

## EAST HOATHLY with HALLAND PARISH COUNCIL

Annual General Meeting of the Full Council held via. 'Zoom' on 6<sup>th</sup> May, 2021 at 7.00pm.

### MEETING MINUTES

Linked: Cllrs. Bradley, Cole, Freezer, Magness, Partridge, Pope (chair) and Vaughan.  
Also participating: Malcolm Ramsden (clerk).

### AGENDA

#### PUBLIC PARTICIPATION

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and members of the press are also welcome to stay and observe the rest of the meeting

*Would members of the public wishing to participate 'virtually' please contact the clerk at least 24 hours before the meeting – 07948 496760 or [easthoathlywithhallandpc@gmail.com](mailto:easthoathlywithhallandpc@gmail.com)*

*No members of the public present.*

#### 1. ELECTION OF OFFICERS AND RECEIVE ACCEPTANCE OF OFFICE

1.1 To elect chairman and receive acceptance of office

*Following a proposal by Cllr. Vaughan and seconding by Cllr. Freezer*

**0355 RESOLVED** that Cllr. Pope be elected as chairman

1.2 To elect vice chairman

*Following a proposal by Cllr. Pope and seconding by Cllr. Cole*

**0356 RESOLVED** that Cllr. Vaughan be elected as vice chairman

1.3 Appointments to Planning Committee

*Following a proposal by Cllr. Pope and seconding by Cllr. Cole*

**0357 RESOLVED** that Cllr. Magness be appointed as a member of the Planning Committee

*Following a proposal by Cllr. Freezer and seconding by Cllr. Vaughan*

**0358 RESOLVED** that Cllr. Pope be appointed as a member of the Planning Committee

*Following a proposal by Cllr. Pope and seconding by Cllr. Bradley*

**0359 RESOLVED** that Cllr. Vaughan be appointed as a member of the Planning Committee

*Following a proposal by Cllr. Pope and seconding by Cllr. Magness*

**0360 RESOLVED** that Cllr. Partridge be appointed as a member of the Planning Committee

*Following a proposal by Cllr. Cole and seconding by Cllr. Pope*

**0361 RESOLVED** that Cllr. Freezer be appointed as a member of the Planning Committee

1.4 Appointments to Finance and General Purpose Committee

*Following a proposal by Cllr. Magness and seconding by Cllr. Bradley*

**0362 RESOLVED** that Cllrs. Freezer, Pope and Vaughan be appointed as members of the Finance and General Purpose Committee

1.5 Appointment as Council lead representative to Neighbourhood Plan Steering Group Committee

*Following a proposal by Cllr. Vaughan and seconding by Cllr. Pope*

**0363 RESOLVED** that Cllr. Magness be appointed as Council lead representative to Neighbourhood Plan Steering Group Committee

1.6 Appointment as Council representative/s to Village Hall Committee

*Following a proposal by Cllr. Vaughan and seconding by Cllr. Freezer*

**0364 RESOLVED** that Cllr. Vaughan be appointed as Council representative to the Village Hall Committee

1.7 Appointment as Council representative/s to Garden Plots Committee

*Following a proposal by Cllr. Freezer and seconding by Cllr. Cole*

**0365 RESOLVED** that Cllr. Pope be appointed as Council representative to the Garden Plots Committee

- 1.8 Appointment as Council representative/s to Parish Woodland Committee  
*Following a proposal by Cllr. Pope and seconding by Cllr. Freezer*  
**0366 RESOLVED** that Cllr. Bradley be appointed as Council representative to the Parish Woodland Committee
- 1.9 Appointment as Council representative to District Council Planning Panel  
*Following a proposal by Cllr. Vaughan and seconding by Cllr. Bradley*  
**0367 RESOLVED** that Cllr. Magness be appointed as Council representative to the District Council Planning Committee and Cluster Focus Group
- 1.10 Appointment as Council representative to District Association of Local Councils  
*Cllr. Cole informed members that Dist. Cllr. Ann Newton had reported at a recent District Association of Councils meetings that Council had not been represented at Cluster Focus Group meetings. Clerk to investigate.*  
*Following a proposal by Cllr. Pope and seconding by Cllr. Magness*  
**0368 RESOLVED** that Cllr. Cole be appointed as Council representative to the District Association of Local Councils

## 2. DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered

*Cllr. Vaughan declared his interest in item 4.1*

## 3. APOLOGIES – to receive apologies for absence

*None.*

## 4. FINANCE

- 4.1 To note end of year accounts  
*Noted.*
- 4.2 To note report of internal auditor  
*Noted with vote of thanks recorded for Verne Heath's hard work in this area.*
- 4.3 To approve Annual Governance Statement  
*Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan*  
**0369 RESOLVED** to approve the Annual Governance Statement
- 4.4 To approve Annual Accounting Statement  
*Following a proposal by Cllr. Vaughan and seconding by Cllr. Cole*  
**0370 RESOLVED** to approve the Annual Accounting Statement

## 5. MINUTES

- 5.1 To resolve that the minutes of the Council Meeting held on Monday 26<sup>th</sup> April, 2021 be taken as read, confirmed as a correct record and signed by the Chairman  
*Following a proposal by Cllr. Pope and seconding by Cllr. Magness*  
**0371 RESOLVED** that the minutes of the Council Meeting held on Monday 26<sup>th</sup> April, 2021 be taken as read, confirmed as a correct record and to be duly signed by the Chairman when possible.

## 6. PLANNING

- 6.1 Neighbourhood Plan update  
*Cllr. Magness reported that nothing had changed since his last report and that the Steering Group were considering the amendments suggested by the District Council prior to re-submission.*
- 6.2 Planning applications received for response  
 6.2.1 WD/2021/0206/F  
 Location: Land at Pipers Farm, Hollow Lane, East Hoathly BN8 6QX  
 Description: Erection of covered equestrian arena, with four horse loose boxes, tack room and plant room.

*Cllr. Freezer referred members to her previously circulated comments highlighting a number of areas that had not been addressed.*

*Following a proposal by Cllr. Pope and seconding by Cllr. Magness*

**0372 RESOLVED** that the response be 'Objection' (See Appendix A)

6.3 To note District Council decisions to date  
*No decisions reported since the last meeting.*

**7. WAR MEMORIAL SPORTS GROUND TRUST (COUNCIL AS TRUSTEE)**

7.1 To note play area inspection report  
*Chairman referred members to the previously circulated report highlighting minor maintenance items that had been identified. Noted.*

**8. WRITTEN REPORTS FOR DISCUSSION OR NOTING**

8.1 Correspondence  
*Noted (See appendix B).*

8.2 Review of Standing Orders  
*Following a proposal by Cllr. Vaughan and seconding by Cllr. Pope*

**0373 RESOLVED** that Standing Orders considered to be reviewed without amendment.

8.3 Review of Financial Regulations  
Members noted that the Financial Regulations would be updated during the year in line with NALC recommendations. In the meantime,  
*Following a proposal by Cllr. Vaughan and seconding by Cllr. Pope*

**0374 RESOLVED** that Financial Regulations considered to be reviewed without amendment.

8.4 Review of Asset Register  
*Following a proposal by Cllr. Vaughan and seconding by Cllr. Pope*

**0375 RESOLVED** that the Asset Register considered to be reviewed without amendment.

8.5 Review of Code of Conduct  
*Following a proposal by Cllr. Vaughan and seconding by Cllr. Pope*

**0376 RESOLVED** that the Code of Conduct considered to be reviewed without amendment.

**9. DATE OF NEXT MEETING**

To note that the Annual Parish Meeting (Village Assembly) will be held at the East Hoathly Village Hall at 6.30pm on Monday 24<sup>th</sup> May, 2021 and the next meeting of the Full Council will be held on Monday 28<sup>th</sup> June, 2021 at 7 pm also at the Village Hall, East Hoathly.  
*Noted.*

*Meeting closed at 7.55 pm.*

## *Appendix A*

WD/2021/0206/F – Pipers Farm

We object to this planning application.

The proposed size of sand school is below the normally accepted minimum for an equine exercise area (minimum 20 x 40m) and, being indoors, there is no mention of drainage and irrigation that will be needed to maintain a rideable surface.

The proposed size of stables is also just below the British Horse Society recommended size for horses (3.65m x 3.65m) and whilst total stable area size proposed exceeds the recommendation, stable widths as well as length, are important to enable horses to move inside the stable without impediment.

Equine waste (muck) is now classified as a waste product subject to regulation and there is no mention of proposed storage or disposal methods and to prevention of uncontrolled run off contamination.

The application states that there will be no external windows to the stables causing a potential welfare concern for horses' stables during winter with no access to natural light. The application also states that there will be a pedestrian access plus a roller shutter door: it is normal practice to have a smaller access for horses and pedestrians and guidance for 'American barn type' stabling for horses would be for a sliding or swinging door – a roller shutter door has a more industrial application.

To situate stabling for horses so close to a motocross track is a potential welfare issue for horses – a natural flight animal who react badly to noise.

If WDC are minded to accept this application a planning condition should be explored stating that external lighting will be controlled and kept to a minimum so as not to disturb local neighbours and wildlife. A planning condition should also be imposed ensuring that the facility can only be used by close family and not for reward or gain.

As a point of fact paragraph 14.7 refers to integration with the local bridleway system. Hollow Lane does not link to Bridleway 13a and does not link East Hoathly with Halland. Bridleway 13a is situated off Mill Lane in East Hoathly, approximately 1.2 miles from Pipers Farm and links East Hoathly with Chiddingly. There is a Right of Way from Hollow Lane which is a Restricted By-way (HEA 106/C) and links Hollow Lane to Possingworth.

A further point for consideration and discussion is that with no windows and no mention of clear roof panels (that we could see in the submission), we would suggest that a dark, windowless building is not suitable for the housing of any livestock.

*Appendix B*

**Correspondence: 16<sup>th</sup> April, 2021 to 5<sup>th</sup> May**

1. WDC: Minutes for Planning Committee North, Thursday, 1st April, 2021
2. WDC: MyAlerts - Week Commencing 19th April
3. WDC: Latest East Sussex vaccination update (20Apr)
4. WDC: Media release: Great British Spring Clean 2021
5. WDC: Latest East Sussex Vaccination Briefing
6. News from Healthwatch East Sussex
7. ESALC: Remote Meetings Judgement Decision (already forwarded to members)
8. PCSO: Quick update (already forwarded to members)
9. WDC: Minutes for Planning Committee South, Thursday, 25th March, 2021
10. WDC: MyAlerts - Week Commencing 26th April
11. CPRE: The government's bottling it
12. HWPC: Blitz Results
13. The Open Spaces Society's Grant a Green campaign
14. WDC: Latest Covid vaccine update for East Sussex (28Apr)
15. ESALC: MHCLG Electronic Communications Infrastructure Consultation - Request To Forward NALC Briefing PC4-21 To All Member Councils
16. WDC: Meeting cancelled - 13/05/2021, 10:00, Planning Committee South
17. WDC: MyAlerts - Week Commencing 3rd May
18. Healthwatch East Sussex May Newsletter
19. WDC: Vaccination update for East Sussex (05May)