

## EAST HOATHLY with HALLAND PARISH COUNCIL

Meeting of the Full Council held via. 'Zoom' on 26<sup>th</sup> April, 2021 at 7.00pm.

### MEETING MINUTES

Linked: Cllrs. Bradley, Cole, Freezer, Magness, Partridge, Pope (chair) and Vaughan.

Also participating: County Cllr. Nick Bennett (from 7:45pm), Malcolm Ramsden (clerk), Verne Heath (rfo) and one member of the public

#### 1. PUBLIC PARTICIPATION

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and members of the press are also welcome to stay and observe the rest of the meeting

*Would members of the public wishing to participate 'virtually' please contact the clerk at least 24 hours before the meeting – 07948 496760 or [easthoathlywithhallandpc@gmail.com](mailto:easthoathlywithhallandpc@gmail.com)*

*No questions put to members.*

#### 2. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

*None.*

#### 3. DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered

*Cllr. Pope declared his continuing interest in matters relating to his association with Church Marks Green Management Co. Ltd.*

#### 4. APOLOGIES – to receive apologies for absence

*None.*

#### 5. FINANCE

5.1 To approve/note payments payable/paid March, 2021

*Following a proposal by Cllr. Vaughan and seconding by Cllr. Magness*

**0346 RESOLVED** to approve/note payments payable/paid during March, 2021 totalling £3,978.84 (see appendix A).

5.2 To note income/expenditure-vs-budget

*Noted.*

5.3 To approve purchase and installation of Parish Woodland notice boards

*Cllr. Bradley reported that the working group had been involved with discussions surrounding notice boards regarding content and positioning.*

*Following a proposal by Cllr. Pope and seconding by Cllr. Bradley*

**0347 RESOLVED** to approve payment of up to £2,000 for the purchase and fixing of two lockable notice boards of at least 600mm x 400mm to be placed at the Nightingales and Garden Plot entrances.

#### 6. MINUTES

6.1 To resolve that the minutes of the Council Meeting held on Monday 29<sup>th</sup> March, 2021 be taken as read, confirmed as a correct record and signed by the Chairman

*Following a proposal by Cllr. Pope and seconding by Cllr. Freezer*

**0348 RESOLVED** to approve that the minutes of the Council Meeting held on Monday, 29<sup>th</sup> March, 2021 be taken as read, confirmed as a correct record and to be duly signed by the Chairman when possible.

6.2 Matters arising from minutes not otherwise covered by agenda items

6.2.1 Waldron Road –vs- London Road pavement improvement costs

*Members noted that County had acknowledged the different ways in which the pavement improvements had been treated.*

6.2.2 Village Hall buildings insurance

*Cllr. Vaughan reported that the original intention regarding funding had not been communicated and that the position be left 'as is'.*

**7. PLANNING**

7.1 To agree next actions regarding Neighbourhood Plan

*Cllr. Magness reported on a recent meeting with District at which it was agreed that a referendum could still proceed albeit with the need to be considered again in the light of changes to the District 'Local Plan'. District responses to the latest version had yet to be put to the Steering Group.*

7.2 To note District Council decisions to date

*Noted. Members learnt that recent requests for the Buttsfield Lane development TPOs had been rejected by District.*

**8. WAR MEMORIAL SPORTS GROUND TRUST (COUNCIL AS TRUSTEE)**

8.1 To discuss progress regarding drainage/landraise, including enhancements to playing field equipment and installations

*Progress following the recent site meeting:*

*AirS still to respond.*

*Penfold Verrall not yet contacted in the absence of a plan covering detailed requirements.*

*No progress regarding file sharing solution.*

8.1.1 Landscaping/Drainage

8.1.1.1 Proposal to survey whole plot not just 'football' area

*Site meeting to be arranged with Bourne Amenity. Thought that proceeding with a topographical report would be premature ahead of the site meeting. Cllr. Freezer agreed to put draft requirements together and Cllr. Partridge agreed to provide drawings.*

8.1.1.2 Appointment of drainage expert to resolve the landraise/water table issue

*Clerk reported that one quote for a drainage survey had been received and that two more had been requested.*

8.1.1.3 Working Group membership

*No further action taken as it was felt that the group are seeing progress.*

8.1.2 Equipment/Facilities/Amenities

8.1.2.1 Appointment of 'amenity area planner'

*Carried forward.*

8.1.3 Pavilion

8.2 To agree access arrangements/timings/bookings at pavilion

*Members discussed the previously circulated proposal for separating areas within the pavilion to accommodate covid-19 and DBS requirements.*

*Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan*

**0349 RESOLVED** *to approve the proposal to divide the pavilion onto three elements allowing only 'sole, exclusive usage' by hirers to avoid covid-19 and DBS issues. Regular hirers to be made aware.*

8.3 Linesman/Village Caretaker

*Members learnt of the requirement for someone to carry out the regular checks and maintenance at the sports ground and concluded that including various jobs as and when they arose around the parish would make good sense. Discussion concentrated on whether, or not, to advertise a vacancy or seek a contactor. Mention by Cllr. Cole of arrangements for looking after the planters near 'Muffins' would be taken forward.*

*Following a proposal by Cllr. Pope and seconding by Cllr. Freezer*

**0350 RESOLVED** *to approve the use of a contractor.*

8.4 Disabled toilet

*Members learnt from the chairman that the assistance grab rails in the disabled toilet were not fit for purpose and would need to be replaced with building regulation approved fittings.*

*Following a proposal by Cllr. Pope and seconding by Cllr. Partridge*

**0351 RESOLVED** to replace the railings and make good the holes left when removing the existing rails within a recently received quote of £575.32 from War Memorial funds.

8.5 To approve payment for basket swing work and hole filling

*Chair reported that the basket swing work identified in the recent ROSPA safety inspection at the play area and the making safe of the large hole that had appeared close to the tennis courts had both been completed.*

*Following a proposal by Cllr. Pope and seconding by Cllr. Freezer*

**0352 RESOLVED** to replace the railings and make good the removed fixing holes within a recently with swing costs of £875 to come from reserves and hole filling costs of £250 to come from War Memorial funds.

8.6 Replacement of bark retaining barrier

*Quotes awaited.*

*Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan*

**0353 RESOLVED** to delegate approval of the preferred contractor by email/post.

8.7 DBS checks

*Following a proposal by Cllr. Pope and seconding by Cllr. Freezer*

**0354 RESOLVED** that DBS checks be carried out on the clerk and caretaker with costs to be met from War Memorial Funds..

## **9. WRITTEN REPORTS FOR DISCUSSION OR NOTING**

9.1 Correspondence

*Noted. (See appendix B).*

9.2 To consider viability of Annual Parish Meeting (Village Meeting)

*Members discussed holding the meeting at the Village Hall starting at 6:30pm on 24<sup>th</sup> May, 2021 with topics to be covered:*

- o *Village Hall report (Malcolm Soanes' written report)*
- o *Garden Plots AGM minutes*
- o *Neighbourhood Plan update (Cllr. Magness)*
- o *Parish Woodland activity (Cllr. Bradley)*
- o *Sports Ground update (Cllrs. Freezer and Bradley)*

9.3 To note minutes of Garden Plot committee March meeting

*Noted.*

9.4 Young Persons Council

*Members learnt from Cllr. Bradley that schools had been contacted and that face to face meetings would be held to take this item forward when covid-19 restrictions permitted.*

9.5 To note newsletter progress

*Carried forward. Noted that APM could provide material.*

9.6 To note clerk's progress report

*Noted with discussion including scope of emergency plan*

## **10. DATE OF NEXT MEETING**

To be confirmed

*An extension regarding holding meetings other than face-to-face beyond 7<sup>th</sup> May has not been granted. The next meeting of the Full Council will be the AGM and held using Zoom at 7pm on 6<sup>th</sup> May, 2021.*

*Meeting closed at 8.55 pm.*

*Appendix A*

Date	Amount Paid	Payee Name or Description
31/03/2021	£302.03	HMRC
31/03/2021	£16.82	Castle Water
31/03/2021	£248.13	Chris Knott insurance
31/03/2021	£512.90	ESALC Ltd
31/03/2021	£240.00	East Sussex County Cncl
31/03/2021	£111.00	Rialtas Business Solutions
31/03/2021	£168.00	Pure Cleaning
31/03/2021	£120.00	Shaun Kasperuk
31/03/2021	£600.00	Wealden District Council
31/03/2021	£1,044.24	Malcolm Ramsden
31/03/2021	£304.60	Derek Keeley
31/03/2021	£311.12	Verne Heath
Total	<b>£3,978.84</b>	

## Appendix B

### Correspondence: 24<sup>th</sup> March, 2021 to 15<sup>th</sup> April, 2021

1. WDC: Supplement: Presentation Slides for Applications Listed on the Agenda to the agenda for Planning Committee South, Thursday, 25th March, 2021
2. WDC: Supplement: Submissions from Interested Parties on Applications Listed on the Agenda to the agenda for Planning Committee South, Thursday, 25th March, 2021
3. WDC: Supplement: THE BAY HOTEL, 2 EASTBOURNE ROAD, PEVENSEY BAY, BN24 6EJ - Statement by Local Ward Member, Cllr Clark to the agenda for Planning Committee South, Thursday, 25th March, 2021
4. WDC: Agenda for Standards Committee, Wednesday, 31st March, 2021
5. WDC: Supplement: LAND AT THE REAR OF TALISKER, VINES CROSS ROAD, HORAM, TN21 0HF - Statement by Local Ward Member, Cllr Stedman to the agenda for Planning Committee South, Thursday, 25th March, 2021
6. WDC: Supplement: CADENCE, BATTLE ROAD, PUNNETTS TOWN, HEATHFIELD, TN21 9DR – Statement by Local Ward Member, Cllr Stedman to the agenda for Planning Committee South, Thursday, 25th March, 2021
7. WDC: Supplement: Appendix B - Confidential Crematorium Update to the agenda for Audit, Finance and Governance Committee, Wednesday, 24th March, 2021
8. WDC: Supplement: Officer Update to the agenda for Planning Committee South, Thursday, 25th March, 2021
9. WDC: Agenda for Planning Committee North, Thursday, 1st April, 2021
10. ESCC: Updated Fee Structure
11. ESCC: Works Programme 2021/22 (nothing featuring for EHwH)
12. WDC: The March Wealden Parish Bulletin (already forwarded to members)
13. Satswana Spring Update
14. CPRE: Buses for every rural community? Yes, we can
15. WDC: MMyAlerts - Week commencing 29th March
16. WDC Community Hub update 26/03/21 (26Mch) (already forwarded to members)
17. WDC: Supplement: Submissions from Interested Parties on items listed on the Agenda to the agenda for Planning Committee North, Thursday, 1st April, 2021
18. WDC: Supplement: Presentation Slides for Confidential Item to the agenda for Planning Committee North, Thursday, 1st April, 2021
19. WDC: Supplement: Presentation Slides for Applications listed on the agenda to the agenda for Planning Committee North, Thursday, 1st April, 2021
20. WDC: Important information
21. WDC: Supplement: ROYAL MIRES GARDEN CENTRE, LYE GREEN, CROWBOROUGH, TN6 1UU - Local Ward Member Statement, Cllr Obbard (item 8) to the agenda for Planning Committee North, Thursday, 1st April, 2021
22. WDC: Supplement: WD/2020/1088/MAO - LAND WEST OF FIVE ASH DOWN ROAD, COOPERS GREEN - Statement by Local Ward Member, Cllr Waldock to the agenda for Planning Committee North, Thursday, 1st April, 2021
23. WDC: Supplement: Officer Update to the agenda for Planning Committee North, Thursday, 1st April, 2021
24. WDC: Newly published decision: WDC Leisure Provision Support and Recovery and Sport England National Leisure Recovery Fund (NLRF)
25. WDC: Newly published decision: Restarts Grant
26. WDC: MyAlerts - Week Commencing 5th April
27. Active Places: Newsletter April 2021
28. Healthwatch East Sussex April Newsletter
29. WDC: Meeting cancelled - 12/05/2021, 10:00, Cabinet
30. East Sussex COVID 19 vaccination update - 6 April
31. WDC: Minutes for Overview and Scrutiny Committee, Monday, 22nd March, 2021
32. MyAlerts - Week Commencing 12th April
33. Minutes for Standards Committee, Wednesday, 31st March, 2021
34. WDC: HRH The Prince Philip, Duke of Edinburgh - Mourning Period guidance (already sent to members)
35. WDC: Agenda for Licensing Sub-Committee, Thursday, 22nd April, 2021
36. East Sussex COVID 19 vaccination update - 13 April
37. SSALC: Meetings during the period of mourning
38. ESALC: Independent Member Vacancy - Sussex Police and Crime Panel
39. ESALC: Covid inspections