

EAST HOATHLY with HALLAND PARISH COUNCIL

Meeting of the Full Council held via. 'Zoom' on **30th November, 2020 at 7.00pm.**

MEETING MINUTES

Linked: Cllrs. Bradley, Cole, Magness, Partridge, Pope (chair) and Vaughan.

Also participating: Dist. Cllr. Geoffrey Draper, Malcolm Ramsden (clerk), Verne Heath (rfo), three members of the public and two PCSOs

AGENDA

1. PUBLIC PARTICIPATION (PCSOs in attendance)

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and members of the press are also welcome to stay and observe the rest of the meeting

Would members of the public wishing to participate 'virtually' please contact the clerk at least 24 hours before the meeting – 07948 496760 or easthoathlywithhallandpc@gmail.com

PCSOs Jack Matthews and Charley Reed, two of the group of PCSOs allocated to our parish, reminded members to be vigilant and alert to telephone and door-to-door scammers and went on to provide details of three initiatives being rolled out - Operations Sandman, Downsway and, in conjunction with the traffic team, a seasonal anti-drink/drive campaign. In response to concerns and suggestions from a member of the public relating to speeding vehicles along South Street, PCSO Matthews reminded members that measures such as speed bumps and flashing speed indicator signs were within the remit of the County Council. Incidents of anti-social driving and fly-tipping were passed on to the PCSOs who confirmed that patrols around the parish would continue to be a feature.

In response to comments relating to lack of visibility of s106 and CIL funds and Neighbourhood Plan progress on the website it was agreed that enhancements be carried out to improve transparency.

2. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Dist. Cllr. Draper reported that District were working through the Local Plan and formulating their budget for the coming year, wishing to maintain their portion of the Council Tax at last year's level and that members would be forgoing the nationally agreed increase in allowances. Dist. Cllr. Draper's plan for the coming year was to continue fighting and resisting any issues that would not be beneficial to parish residents.

3. DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered

*Cllr. Pope declared his continuing interest in matters relating to his association with Church Marks Green Management Co. Ltd. Cllr. Vaughan declared his interest in items 5.1 and 5.2
Chairman took this opportunity of thanking Jonathan Ritchie, following his resignation from Council for health and personal reasons, for his three year's work on behalf of residents. This would be leaving Council with two vacancies and no representative on the Parish Woodland Working Group.*

4. APOLOGIES – to receive apologies for absence

Apologies received and reasons accepted from Cllr. Robins.

5. FINANCE

5.1 To approve/note payments payable/paid October, 2020

Following a proposal by Cllr. Pope and seconding by Cllr. Partridge

0309 RESOLVED to approve/note payments payable/paid October, 2020 totalling £5,609.52 (see appendix A).

- 5.2 To note income/expenditure-vs-budget
Noted.
- 5.3 To consider draft precept and budget for 2021/22
*Discussion centred around maintaining the precept at the same level as last year and including village hall and garden plots within an increased small grant amount.
Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan*
- 0310 RESOLVED** to approve the budget as previously circulated and maintain the precept at £61,958.
- 5.4 To consider F&GP proposal for WM playing field grant
Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan
- 0311 RESOLVED** to approve that a grant of £2,600 be awarded to the WM Playing Field by way of meeting the costs of the recent bramble/ivy clearance.
- 5.5 To consider F&GP proposals for changes to Earmarked Reserves
*Members discussed the previously circulated proposal and noted that with the reduced Neighbourhood Plan reserve standing at £534 any unplanned expenditure would require funding from the General Reserve.
Following a proposal by Cllr. Pope and seconding by Cllr. Partridge*
- 0312 RESOLVED** to reduce the Neighbourhood Plan Reserve by £20,000 and increase the Pavilion Build Reserve, Pavilion Upgrade Reserve and Maintenance Reserve by £10,000, £5,000 and £5,000 respectively and to transfer £866 from the General to the Election Reserve to increase the latter to £2,500 as had been resolved when approving the current year's budget.
- 5.6 To consider F&GP proposal to split insurance costs for the next three years
*Members learnt that the majority of the annual insurance premium was taken up with covering the War Memorial Playing Field assets with the remainder relating to Parish Council items (excluding cover for the Village Hall which is arranged by their committee with notice registered as to the interest of the Parish Council).
Following a proposal by Cllr. Pope and seconding by Cllr. Cole*
- 0313 RESOLVED** that the Parish Council meet £1,000 of the premium for the next three years covering the duration of the recently agreed renewal period with the War Memorial Playing Field meeting the balance.
- 5.7 To consider F&GP proposal for home working allowance for clerk and rfo
Following a proposal by Cllr. Pope and seconding by Cllr. Cole
- 0314 RESOLVED** that the Parish Council fund costs of working from home by clerk and rfo at a backdated level of £6 per week.
- 5.8 To approve payment of £350 from s.106 Woodland Earmarked Reserve for obstacle clearance
Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan
- 0315 RESOLVED** to approve payment of £350 from s.106 Woodland Earmarked Reserve for obstacle clearance in the Parish Woodland.
- 5.9 To consider payment for summer 2020 planting by village sign near Kings Head
*Clerk explained that funds had previously been raised following contributions from the proceeds of Kings Head quiz nights and matched by Council but that it had come to light that there has been a shortfall in the amount required of approximately £45.
Following a proposal by Cllr. Vaughan and seconding by Cllr. Pope.*
- 0316 RESOLVED** to approve payment of £195 to meet the shortfall and cover costs for 2021.
- 5.10 To consider funding the Garden Plot rat treatment
*Clerk explained that annual contracts for rat treatments were not possible for outdoor locations. Cllr. Magness questioned why the Garden Plot committee might not meet any ongoing costs of treatments.
Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan*
- 0317 RESOLVED** that the situation continue to be monitored.
- 5.11 To approve cost of laminator
*In response to Cllr. Partridge's questioning of the need for Full Council to approve the decision of such a relatively inexpensive item it was agreed that the clerk investigate the requirement.
Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan*
- 0318 RESOLVED** that a laminator be purchased at a cost of up to £40 and be retained by the chairman.
- 5.12 To discuss request for grant from CPRE

Members noted their appreciation of work carried out by CPRE
Following a proposal by Cllr. Pope and seconding by Cllr. Magness

0319 RESOLVED that a grant of £250 be awarded to CPRE.

5.13 To note outcome of 2019/20 External Audit
Noted.

6. MINUTES

6.1 To resolve that the minutes of the Council Meeting held on Monday 26th October, 2020 be taken as read, confirmed as a correct record and signed by the Chairman
Following a proposal by Cllr. Pope and seconding by Cllr. Magness

0320 RESOLVED to approve that the minutes of the Council Meeting held on Monday, 26th October 2020 be taken as read, confirmed as a correct record and to be duly signed by the Chairman when possible.

7. PLANNING

7.1 To consider next steps regarding 'Hesmonds' s.106 monies
Clerk reported that there still had been no response from WDC Planning and that he would contact WDC leader. Dist. Cllr. Draper confirmed that an s106 had to be agreed before a planning decision could be made but that he would 'fight on our side' when it came to the reserved matters stage.
In response to Dist. Cllr. Draper's comments regarding Council's expectations from the South Street s106 Cllr. Magness agreed to forward Council's copy to Dist. Cllr. Draper.

7.2 To note District Council decisions to date
Noted.

7.3 To consider response to WDC Planning Validation Guide consultation (deadline 4th January)
Cllr. Magness to respond.

7.4 To consider response to WDC Publication of the Local Plan - Direction of Travel Consultation Document (deadline 18th January)
Members agreed the publication provided a straightforward explanation of how WDC proposed to proceed.

8. WAR MEMORIAL SPORTS GROUND TRUST (COUNCIL AS TRUSTEE)

8.1 To consider F&GP proposal to waive hirers' invoices
Following a proposal by Cllr. Pope and seconding by Cllr. Partridge

0321 RESOLVED to approve the F&GP proposal that hirer invoices be waived for 2020/21 year.

8.2 To discuss play area safety report
Members noted the report which identified a number of maintenance items needing attention. Clerk to seek quotes.

8.3 To approve final draft of Playing Field working group TOR
Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan

0322 RESOLVED to approve the final draft of the previously circulated Playing Field Working Group TOR

8.4 To discuss progress regarding drainage/landraise, including enhancements to playing field equipment and installations
Cllr. Magness reported that all proposed members of the group had responded apart from the tennis club representative who would be chased by the clerk. The group had begun discussing by email what was wanted and had been looking at drainage items but hadn't yet touched on landraise. Members noted that funding would be a major issue.

9. WRITTEN REPORTS FOR DISCUSSION OR NOTING

9.1 Correspondence
Noted. (See appendix B).

9.2 To consider request to identify Parish Woodland boundary
Members concluded that the cost of accurately identifying the boundary was thought to be prohibitive when there was no viable or legal reason for doing so and wouldn't be seen as a positive way to build bridges with neighbours.

- 9.3 To consider Council facebook page proposal
Carried forward.
- 9.4 To consider establishment of a Childrens' Council
Members discussed how useful the input of the younger members of the community's residents would be in various issues around the parish including facilities at the playing field and use of the Parish Woodland. Cllr. Bradley agreed to take the issue of how best to involve the younger element of the parish forward.
- 9.5 To consider hanging baskets on street lights
Clerk to investigate. Cllr. Partridge agreed to put forward other items for consideration at the next meeting.
- 9.6 To consider response to WDC Cycling/Walking consultation
Members noted that the consultation would be extending to rural areas later.
- 9.7 To note newsletter progress
Item deferred as projects currently being worked on needed to be more advanced before being featured in the newsletter.
- 9.8 To note request for CSAG meeting agenda items (deadline 12th December)
Noted. Chairman reminded members that with the resignation of Jonathan Ritchie Council no longer had a police liaison contact.
- 9.9 To note WDALC draft minutes of October 2020 meeting
Noted.
- 9.10 To note request regarding ditches
Members noted that the responsibility to maintain and clear ditches around the parish was the responsibility of the land owners with Cllr. Cole noting that many ditches had already been cleared.
- 9.11 To note clerk's progress report
Noted.

10. DATE OF NEXT MEETING

- To note that the next meeting of the Full Council will be held on Monday 25th January, 2021 at 7 pm
Noted.

Meeting closed at 9.20 pm

Appendix A

31/10/2020	Castle Water	£16.82	Castle Water
31/10/2020	HMRC	£300.90	Tax and NI September
31/10/2020	Netwise UK	£149.00	Website ref clerk
31/10/2020	AJGIBL (Came ins.)	£2,387.68	Annual insurance
31/10/2020	Wealden Citizens Advice	£250.00	Grant.
31/10/2020	Mailing Expert Ltd	£298.80	Covid signage
31/10/2020	Carolyn Robins	£35.00	Carolyn Robins printing
31/10/2020	Regency Tree Specialists	£300.00	Pavilion tree work 2b
31/10/2020	Play Inspection Co	£81.00	Inspection of equipment
31/10/2020	Wealden Dist Assoc Lcl	£22.00	Annual subscription
31/10/2020	Verne Heath	£310.88	Salary and expenses
31/10/2020	Derek Keeley	£304.60	October Salary
31/10/2020	Malcolm Ramsden	£1,152.84	October salary and expns
TOTAL		£5,609.52	

Appendix B

Correspondence: 23rd October to 23rd November, 2020

1. Healthwatch East Sussex Newsletter (27Oct)
2. WDC: Agenda for Planning Committee South, Thursday, 5th November, 2020
3. Healthwatch East Sussex: Keeping Families connected in East Sussex
4. SSALC: REMINDER: Notice of East Sussex ALC Ltd Annual General Meeting
5. ESCC: Hedge Cutting Programme 2020-21
6. ESCC: Ditching Programme 2020-21
7. WDC: Agenda for Licensing Sub-Committee, Friday, 6th November, 2020
8. WDC Community Hub update 23/10/20
9. WDC: Minutes for Audit, Finance and Governance Committee, Wednesday, 23rd September, 2020
10. WDC: MyAlerts - Week Commencing 26th October
11. WDC: Newly published decision: Response to Ministry of Housing, Communities and Local Government (MHCLG) White Paper named 'Planning for the Future'
12. ESCC: FW: Orchards for Schools, tree planting, policy & more
13. WDC: Newly published decision: Local Validation List - Planning Application Requirements 2020
14. WDC: MyAlerts week commencing 2nd November
15. Neil Packham: Bank at rear of property
16. NALC CORONAVIRUS UPDATE (02Nov)
17. SSALC: Charles Arnold Baker Twelfth Edition – discount
18. WDC: Independent Remuneration Panel - Members' Allowance 2021/22
19. WDC: Wealden District RHSS Project Plan & Update (already forwarded to members)
20. WDC: Agenda for Audit, Finance and Governance Committee, Tuesday, 10th November, 2020
21. NALC CORONAVIRUS UPDATE (03Nov)
22. WDC: Supplement: Land to the West of Stone Cross Garden Centre, Dittons Road, Stone Cross BN24 5EP - Statement from Local Ward Member, Cllr Snell to the agenda for Planning Committee South, Thursday, 5th November, 2020
23. ESALC AGM DEFERRED
24. WDC: Supplement: Submissions from Interested Parties on Application Listed on the agenda to the agenda for Planning Committee South, Thursday, 5th November, 2020
25. WDC: Supplement: Presentation Slides for Applications Listed on the Agenda to the agenda for Planning Committee South, Thursday, 5th November, 2020
26. WDC: Long stay car parking at Wealden (already sent to members)
27. WDC: Agenda for Planning Committee North, Thursday, 12th November, 2020
28. WDC: Minutes for Planning Committee North, Thursday, 15th October, 2020
29. WDC: Supplement: Officer Updates to the agenda for Planning Committee South, Thursday, 5th November, 2020
30. WDC: Newly published decision: Determination of the level of Civil Penalty to be set in respect of non-compliance with Electrical Safety Standards in the Private Rented Sector
31. Charity Commission Newsletter – Issue 65
32. WDC: Re. Meeting postponed - 06/11/2020, 14:00, Licensing Sub-Committee
33. NALC CORONAVIRUS UPDATE (05Nov)
34. Gatwick Airport - Airspace and Noise Management Board Public Meeting Invitation
35. WDC: Agenda for Overview and Scrutiny Committee, Monday, 16th November, 2020
36. ESCC: East Sussex Local Cycling & Walking Infrastructure Plan - Public Consultation
37. East Sussex ALC Ltd - Notice of Annual General Meeting - rescheduled date
38. Mark Wren response
39. WDC Community hub update 06/11/20
40. WDC: MyAlerts - Week Commencing 9th November
41. Wealden Neighbourhood Policing Team: Stakeholder Briefing
42. WDC: Planning Validation Guide Consultation - Open Now (Already forwarded to members – Nov agenda item)
43. ESCC: TEMPORARY ROAD CLOSURE - U7404 KNOWLE LANE, HALLAND - 5/1/2021
44. WDC: Agenda for Local Plan Sub-Committee, Tuesday, 17th November, 2020
45. WDC: Supplement: Item 7 - Portfolio Holder Update Supplements to the agenda for Overview and Scrutiny Committee, Monday, 16th November, 2020
46. WDC: Change of time for meeting 10/11/2020, 09:30, Audit, Finance and Governance Committee

47. WDC: Updated Guidance for Armistice Day
48. WDC: Supplement: Presentation Slides for Applications Listed on the Agenda to the agenda for Planning Committee North, Thursday, 12th November, 2020
49. WDC: Supplement: Submissions from Interested Parties for Applications Listed on the Agenda to the agenda for Planning Committee North, Thursday, 12th November, 2020
50. NALC CORONAVIRUS UPDATE (10Nov)
51. WDC: Supplement: Wealden Local Plan - Direction of Travel consultation to the agenda for Local Plan Sub-Committee, Tuesday, 17th November, 2020
52. WDC: Waste & Recycling Christmas Collections
53. WDC: Customer Service Manager Communication
54. WDC: Supplement: LAND AT LITTLE OAKS AND ADJACENT TO KOBEEK, BLACKNESS ROAD, CROWBOROUGH - Statement from Local Ward Member, Cllr P Lunn to the agenda for Planning Committee North, Thursday, 12th November, 2020
55. WDC: Supplement: Officer Updates to the agenda for Planning Committee North, Thursday, 12th November, 2020
56. News from Healthwatch East Sussex
57. ESCC: TEMPORARY ROAD CLOSURE - C114 STONEHILL, CHIDDINGLY - 12/1/2021 TO 14/1/2021 (Already sent to members)
58. WDC: Newly published decision: Covid-19 Crisis Fund Local Restrictions Support Grant (CLOSED)
59. SSALC: Roads Network Activity Update (12Nov) (already sent to all members)
60. ESCC: Rural tree survey (already forwarded to all members)
61. WDC: MyAlerts - Week Commencing 16th November
62. Heartward Community Housing (already forwarded to members)
63. Emailed thanks to Roger Ward for fallen tree work
64. Transport for the South East: Looking for town and parish councillors to help shape the future of transport in our region (already forwarded to all members)
65. EH & District Pres. Soc. Autumn Newsletter (already forwarded to members)
66. WDC: Agenda for Full Council, Wednesday, 25th November, 2020
67. SSALC: STANDARDS MATTER 2: PUBLIC CONSULTATION AND PUBLIC SECTOR SURVEYS
68. PWWG: Woodland Boundary Survey (already forwarded to all members)
69. WDC: Minutes for Planning Committee South, Thursday, 5th November, 2020
70. Jonathan Ritchie: Resignation
71. WDC: Parish conference evaluation form, slides and recording
72. New COVID-19 Screening Service Launches at Gatwick Airport
73. WDC Community hub update 20/11/20
74. WDC: Re. Meeting cancelled - 03/12/2020, 10:30, Planning Committee South
75. WDC: Minutes for Local Plan Sub-Committee, Tuesday, 17th November, 2020
76. WDC: MyAlerts - Week Commencing 23rd November
77. ESCC: CANCELLED - TEMPORARY ROAD CLOSURE - U7404 KNOWLE LANE, HALLAND - 5/1/2021
78. WDC: Minutes for Overview and Scrutiny Committee, Monday, 16th November, 2020
79. Sussex Police: Scams (already forwarded to members)
80. ESCC: TEMPORARY ROAD CLOSURE - C114 BURGH HILL ROAD, CHIDDINGLY - 27/1/2021 TO 29/1/2021 (already forwarded to members)