

EAST HOATHLY with HALLAND PARISH COUNCIL

Meeting of the Full Council on **28th June, 2021 at 7.00pm.**

MEETING MINUTES

In attendance: Cllrs. Bradley, Freezer, Magness, Partridge, Pope (chair) and Vaughan.

Also participating: County Cllr. Nick Bennett, Malcolm Ramsden (clerk), Verne Heath (rfo) two PCSOs and five members of the public

As numbers will be restricted due to covid-19 restrictions attendance will be on a first come, first served basis. Please contact the clerk as soon as possible to book your place and, in any event, at least 24 hours before the meeting. Because of the limitations places may be restricted to one person per household.

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AGENDA

0. PUBLIC PARTICIPATION

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and members of the press are also welcome to stay and observe the rest of the meeting

Chairman opened the meeting by welcoming members of the public and two of the district's PCSOs from whom members learnt that it had been agreed to move away from the idea of a pool of PCSOs covering the parish to there being one named PCSO point of contact; in our case PCSO Rosie Farrance, although as many police as would be needed would be drafted in if required.

A Halland resident reminded members of the history of the boundary changes and asked that Councillors noted resident's feelings about the unwelcome news that the village sign at the western approach to the village was to be moved to the west of the junction with Knowle Lane. A number of alternative sites had been considered by the residents and an invitation was extended to both Parish and County to join residents in a site meeting regarding moving both the village sign and the 30mph speed sign.

Cllr. Vaughan reminded the meeting that the moving of the village sign, together with the erection of a village gateway, had come about following a County Highways feasibility study primarily conducted to investigate ways in which traffic speeds could be reduced and not as a result of boundary changes.

In response to requests concerning the District Council Sustainable Settlement Strategy Cllr. Magness reported that at the recent meeting of the Parish Panel it was understood that District would be producing a framework for consultation shortly. Clerk to include response to District as agenda item for July meeting of the Full Council.

1. ADMINISTRATION

To consider exclusion of members of the press and public within the terms of the Public Bodies (Admission to Meetings) Act 1960 regarding specific agenda items

In the absence of press and members of the public no items considered for exclusion

2. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

County Cllr. Bennett informed members that at a recent presentation from County Highways he had learnt of an imminent publication of details regarding improvements to the A22 between the Boship roundabout and Eastbourne. In response to questions relating to road surfaces and carbon footprint reductions County Cllr. Bennett offered to investigate highway surfaces and grant possibilities over and above the use of green electricity supplies and improved insulation materials. The subject of pot hole repairs and the state of roads would, no doubt, feature as items at the soon to be held highways contract negotiations. At a more local level consideration might be given to the installation of electric car charging points.

3. DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered

Cllr. Pope declared his continuing interest in matters relating to his association with Church Marks Green Management Co. Ltd. Cllr. Vaughan declared his interest in items 5.1

4. APOLOGIES – to receive apologies for absence

Apologies received from Cllr. Cole.

5. FINANCE

5.1 To approve/note payments payable/paid May, 2021

Following a proposal by Cllr. Pope and seconding by Cllr. Partridge

0377 RESOLVED to approve/note payments payable/paid May, 2021 totalling £2,698.92 (see appendix A).

5.2 To note income/expenditure-vs-budget and approve, if necessary, changes

The anticipated underspend in caretaker salary of £870 was noted as was an increased amount that would be required for bin emptying when the new bins have been installed.

Following a proposal by Cllr. Pope and seconding by Cllr. Freezer

0378 RESOLVED to approve overspends of £630 and £468 for working from home allowances and village hall insurance, respectively, and further approve the use of up to £3,500 from Playground Earmarked Reserves in respect of recent work to the play equipment area as identified in the recent ROSPA inspection.

5.3 To approve purchase and installation of Parish Woodland notice boards

Cllr. Bradley, referring to the previously circulated quotes confirmed that members of the Parish Woodland Working Group had expressed a preference for the Signscape display cabinet and agreed positioning at the Nightingales and Garden Plot entrances.

Following a proposal by Cllr. Pope and seconding by Cllr. Bradley

0379 RESOLVED to approve the purchase and installation of two A2 size cabinets at a cost of up to no more than £2,000 being met from woodland s106 monies.

5.4 To agree and approve next steps regarding Halland village sign

Clerk to investigate and review feasibility study findings relating to positioning.

5.5 To approve insurance renewal

Clerk to investigate the possibility of synchronizing insurance premium payments.

Following a proposal by Cllr. Freezer and seconding by Cllr. Pope

0380 RESOLVED to approve the £319.20 cost of insurance renewal.

5.6 To approve recommendation of F&GP Committee to consider Grant Policy to have been reviewed without amendment

Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan

0381 RESOLVED to have reviewed the Grant Policy without amendment.

6. MINUTES

6.1 To resolve that the minutes of the Council Meeting held on Monday 6th May, 2021 be taken as read, confirmed as a correct record and signed by the Chairman

Following a proposal by Cllr. Pope and seconding by Cllr. Bradley

0382 RESOLVED that the minutes of the Council Meeting held on Monday 6th May, 2021 be taken as read, confirmed as a correct record and to be duly signed by the Chairman when possible.

6.2 Matters arising from minutes not otherwise covered by agenda items

Chairman noted that new plants had not yet been introduced to the new village planters.

7. PLANNING

7.1 To note update regarding Neighbourhood Plan

Members learnt from Cllr. Magness that one meeting with Wealden District Council had been cancelled but that another was hopefully being arranged for next week.

- 7.2 To note District Council decisions to date
Noted.
- 7.3 To consider appointment of deputy Cluster Group Representative
Cllr. Freezer kindly agreed to the appointment of deputy Cluster Group representative.

8. WAR MEMORIAL SPORTS GROUND TRUST (COUNCIL AS TRUSTEE)

- 8.1 To discuss progress regarding drainage/landscaping, including enhancements to playing field equipment, and installations
- 8.1.1 Landscaping/Drainage
- 8.1.1.1 Proposal to appoint contractor to carry out topographical survey of, as yet, un-surveyed areas
Whilst two quotes have been received members agreed to wait until the newly appointed contractor's views were known.
- 8.1.1.2 Proposal to appoint contractor to provide survey/report of whole field
Members learnt that Richard Earl could not, because of work commitments taking him to 2022, follow up with his earlier work on the football pitch area but recommended Noel MacKenzie with whom he had worked at TGMS. Noel and Alex Vickers, who had studied with Richard Earl, had both been asked to quote for the work. Clerk read Mr. MacKenzie's initial costings thoughts. Mr. Vickers response is awaited and it was hoped that both potential contractors might visit during July.
- 8.1.2 Equipment/Facilities/Amenities
- 8.1.2.1 To approve next steps regarding replacement of basketball backboard fascia
Cllr. Freezer informed members that a resident would be providing a new hoop and net which could be fitted at the same time as any replacement fascia.
Following a proposal by Cllr. Vaughan and seconding by Cllr. Pope
- 0383 RESOLVED** *to approve the purchase and fitting of a replacement fascia at a cost of £356.38 with funds from the Playing Field Maintenance budget.*
- 8.1.2.2 Disabled toilet grab rails progress
Completed.
- 8.1.2.3 Groundsman/Linesman/Village Caretaker progress
Agrifactors of Heathfield have not responded. Clerk to meet with potential contractor later in the week. Items for inclusion in workload to clerk please.
- 8.1.3 Pavilion
- 8.1.3.1 To consider booking request for pavilion in 2022
Members noted and agreed to the Southern Alsation Training request to book the main area at the pavilion between 11th and 15th May, 2022. Clerk to ensure Tennis and Cricket Club were aware when compiling their 2022 fixtures.
- 8.2 To discuss policy regarding use of playing field by personal trainers
Members discussed responsibilities and liability issues before agreeing to keep item under review.
- 8.3 To consider future of 'Susans Close' bank
Awaiting further quotes. Carried forward

9. WRITTEN REPORTS FOR DISCUSSION OR NOTING

- 9.1 Correspondence
Noted. (See appendix B).
- 9.2 To note South East Water consultation
Proposal for consideration carried forward to July meeting.
- 9.3 Young Persons Council
Cllr. Bradley to take forward.
- 9.4 To note newsletter progress
Carried forward.
- 9.5 To note changed meeting dates

Noted. (See Appendix C).

9.6 To note clerk's progress report
Noted.

10. DATE OF NEXT MEETING

To note that the next meeting of the Full Council will be held on Monday 26th July, 2021 at 7 pm at the Village Hall, East Hoathly.

Noted.

Meeting closed at 9:15 pm

Appendix A

| Date | Amount Paid | Payee Name or Description |
|------------|------------------|---------------------------|
| 31/05/2021 | £373.20 | HMRC |
| 31/05/2021 | £180.00 | Satswana Ltd |
| 31/05/2021 | £81.00 | Play Inspection Co |
| 31/05/2021 | £26.40 | Playdale Playgrounds |
| 31/05/2021 | £132.00 | Mailing Expert Ltd |
| 31/05/2021 | £168.00 | Pure Cleaning |
| 31/05/2021 | £256.14 | Verne Heath |
| 31/05/2021 | £289.28 | Derek Keeley |
| 31/05/2021 | £1,192.90 | Malcolm Ramsden |
| | £2,698.92 | |

Appendix B

Correspondence: 3rd June, 2021 to 22nd June, 2021

1. WDC: MyAlerts - Week Commencing 7th June
2. WDC: Newly published decision: Hailsham Neighbourhood Plan: Adoption (Recommendation to Full Council)
3. Active Places: Newsletter June 2021
4. WDC: Minutes for Full Council, Wednesday, 19th May, 2021
5. Joint Action Group (JAG) (already forwarded to members)
6. ESCC: TEMPORARY ROAD CLOSURE - U7404 KNOWLE LANE, HALLAND - 28/7/2021 TO 30/7/2021
7. SE SWater: Your views needed - Dry Weather Plan consultation
8. WDC: East Sussex Covid vaccination update (08Jne)
9. New ESALC Planning Training Sessions AVAILABLE NOW (already forwarded to members)
10. WDC: Agenda for Planning Committee South, Thursday, 17th June, 2021
11. WDC: Decision sheet for Cabinet, Wednesday, 9th June, 2021
12. Healthwatch East Sussex June Newsletter
13. Principal, 365 days of PSGA, OS Data Hub, webinars and more
14. WDC: Minutes for Planning Committee North, Thursday, 20th May, 2021
15. WDC: MyAlerts week commencing 14 June, 2021
16. ESCC Highways: Fortnightly Lookahead w/c 14th June 2021 (already forwarded to members)
17. Gatwick In Touch Edition 3
18. MEMBER'S SPRING NEWS from CPRE Sussex
19. Mission Complete – A Million Miles of Cleaner and Greener Spaces Achieved
20. WDC: Minutes for Licensing Sub-Committee, Thursday, 10th June, 2021
21. East Sussex Vaccination update (15Jne)
22. WDC: Supplement: Presentation Slides for Confidential Application listed on the Agenda to the agenda for Planning Committee South, Thursday, 17th June, 2021
23. WDC: Supplement: Presentation Slides for Applications listed on the Agenda to the agenda for Planning Committee South, Thursday, 17th June, 2021
24. Petition: Legislate to enable Councillors to be disqualified or suspended for poor conduct
25. WDC: Supplement: Officer Update to the agenda for Planning Committee South, Thursday, 17th June, 2021
26. WDC: Agenda for Planning Committee North, Thursday, 24th June, 2021
27. WDC: MyAlerts - Week Commencing 21st June

Appendix C

Full Council:-

January 25th

February 22nd

March 29th

April 26th

May 6th (AGM) - Zoom

June 28th (East Hoathly Village Hall)

July 26th (East Hoathly Village Hall)

August – no meeting

September 27th (East Hoathly Village Hall)

October 25th (East Hoathly Village Hall)

November 29th (East Hoathly Village Hall)

December – no meeting

Finance & General Purpose Committee:-

February 8th

June 7th

September 6th (venue t.b.a.)

November 8th (venue t.b.a.)

Planning Committee:-

As and when required

Annual Assembly (Parish meeting):-

*May 24th - 6.30pm (East Hoathly Village Hall)

**All meetings start at 7pm unless stated otherwise*