area around the sculpture.
- 9.3 To consider commissioning of new waste bin in Back Lane
Members learnt from Cllr. Vaughan that whilst fly-tipping had been cleared when spotted the lack of a rubbish bin often resulted in a build up of rubbish in the lay-by. Following a proposal by Cllr. Vaughan and seconding by Cllr. Robins
- 0276 RESOLVED** to approve the purchase of a bin and associated emptying contract with District Council at a cost of £500 and £200 p.a. respectively with funds from the Halland Reserve. Clerk to obtain licence from County.
- 9.4 To approve response to Garden Plot costings request
Chair reminded members that a lot of clerk's time had already been spent on responding to requests for information regarding costings related to the Garden Plots. There is understood to be a perceived difference in the amount of the total spend as being either £40,000 or £65,000 and that any further investigation would be a waste of money. Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan
- 0277 RESOLVED** that clerk be instructed to respond to requests explaining that no further information could be supplied.
- 9.5 To consider second 'East Hoathly' sign on London Road
Chair raised a request he had received for enhancements to the London Road entry sign to East Hoathly and referred to a number of previous designs that had been presented to Council. Following a proposal by Cllr. Deane and seconding by Cllr. Cole
- 0278 RESOLVED** to consider the request further if there were additional support from the village for the idea.
- 9.6 To approve next actions regarding planters outside 'Muffins' on High Street
Members noted the completion of the replacement planter and asked that their thanks be noted to John Tarry for all his work and to the 'Garden Plotters' for their planting. Following a proposal by Cllr. Pope and seconding by Cllr. Ritchie
- 0279 RESOLVED** to approve spend of a further £200 for perennial plants with Cllr. Cole to draw up a planting plan.
- 9.7 To approve commissioning of tree safety report
Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan
- 0280 RESOLVED** to approve spend at the same level as last year of £300 each for a tree safety report to be carried out at the Parish Woodland and Playing field.
- 9.8 To approve updated Woodland Group Terms of Reference
Carried forward.
- 9.9 To discuss progress regarding Woodland management plan

Chair explained the background as to why an independent management plan should be sought pulling together the various parties concerned. Two quotes obtained in line with suggestions received from Woodland Trust and District Council.

Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan

0281 RESOLVED to approve spend in the region of £1,500 for completion of a management plan with funds from s.106 Reserve.

9.10 To consider use of local Facebook pages for posting key parish notices

Members agreed that clerk should forward the links to East Hoathly and Halland facebook authors of important Council notices.

9.11 See above

9.12 To note clerk's progress report

Noted. (See appendix C).

5. FINANCE

5.5 To approve changes to insurance cover

Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan

0282 RESOLVED to approve spend of £319.20 in respect of additional insurance cover.

12. DATE OF NEXT MEETING

To note that the next meeting of the Full Council will be held on Monday 20th July, 2020 at 7 pm.

Noted.

Meeting closed at 9.40 pm

Appendix A

Date	Payee Name	Amount	Transaction Detail
31/05/2020	Malcolm Ramsden	£857.27	May salary postage
31/05/2020	Derek Keeley	£304.60	May salary
31/05/2020	Verne Heath	£413.71	May salary postage stationery
31/05/2020	HMRC	£309.88	May tax and NI
31/05/2020	Castle Water	£16.82	Castle Water
31/05/2020	Jonathan Walker	£109.04	Reimbursement re NP website
31/05/2020	Rialtas Business Solutions	£148.80	Rialtas Business Solutions Wooden Raised Flower Bed
31/05/2020	Wayfair	£504.96	Bed
31/05/2020	Go Pest Ltd	£390.00	Set up and 3 treatments
	Total	£3,055.08	

Appendix B

Correspondence: 11th May to 8th June, 2020

1. Rural Services Network: The Rural Bulletin - 12 May 2020
2. SSALC: CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS (12 May)
3. WDC: Supplement: Presentation Slides for Applications listed on the agenda to the agenda for Planning Committee North, Thursday, 14th May, 2020
4. WDC: Supplement: Objection from local resident, Heidi Brown (agenda item 8) to the agenda for Planning Committee North, Thursday, 14th May, 2020
5. WDC: Supplement: Submission by Local Ward Member, Councillor Sparks (agenda item 7) to the agenda for Planning Committee North, Thursday, 14th May, 2020
6. WDC: Supplement: Submission by Local Ward Member, Councillor Dowling (agenda item 8). to the agenda for Planning Committee North, Thursday, 14th May, 2020
7. WDC: Agenda for Full Council, Wednesday, 20th May, 2020
8. WDC: Decision sheet for Cabinet, Wednesday, 13th May, 2020
9. HELP NALC IN ITS GROUND-BREAKING RESEARCH ON DEMENTIA
10. WDC: Supplement: Call Over List and Leader's Report to the agenda for Full Council, Wednesday, 20th May, 2020
11. WDC: Supplement: OFFICER UPDATES to the agenda for Planning Committee North, Thursday, 14th May, 2020
12. WDC: Agenda for Planning Committee South, Thursday, 21st May, 2020
13. ESFRS: Have your say on our proposals (already sent to all members)
14. County Cllr. Nick Bennett: Annual Parish Council Meeting May 2020 Agenda
15. SSALC: CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS
16. SSALC: NALC CHIEF EXECUTIVE'S BULLETIN (15May)
17. WDC: COVID-19 - Community Hub update (15May) (already sent to members)
18. Sussex ALC Bulletin
19. WDC: MyAlerts - Week Commencing 18th May
20. Laurence Keeley: Local plan (already forwarded to members)
21. SSALC: Legionella Control Water Compliance and Safety precautions
22. Parish Online Newsletter
23. WDC: Supplement: JUNCTION TAVERN, 99 STATION ROAD - Statement from Oi Lin Shing, Local Ward Member to the agenda for Planning Committee South, Thursday, 21st May, 2020
24. WDC: Newly published decision: Amendment to the Constitution - Officer Scheme of Delegation relating to Development Management
25. WDC: Supplement: FRIDAY STREET FARM, OAK TREE LANE - Statement from Local Ward Member, Councillor Douglas to the agenda for Planning Committee South, Thursday, 21st May, 2020
26. WDC: Supplement: Presentation Slides for Applications listed on the agenda to the agenda for Planning Committee South, Thursday, 21st May, 2020
27. WDC: Supplement: Representations from interested parties on Applications listed on the Agenda to the agenda for Planning Committee South, Thursday, 21st May, 2020
28. WDC: Supplement: Officer Updates to the agenda for Planning Committee South, Thursday, 21st May, 2020 (already forwarded to members)
29. WDC: Minutes for Planning Committee North, Thursday, 14th May, 2020
30. WDC: The May Wealden Parish Bulletin (already forwarded to members)
31. The Rural Bulletin - 19 May 2020
32. WDC: Newly published decision: OFF 09/2020 - CE - Crisis Grants
33. WDC: Supplement: Representations from Interested Parties on Applications listed on the Agenda to the agenda for Planning Committee South, Thursday, 28th May, 2020
34. SSALC: NALC's LCR Spring edition goes digital
35. WDC: Supplement: LAND AT OLD MARSHFOOT FARM, MARSHFOOT - Statement from Local Ward Member, Councillor Blake-Coggins to the agenda for Planning Committee South, Thursday, 28th May, 2020
36. WDC: Supplement: Presentation Slides for Applications listed on the Agenda to the agenda for Planning Committee South, Thursday, 28th May, 2020

37. WDC: Supplement: LAND EAST OF NORTH STREET, LOWER HORSEBRIDGE, HAILSHAM - Statement from Councillor White, Local Ward Member to the agenda for Planning Committee South, Thursday, 28th May, 2020
38. WDC: Change of location for meeting 11/06/2020, 10:30, Planning Committee North
39. SSALC: CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS (26May)
40. WDC: Wealden Strategic Housing and Economic Land Availability Assessment (SHELAA) – Call for Sites and Broad Locations (already forwarded to all members)
41. WDC: Supplement: Officer Updates to the agenda for Planning Committee South, Thursday, 28th May, 2020
42. Sussex ALC Bulletin
43. WDC: MyAlerts - Week Commencing 25th May
44. WDC: Re: Councillor Dick Angel
45. SSALC: OPEN LETTER TO ALL COUNCILLORS (Already forwarded to all members)
46. WDC: COVID-19 - Community Hub update (29th May)(Already forwarded to all members)
47. WDC: MyAlerts - Week Commencing 1st June
48. Active Places: Newsletter June 2020
49. Sussex ALC Bulletin (01Jne)
50. WDC: Newly published decision: Statement of Common Ground between Mid Sussex District Council and Wealden District Council
51. WDC: Agenda for Cabinet, Wednesday, 10th June, 2020
52. WDC: Agenda for Planning Committee North, Thursday, 11th June, 2020
53. Calor Gas: Public supporting starts now (already forwarded to members)
54. WDC: Minutes for Full Council, Wednesday, 20th May, 2020
55. CPRE: Spring newsletter; broadband, biodiversity and loving the countryside
56. SSALC: CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS (03Jne)
57. ESCC: A22 Uckfield Bypass_Proposed New Roundabout CONSTRUCTION PROGRAMME UPDATE (already forwarded to members)
58. WDC: Newly published decision: Discretionary Business Grant Scheme
59. WDC: MyAlerts - Week Commencing 8th June – includes ‘Call for Sites’ details (already forwarded to all members)
60. WDC: COVID-19 - Community Hub update (05Jne)
61. NALC: CHIEF EXECUTIVE'S BULLETIN
62. SSALC: Sussex ALC Bulletin
63. NALC LAUNCHES NEW PUBLICATION ON WEBSITE ACCESSIBILITY

Correspondence: 9th to 21st June, 2020

1. WDC: Playgrounds-advice (already forwarded to members)
2. WDC: Agenda for Planning Committee South, Thursday, 18th June, 2020 (already forwarded to members)
3. NALC PUBLISHES NEW EDITION OF POINTS OF LIGHT
4. WDC: Supplement: Representations from Interested Parties on Applications listed on the Agenda to the agenda for Planning Committee North, Thursday, 11th June, 2020
5. WDC: Supplement: OLIVES FARM, BACK LANE, CROSS IN HAND, HEATHFIELD, TN21 0QG - Statement from Local Ward Member, Cllr Newton to the agenda for Planning Committee North, Thursday, 11th June, 2020
6. WDC: Supplement: LAND REAR OF 4 STRAWBERRY CLOSE, ROYAL TUNBRIDGE WELLS, TN2 5PD - Statement from Local Ward Member, Cllr Obbard to the agenda for Planning Committee North, Thursday, 11th June, 2020
7. WDC: Supplement: FOREST VIEW, MAYFIELD FLAT, CROSS IN HAND, HEATHFIELD, TN21 0TU - Statement from Local Ward Member Cllr Newton to the agenda for Planning Committee North, Thursday, 11th June, 2020
8. WDC: Supplement: Presentation Slides for Applications listed on the Agenda to the agenda for Planning Committee North, Thursday, 11th June, 2020
9. WDC: Supplement: Amended Appendix A - Housing Strategy 2020-2025 to the agenda for Cabinet, Wednesday, 10th June, 2020
10. WDC: Supplement: Amended Appendix A - Housing Strategy 2020-2025 to the agenda for Cabinet, Wednesday, 10th June, 2020

11. WDC: Minutes for Planning Committee South, Thursday, 21st May, 2020
12. WDC: Minutes for Planning Committee South, Thursday, 28th May, 2020
13. ESCC: Cycling and walking schemes submitted to Government (already forwarded to members)
14. WDC: New Business discretionary Business Support Scheme (already forwarded to members)
15. WDC: Decision sheet for Cabinet, Wednesday, 10th June, 2020
16. WDC: Supplement: Officer Updates to the agenda for Planning Committee North, Thursday, 11th June, 2020
17. Halland Resident: Poisonous fumes from wood recycling
18. WDC: Helping businesses re-open
19. NALC: NEW MODEL CODE OF CONDUCT CONSULTATION
20. WDC: Newly published decision: HRA Anti-social Behaviour Policy
21. WDC: WD/2019/0760/F - OAKTREE NURSERY, EASTBOURNE ROAD, HALLAND, BN8 6PG (already sent to all members)
22. WDC: COVID-19 - Community Hub update (already sent to members)
23. WDC: MyAlerts - Week Commencing 15th June
24. Sussex ALC Bulletin (15Jne)
25. WDC: The Rural Bulletin - 16 June 2020
26. WDC: Supplement: Submissions from Interested Parties on Applications listed on the Agenda to the agenda for Planning Committee South, Thursday, 18th June, 2020
27. WDC: Supplement: JUNCTION TAVERN, 99 STATION ROAD, POLEGATE, BN26 6EB - Statement by Local Ward Member, Cllr O Shing to the agenda for Planning Committee South, Thursday, 18th June, 2020
28. WDC: Supplement: LAND TO THE WEST OF PARK FARM, NEW ROAD, - Statement by Local Ward Member, Cllr White to the agenda for Planning Committee South, Thursday, 18th June, 2020
29. WDC: Supplement: ORCHARD VIEW PARK, WINDMILL HILL, - Statement by Local Ward Member, Cllr Cade to the agenda for Planning Committee South, Thursday, 18th June, 2020
30. WDC: Supplement: QUICKEN TRUST, WEST END, HERSTMONCEUX, BN27 - Statement by Local Ward Member, Cllr Cade to the agenda for Planning Committee South, Thursday, 18th June, 2020
31. WDC: Supplement: Presentation Slides for Applications listed on the Agenda to the agenda for Planning Committee South, Thursday, 18th June, 2020
32. WDC: Minutes for Planning Committee North, Thursday, 11th June, 2020
33. Healthwatch in Sussex: Covid-19: Have your say about the future of health and social care services in Sussex
34. WDC: Agenda for Planning Committee North, Thursday, 25th June, 2020
35. WDC: Supplement: Officer Updates to the agenda for Planning Committee South, Thursday, 18th June, 2020
36. Wealden CAB: SCAMS awareness fortnight 15th June -28th June 2020
37. Update from Gatwick Airport
38. Healthwatch in Sussex: East Sussex people in the Coronavirus crisis: First findings released
39. WDC: Newly published decision: Councillor Dispensation
40. WDC: COVID-19 - Community Hub update (19Jne)

Appendix C

Calor Gas grant application: Application rejected.
Chair explains misunderstanding.

Vehicle Speed Reduction (Halland x2): £500 payment made to ESCC for feasibility assessments

Halland Woodland play area: Waiting for The Forge to respond

Neighbourhood Plan: To 'meet' on 25th June
Next meeting scheduled for 30th July.

Replacement roundabout: Wicksteed approached regarding price negotiation. Increased discount from £2,859.74 to £3,431.70 bringing price down to £8,307.05. On hold waiting for drainage/landraise and design/mapping work

Play equipment items: Delivery of basket swing, bolt caps and replacement leg held up at Playdale due to covid-19. Suppliers on short time working.

Recreation ground design/mapping: Awaiting outcome of drainage feasibility assessment before taking forward

Bramble/ivy clearance: Contractor plans to start June/July being conscious of DEFRA bird nesting regulation restrictions

'New' woodland neighbours: Met new owners who confirm they want wood to be used as open/play area for all to use so that children can enjoy as he remembers building camps, climbing trees, etc., etc. Have no plans to sell wood or fence off. Seeking management plan and tree safety report (15Jne).

Parish woodland/Nightingales amenity strip drainage ditch: See above for neighbour contact. Woodland Trust advise against ditch clearance unless homes at risk of flooding. Two quotes obtained. Cllr. Cole waiting for a third. Remains dependant on outcome of drainage feasibility assessment.

London Road pavement resurfacing and 'parking' layout changes: £500 payment made to ESCC for feasibility assessment

Village Hall: Shaun Kasperuk instructed. Hopes to start any day but not finish until July/August as has a lot of work on.

Emergency Plan: Cllrs. Vaughan and Magness to meet
Carried forward.

High Street trees and pavement repairs: ESCC state not at intervention level

Telephone kiosk: Cleaned and tidied by Quinta. Bottom of door needs attention again.
Quote for kickplate required.

Dead/dying willows and elms at playing field: PWWG not interested. Village Conservation Society approached. Chris offers willows and maples.