

EAST HOATHLY with HALLAND PARISH COUNCIL

Minutes of the East Hoathly with Halland Parish Council Finance and General Purpose committee held using 'zoom' on **Monday 14th September, 2020 at 7pm.**

Present: Cllr. Vaughan (chair), Cllr. Susan Cole and Cllr. Tony Pope.

Also in attendance: Malcolm Ramsden (clerk) and Verne Heath (rfo).

AGENDA

1. PUBLIC PARTICIPATION

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and press are also welcome to stay and observe the rest of the meeting.

Would members of the public wishing to participate 'virtually' please contact the clerk at least 24 hours before the meeting – 07948 496760 or easthoathlywithhallandpc@gmail.com

No members of the public in attendance.

2. DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.

None.

3. APOLOGIES – to receive apologies for absence

None.

4. MINUTES

4.1 To resolve that the minutes of the Finance and General Purpose Meeting held on Monday 8th June, 2020 be taken as read, confirmed as a correct record and signed by the Chairman

Members noted that a review of the condition of the village gateway sculpture would need to be carried out.

Following a proposal by Cllr. Pope and seconding by Cllr. Cole

FGP0038 **RESOLVED** that the minutes of the meeting held on 8th June, 2020 be taken as read, confirmed as correct and be signed by the chairman when pandemic restrictions allow.

4.2 Matters outstanding from minutes (not listed as separate agenda items)

4.2.1 Adoption of NALC standard model of Financial Regulations

Carried forward.

5. GENERAL PURPOSE

5.1 To approve cost of changes to website relating to compliance with Public Sector Bodies Accessibility Regulations

Following a proposal by Cllr. Pope and seconding by Cllr. Cole

FGP0039 **RESOLVED** that costs of up to £149.00 be approved in commissioning an Accessibility audit.

6. WAR MEMORIAL SPORTS GROUND TRUST (COUNCIL AS TRUSTEE)

6.1 To consider changes to job descriptions

Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan

FGP0040 **RESOLVED** to recommend changes as previously circulated to Full Council

6.2 To approve cost of work identified following recent tree safety inspection

Following a proposal by Cllr. Vaughan and seconding by Cllr. Pope

FGP0041 **RESOLVED** to approve under delegated authority payment of no more than £200 to carry out recommended works identified in removing one dead willow and one dead holly and severing of ivy on three trees.

7. FINANCE

7.1 To note payments/receipts against budget

Noted following clarification relating to Robinson, Crawford and Gillies payments and unspent funds amounting to £100 in respect of planting.

- 7.2 To note bank account reconciliations
Noted.
- 7.3 To agree recommendation for Full Council regarding changes to Earmarked Reserve levels
Four changes to be recommended to Full Council (See Appendix A).
- 7.4 To consider adoption of NALC national salary award scale
Following a proposal by Cllr. Pope and seconding by Cllr. Cole
- FGP0042** **RESOLVED** *to recommend to Full Council that NALC national salary award scale be adopted.*
- 7.5 To consider early indications of requirements for 2021/2 budget and reserves
Items considered for early inclusion included ongoing drainage maintenance, possible grant income and an increased pavilion maintenance figure.
- 7.6 To consider recommendation to Full Council regarding the No.47 mile marker
Although costs of 46-mile marker were in the region of £600 it was felt that with the foundry costs for a mould already met that costs would not be likely to exceed £500. The Village Conservation Society has also offered assistance with the cost of replacement. No recommendation made.
- 7.7 Assets of Community Value update
No progress regarding Kings Head as the six week implementation period has not yet been triggered although it was noted that a number of residents had expressed an interest in becoming involved prior to the implementation period commencing. Agenda item for Full Council.
- 7.8 Member audit
Carried forward as physical examination not possible due to covid-19 restrictions.

8. ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE

None.

9. DATE OF NEXT MEETING

- 9.1 To note that the next meeting of the Full Council will be held using 'zoom' on Monday, 28th September, 2020 at 7pm
Noted.

Meeting closed at 7.55pm

Appendix A

Items from Reserves:-

£41.11 from Neighbourhood Plan ink/paper – John Deane

£2,100 from Playing Field – Drainage survey

£300 from Woodland s106 – Tree safety report

£800 from Woodland s106 – Management Plan