

EAST HOATHLY with HALLAND PARISH COUNCIL

meeting held via. 'zoom' on 20th July, 2020 at 7.00pm.

'MEETING' MINUTES

Linked: Cllrs. Cole, Magness, Pope (chair) and Vaughan.

Also participating: County Cllr. Nick Bennett, District Cllr. Geoffrey Draper, Malcolm Ramsden (clerk), Verne Heath (rfo) and two members of the public

AGENDA

1. PUBLIC PARTICIPATION

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and members of the press are also welcome to stay and observe the rest of the meeting

Would members of the public wishing to participate 'virtually' please contact the clerk at least 24 hours before the meeting – 07948 496760 or easthoathlywithhallandpc@gmail.com

Members learnt from a resident that Beeline, because of an accident some time ago, are not prepared to drive through the village resulting in children attending a Burgess Hill school having to be picked up and dropped off at Halland. Members discussed how possible it might be for a bus to turn in the playing field car park and use the car park as a pick up point for East Hoathly children. The resident is going to suggest to Beeline that a minibus might be used to overcome the problem of the difficult to negotiate corner at the village store and, in the event of refusal, to advise them that there is a possibility of using the car park. County Cllr. Bennett offered to take the case up if the resident would forward correspondence to him. Dist. Cllr. Draper also offered his assistance. From a second resident members were asked to take the necessary steps with the District Council to maximize the benefit to the parish, review conditions (including monitoring of the sewage issue) and review the legality of the process employed.

Chair highlighted to members that District would be informed that the best decisions regarding funding for the parish would be driven from within the parish with its knowledge of local requirements. County Cllr. Bennett informed Council that County had yet to receive an updated Construction, Maintenance Plan with the most recent copy seen dating from May and that he would share progress with Council. Chair expressed extreme dismay at the approval decision and surprise that even outline permission could be granted without having the road safety issues being addressed with County Cllr. Bennett responding that imposing conditions would be the only way forward.

2. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

County Cllr. Bennett reported that things were slowly heading towards 'normality' in that The Keep will be opening later this month. Members had previously been circulated with the county covid-19 update.

Dist. Cllr. Draper was surprised that bearing in mind some 250 residents had written on two and sometimes three occasions that the District Planning Committee voted to approve the outline planning application for up to 205 homes at 'Hesmonds'. In response to questions from members the meeting learnt that no appeal process existed regarding approved applications but that with some 100 conditions being imposed there was a great deal of mileage ahead before 'the first spade goes into the ground' and Dist. Cllr. Draper urged that this time be used by Council and Village Concerns to involve him as much as possible to ensure the best possible outcome for the parish. Clerk to write to District to learn of what involvement Council has regarding s106 conditions and agreements both before and during negotiations.

3. DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the

meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered

Cllr. Pope declared his continuing interest in matters relating to his association with Church Marks Green Management Co. Ltd.

4. APOLOGIES – to receive apologies for absence

Apologies received from Cllrs. Ritchie and Robins

5. FINANCE

5.1 To approve/note payments payable/paid June, 2020

Following a proposal by Cllr. Vaughan and seconding by Cllr. Cole

0283 RESOLVED to approve/note payments payable/paid June, 2020 totalling £2,238.60 (see appendix A).

5.2 To note income/expenditure-vs-budget

Noted, with members passing comment that no covid-19 items had been budgeted for and that there might be an overspend of up to £100 on the High Street planter. Chair to investigate.

5.3 To discuss and approve asset register and repairs

Discussion centred around the three poorly maintained benches with members agreeing that a policy relating to requests for new benches be considered. Cllr. Vaughan referred members to details a metal bench that had previously been circulated.

Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan

0284 RESOLVED to approve costs of £190 to carry out repairs to three benches in order to extend their lifetime. Four potential contractors had been approached.

5.4 To approve bus shelter maintenance

Clerk reported that he had approached the suppliers of the three most recent shelters regarding maintenance.

Following a proposal by Cllr. Pope and seconding by Cllr. Magness

0285 RESOLVED to approve costs of up to £1,500 every three years for the maintenance of Halland bus shelters.

6. MINUTES

6.1 To resolve that the minutes of the Council Meeting held on Monday 29th June, 2020 be taken as read, confirmed as a correct record and signed by the Chairman

Cllr. Magness updated members in that Council had submitted a response to the District Council Statement of Community Involvement consultation which had been omitted from the minutes. A formal recording of thanks for Jonathan Walker's contribution is noted.

Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan

0286 RESOLVED to approve that the minutes of the Council Meeting held on Monday 29th June, 2020 be taken as read, confirmed as a correct record and duly signed by the Chairman.

8. WAR MEMORIAL SPORTS GROUND TRUST (COUNCIL AS TRUSTEE)

8.3 To consider hirer refunds

Members noted that with the reason being covid-19 related that Council could not claim for 'business interruption'. Discussion regarding the possibility of refunding or reducing current hirers 'rents' included neighbouring council responses, the possibility of reducing the current year's 'rent' by 20% and having to absorb the additional costs regarding cleaning, sanitizing, notices, officer time, etc., etc. and the consideration of residents regarding use of public money. Unanimously agreed not to consider refunds or reductions in 'rents'.

9. WRITTEN REPORTS FOR DISCUSSION OR NOTING

9.6 To consider funding mile marker 47 replacement

RFO reported that total cost of replacing mile marker 46 was not yet known as some invoices were still to be submitted. Item carried forward.

6. MINUTES

6.2 Matters outstanding from minutes (not listed as separate agenda items)

6.2.1 To note 2019/20 year end financial position

Noted.

6.2.2 Planting plan for new planter outside Muffins in the East Hoathly High Street

Cllr. Cole to circulate proposal for planting plan before September meeting.

Following a proposal by Cllr. Pope and seconding by Cllr. Cole

0287 RESOLVED to increase the amount to be spent relating to the planter by £100.

7. PLANNING

7.1 To note District Council decisions to date

Noted. Separate discussion regarding Garden Plots resulting in agreement to show Garden Plot income and expenditure on website

7.2 Recent applications outside delegated powers for comment

See item 1 for comments relating to 'Hesmonds' approved application.

7.3 To note Neighbourhood Planning Steering Group June meeting draft minutes

Noted.

8. WAR MEMORIAL SPORTS GROUND TRUST (COUNCIL AS TRUSTEE)

8.1 To discuss drainage/landraise update

Clerk reported that he had forwarded Council's questions and comments to the report's author suggesting the possibility to 'meet' via. zoom to discuss next steps. Responses had been received from representatives of the carnival, cricket, rifle and tennis clubs/societies regarding inclusion on a working group/party. Carried forward.

8.2 To discuss next actions regarding play area closure

Chair advised that the play area was now open and that only one of the signs regarding covid-19 guidance had so far been torn down. A replacement for the damaged basket swing is due to be installed during the week commencing 10th August. Cllr. Magness reported that he had seen many children using the equipment.

8.3 To consider hirer refunds

See above.

8.4 To discuss re-opening of pavilion

Members noted that hand sanitizers had been installed and that signage, cleaning and sanitizing would be completed during the week ahead. The risk assessment had still to be finalized. Leaving the opening of changing rooms and showers until after the main area had been opened was considered prudent and a review of progress was agreed for the 10th of August. In the meantime anyone asking should be advised that it is not thought at the moment that the pavilion will be open before the 1st of September.

9. WRITTEN REPORTS FOR DISCUSSION OR NOTING

9.1 Correspondence

Noted (see appendix B) with one item having been forwarded to a member.

9.2 To approve updated Parish Woodland Working Group Terms of Reference

Members reviewed the previously circulated changes to the terms being a reduction in the number of Councillors being nominated to the working group and reference to the management plan now being drawn up by an independent consultant to ensure compliance with District Council funding conditions.

Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan

0288 RESOLVED to approve the changes to the terms of reference of the Parish Woodland Working Group

9.3 To appoint representative to Village Hall committee

Following a proposal by Cllr. Pope and seconding by Cllr. Magness

0289 RESOLVED to appoint Cllr. Vaughan as representative to the Village Hall committee.

9.4 To appoint representative to Parish Woodland Working Group

Carried forward as no nominations received.

- 9.5 To discuss speeding motorcycle disruption on A22
Awaiting response from PCSO. Members asked if anything could be done to reduce the use of Knowle Lane as a 'rat-run' for traffic to and from the Ringmer Road and the A22 to the north of Halland.

8.55 pm – Cllr. Cole leaves meeting.

- 9.6 To consider funding mile marker 47 replacement
See above.

- 9.7 To note progress regarding Halland issues
See clerk's progress report.

- 9.8 To note clerk's progress report
Noted (see appendix C). Clerk to chase regarding County feasibility studies, Nightingales amenity strip quote, telephone kiosk kickplate, Conservation Society, overhanging trees on Ringmer Road, Halland potholes and damaged playing field gate.

10. DATE OF NEXT MEETING

To note that the next meeting of the Finance and General Purpose committee will be held on Monday 14th of September, 2020 at 7 pm and that the next meeting of the Full Council will be held on Monday 28th September, 2020 at 7 pm.

Noted.

Meeting closed at 9.15 pm

Appendix A

Date	Payee Name	Amount	Transaction Detail
30/06/2020	Malcolm Ramsden	£926.29	June salary and expenses Postage Stationery
30/06/2020	Verne Heath	£261.44	June salary and expenses Postage Phones
30/06/2020	Derek Keeley	£304.60	June salary Insurance additional
30/06/2020	Came & Co.	£94.45	premium
30/06/2020	Castle Water Info Commissioners	£16.82	Monthly direct debit
30/06/2020	office	£35.00	Annual subscription
30/06/2020	Wealden District Council	£600.00	Bins
	Total	£2,238.60	

Appendix B

Correspondence: 22nd June to 17th July, 2020

1. WDC: Change of location for meeting 25/06/2020, 10:30, Planning Committee North
2. Mark Wren: Landraise email
3. Sussex ALC Bulletin (22Jne)
4. Here is your latest public sector mapping news - don't miss out
5. London Hearts: Parish and Town Council £200 Defibrillator Grant (already forwarded to members)
6. WDC: Supplement: Submission from Interested Parties on Applications listed on the Agenda to the agenda for Planning Committee North, Thursday, 25th June, 2020
7. WDC: Supplement: Presentation Slides for Applications listed on the Agenda to the agenda for Planning Committee North, Thursday, 25th June, 2020
8. WDC: Supplement: LAND AT SNATTS ROAD, UCKFIELD, TN22 2AR - Statement from Local Ward Member, Cllr Waldock to the agenda for Planning Committee North, Thursday, 25th June, 2020
9. WDC: Supplement: 4 WHITES COTTAGES, CHURCH STREET, FLETCHING TN22 3SP - Statement from Local Ward Member, Cllr Galley to the agenda for Planning Committee North, Thursday, 25th June, 2020
10. WDC: Supplement: Officer Updates to the agenda for Planning Committee North, Thursday, 25th June, 2020
11. Satswana Midsummer Update
12. ESCC Highways: Fortnightly look ahead w/c 26/6/20 (already forwarded to members)
13. WDC: Agenda for Overview and Scrutiny Committee, Monday, 6th July, 2020
14. National Grid: Little Horsted briefing letter for East Hoathly with Halland Council
15. WDC: Newly published decision: Lease of Former Coal Yard
16. WDC: Newly published decision: Review of Code of Corporate Governance
17. WDC: Newly published decision: Wealden District Council (Off Street Parking Places) Order 2015 (Amendment No.2)
18. WDC: Minutes for Planning Committee South, Thursday, 18th June, 2020
19. WDC: MyAlerts - Week Commencing 29th June
20. Healthwatch East Sussex Newsletter
21. WDC: Community Hub Update (26Jne)
22. NALC: CHIEF EXECUTIVE'S BULLETIN (26Jne)
23. ESCC: Bus service developments
24. Sussex ALC Bulletin (29Jne)
25. Bramblebank WD/2016/2343/MAO: copy email to WDC Planning from Patricia Brown
26. Healthwatch East Sussex: 2019-20 Annual Report released
27. NALC: CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS (30Jne)
28. WDC: Supplement: Item 8 Addition to Appendix D to the agenda for Overview and Scrutiny Committee, Monday, 6th July, 2020
29. WDC: Agenda for Local Plan Sub-Committee, Tuesday, 7th July, 2020
30. WDC: Agenda for Planning Committee South, Thursday, 9th July, 2020 (already forwarded to members)
31. ESCC: Surface Dressing Programme (already forwarded to all members)
32. NALC: CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS (01Jly)
33. WDC: Supplement: Presentation Slides - Health and Wellbeing Strategy to the agenda for Overview and Scrutiny Committee, Monday, 6th July, 2020
34. WDC: Newly published decision: Planning Ward Member Delegations
35. WDC: Agenda for Planning Committee North, Friday, 10th July, 2020
36. NALC: CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS (02Jly)
37. WDC: Supplement: Presentation Slides for Application WD/2017/2197/MAO to the agenda for Planning Committee North, Friday, 10th July, 2020
38. ESCC: Fortnightly Lookahead w/c 6/7/20 (already forwarded to members)
39. WDC: Supplement: Presentation slides for applications listed on the agenda to the agenda for Planning Committee South, Thursday, 9th July, 2020
40. WDC: Community Hub – Update (03Jly)
41. WDC: MyAlerts - Week Commencing 6th July
42. Sussex ALC Bulletin (06Jly)
43. WDC: Minutes for Planning Committee North, Thursday, 25th June, 2020

44. WDC: Supplement: Submissions from Interested Parties for Applications listed on the agenda to the agenda for Planning Committee South, Thursday, 9th July, 2020
45. WDC: Supplement: NABBSCOTT FARM, EASTBOURNE ROAD, LOWER DICKER, BN27 4BB - Statement from Local Member, Cllr White to the agenda for Planning Committee South, Thursday, 9th July, 2020
46. WDC: Agenda for Planning Committee South, Thursday, 16th July, 2020
47. WDC: Supplement: Officer Updates to the agenda for Planning Committee South, Thursday, 9th July, 2020
48. South East Water: Joint Utility PSR Video
49. Cricket Club: Recreational Cricket
50. WDC: Agenda for Cabinet, Wednesday, 15th July, 2020
51. WDC: Supplement: Submissions from Interested Parties on Applications listed on the Agenda to the agenda for Planning Committee North, Friday, 10th July, 2020
52. NALC UNVEILS PLANS FOR A SERIES OF ONLINE EVENTS
53. WDC: Supplement: Officer Update to the agenda for Planning Committee North, Friday, 10th July, 2020
54. WDC: Community Hub - weekly update (10Jly)
55. WDC: Minutes for Planning Committee South, Thursday, 9th July, 2020
56. WDC: MyAlerts - Week Commencing 13th June
57. WDC: Discretionary Grant Scheme for Businesses (phase 2)
58. CPRE: Let's regenerate the countryside
59. WDALC: Draft Minutes from the July AGM (Hard copy posted to Susan Cole)
60. WDC: Newly published decision: Public Spaces Protection Order
61. WDC: Newly published decision: Statement of Community Involvement (Recommendation to Full Council)
62. WDC: Newly published decision: Local Development Scheme (2020) (recommendation to Council)
63. WDC; Newly published decision: Discretionary Business Grant Scheme - Phase 2
64. County Cllr. Nick Bennett: Latest coronavirus update (15Jly)
65. WDC: Supplement: Land to the north of Greenleaf Gardens, Polegate, BN26 6PH, Statement from Local Ward Member, Cllr O Shing to the agenda for Planning Committee South, Thursday, 16th July, 2020
66. WDC: Supplement: Pevensey Bay Caravan Park (Formally Martello Beach), Eastbourne Road, Pevensey Bay, BN24 6DH - Statement from Local Ward Member, Cllr Clark to the agenda for Planning Committee South, Thursday, 16th July, 2020
67. WDC: Supplement: Presentation Slides for Applications listed on the Agenda to the agenda for Planning Committee South, Thursday, 16th July, 2020
68. WDC: Agenda for Full Council, Wednesday, 22nd July, 2020
69. WDC: Decision sheet for Cabinet, Wednesday, 15th July, 2020
70. WDC: Supplement: Leader's Report to the agenda for Full Council, Wednesday, 22nd July, 2020
71. WDC: Agenda for Planning Committee North, Thursday, 23rd July, 2020
72. WDC; Supplement: HESMONDS STUD, WALDRON ROAD, EAST HOATHLY, BN8 6QH, AND LAND OFF AILIES LANE, EAST HOATHLY, BN8 6QP to the agenda for Planning Committee South, Thursday, 16th July, 2020 (already forwarded to members)
73. WDC: Supplement: Officer Updates to the agenda for Planning Committee South, Thursday, 16th July, 2020
74. Update: The Local Electricity Bill's Reintroduction
75. Agenda and Notes for Focus Group (Chris is rep.)
76. WDC: Agenda for Licensing Sub-Committee, Tuesday, 28th July, 2020
77. SSALC CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS (16Jly)
78. ESCC; TEMPORARY ROAD CLOSURE - U7672 STALKERS LANE, CHIDDINGLY / EAST HOATHLY - 6/10/2020 TO 7/10/2020
79. Healthwatch East Sussex Annual Event
80. WDC: Community Hub - Weekly update 17/07/20
81. WDC: Wealden Town and Parish Climate Emergency Action Day - Thursday 3 September
82. WDC: Newly published decision: Sale of Council Land, Horeham Flat Farm, Horam

Appendix C

Updates from previous meetings agenda items

Vehicle Speed Reduction (Halland x2): £500 payment made to ESCC for feasibility assessments. Chased for progress at end of June.

Halland Woodland play area: Waiting for Buffalo Bill's (formerly The Forge) to respond

Neighbourhood Plan: To 'meet' on 30th July

Replacement roundabout: Wicksteed approached regarding price negotiation. Increased discount from £2,859.74 to £3,431.70 bringing price down to £8,307.05. On hold waiting for drainage/landraise and design/mapping work

Play equipment items: Delivery of basket swing, bolt caps and replacement leg held up at Playdale due to covid-19. Suppliers on short time working.

Recreation ground design/mapping: Awaiting outcome of drainage feasibility assessment before taking forward

Bramble/ivy clearance: Work started at end of June. Ivy still needs cutting and brambles to eastern corner need clearing.

Parish woodland/Nightingales amenity strip drainage ditch: Woodland Trust advise against ditch clearance unless homes at risk of flooding. Two quotes obtained. Cllr. Cole waiting for a third. Remains dependant on outcome of drainage feasibility assessment.

Chair reported that amenity strip has been mowed and agreement reached to maintain as per schedule.

London Road pavement resurfacing and 'parking' layout changes: £500 payment made to ESCC for feasibility assessment. Chased for progress at end of June.

Village Hall: Shaun Kasperuk instructed. Hopes to start any day but not finish until July/August as has a lot of work on.

Emergency Plan: Cllrs. Vaughan and Magness to meet.

Meeting being arranged for August.

Telephone kiosk: Cleaned and tidied by Quinta. Bottom of door needs attention again. Quote for kickplate required.

Dead/dying willows and elms at playing field: PWWG not interested. Village Conservation Society approached but no response so assume not interested. Chris offers willows and maples.

Parish Woodland Management plan: Aborweald to visit site 15th July.

Lewes Road (Halland) overhanging branches: Nick Bennett chasing progress.

Halland sign move: Ian Johnson working on.

Halland pothole issues: Nick referring to Clare Dowling.

Damaged gate at playing field: Carnival Society chased at end of June.