

EAST HOATHLY with HALLAND PARISH COUNCIL

Minutes of the East Hoathly with Halland Parish Council Finance and General Purpose committee meeting held using 'zoom' on **Monday 8th February, 2021 at 7pm.**

Present: Cllr. Vaughan (chair), Cllr. Susan Cole and Cllr. Tony Pope.

Also in attendance: Malcolm Ramsden (clerk) and Verne Heath (rfo).

AGENDA

1. PUBLIC PARTICIPATION

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and press are also welcome to stay and observe the rest of the meeting.

Would members of the public wishing to participate 'virtually' please contact the clerk at least 24 hours before the meeting – 07948 496760 or easthoathlywithhallandpc@gmail.com

No members of the public present.

2. DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.

None.

3. APOLOGIES – to receive apologies for absence

None.

4. MINUTES

4.1 To resolve that the minutes of the Finance and General Purpose Meeting held on Monday 9th November, 2020 be taken as read, confirmed as a correct record and signed by the Chairman

Following a proposal by Cllr. Pope and seconding by Cllr. Cole

FGP0048 **RESOLVED** that the minutes of the meeting held on 9th November, 2020 be taken as read, confirmed as correct and be signed by the chairman when pandemic restrictions allow.

4.2 Matters outstanding from minutes (not listed as separate agenda items)

4.2.1 Adoption of NALC standard model of Financial Regulations

Carried forward.

5. GENERAL PURPOSE

5.1 To review Halland traffic speeding feasibility assessment progress

Members learnt that the clerk had chased County for the costs of moving the 'Halland' village entry sign to where it might better have a chance of slowing down approaching vehicles. Clerk to chase copying in Claire Dowling.

6. WAR MEMORIAL SPORTS GROUND TRUST (COUNCIL AS TRUSTEE)

6.1 To approve purchase of bark for play area

Stavertons quoted the same price as when last used two years ago and remained as competitive now as they did then and have agreed to deliver using smaller vans that will not damage grassed area. To recommend to Full Council.

7. FINANCE

7.1 To note payments/receipts against budget

Noted.

7.2 To note bank account reconciliations

Noted.

7.3 To approve payment of Garden Plot insurance premium

Members noted that the payment in question was not in respect of the insurance premium but of the renewal premium relating to membership of the National Association of Allotments Society.

Following a proposal by Cllr. Pope and seconding by Cllr. Cole

FGP0049 **RESOLVED** that a payment of £55 be made in respect of the renewal costs of membership of the National Association of Allotments Society.

7.4 To approve payment for further rat treatment at Garden Plots

Clerk noted that GoPest had quoted at their old price of £95 for a session of two treatments. Discussion concluded that a further treatment would be more beneficial if left until Spring and that rents might need to be increased for 2022/23 if the costs of further treatments were to be met by Council. To be discussed by Full Council at the next opportunity.

7.5 To approve payment of costs regarding repair to Halland bus shelter

Members noted the higher than usual cost of Perspex during the pandemic and

Following a proposal by Cllr. Pope and seconding by Cllr. Cole

FGP0050 **RESOLVED** that a payment of up to £200 be allocated for the repair to the 'Forge' bus shelter.

7.6 To note payment of £66.66 for ink cartridges under Financial Regulations 4c

Cllr. Pope declared his interest in this item and

Following a proposal by Cllr. Cole and seconding by Cllr. Vaughan

FGP0051 **RESOLVED** that a payment of £66.66 be allocated under Finance Regulation 4c for the purchase of ink cartridges.

7.7 To agree recommendation for Full Council regarding Garden Plot rents for 2022/3

See 7.4 above.

7.8 To review progress regarding Emergency Plan

Carried forward.

7.9 Member audit

Members trialed an online audit which proved satisfactory for one item picked at random – CPRE grant for £250 on 4th December, 2020 (Ref. 1672). Scanned copies of bank statements to be available for the next member audit.

8. ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE

None.

9. DATE OF NEXT MEETING

9.1 To note that the next meeting of the Full Council will be held using 'Zoom' on Monday, 22nd February, 2021 at 7pm

Noted.

Meeting closed at 7.40pm