

## **EAST HOATHLY with HALLAND PARISH COUNCIL**

Meeting of the Full Council on **28<sup>th</sup> June, 2021 at 7.00pm.**

### **MEETING MINUTES**

In attendance: Cllrs. Bradley, Freezer, Magness, Partridge, Pope (chair) and Vaughan.

Also participating: County Cllr. Nick Bennett, Malcolm Ramsden (clerk), Verne Heath (rfo) two PCSOs and five members of the public

*As numbers will be restricted due to covid-19 restrictions attendance will be on a first come, first served basis. Please contact the clerk as soon as possible to book your place and, in any event, at least 24 hours before the meeting. Because of the limitations places may be restricted to one person per household.*

*07948 496760 or easthoathlywithhallandpc@gmail.com*

### **AGENDA**

#### **0. PUBLIC PARTICIPATION**

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and members of the press are also welcome to stay and observe the rest of the meeting

*Chairman opened the meeting by welcoming members of the public and two of the district's PCSOs from whom members learnt that it had been agreed to move away from the idea of a pool of PCSOs covering the parish to there being one named PCSO point of contact; in our case PCSO Rosie Farrance, although as many police as would be needed would be drafted in if required.*

*A Halland resident reminded members of the history of the boundary changes and asked that Councillors noted resident's feelings about the unwelcome news that the village sign at the western approach to the village was to be moved to the west of the junction with Knowle Lane. A number of alternative sites had been considered by the residents and an invitation was extended to both Parish and County to join residents in a site meeting regarding moving both the village sign and the 30mph speed sign.*

*Cllr. Vaughan reminded the meeting that the moving of the village sign, together with the erection of a village gateway, had come about following a County Highways feasibility study primarily conducted to investigate ways in which traffic speeds could be reduced and not as a result of boundary changes.*

*In response to requests concerning the District Council Sustainable Settlement Strategy Cllr. Magness reported that at the recent meeting of the Parish Panel it was understood that District would be producing a framework for consultation shortly. Clerk to include response to District as agenda item for July meeting of the Full Council.*

#### **1. ADMINISTRATION**

To consider exclusion of members of the press and public within the terms of the Public Bodies (Admission to Meetings) Act 1960 regarding specific agenda items

*In the absence of press and members of the public no items considered for exclusion*

#### **2. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

*County Cllr. Bennett informed members that at a recent presentation from County Highways he had learnt of an imminent publication of details regarding improvements to the A22 between the Boship roundabout and Eastbourne. In response to questions relating to road surfaces and carbon footprint reductions County Cllr. Bennett offered to investigate highway surfaces and grant possibilities over and above the use of green electricity supplies and improved insulation materials. The subject of pot hole repairs and the state of roads would, no doubt, feature as items at the soon to be held highways contract negotiations. At a more local level consideration might be given to the installation of electric car charging points.*

### 3. DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered

*Cllr. Pope declared his continuing interest in matters relating to his association with Church Marks Green Management Co. Ltd. Cllr. Vaughan declared his interest in items 5.1*

### 4. APOLOGIES – to receive apologies for absence

*Apologies received from Cllr. Cole.*

### 5. FINANCE

5.1 To approve/note payments payable/paid May, 2021

*Following a proposal by Cllr. Pope and seconding by Cllr. Partridge*

**0377 RESOLVED** to approve/note payments payable/paid May, 2021 totalling £2,698.92 (see appendix A).

5.2 To note income/expenditure-vs-budget and approve, if necessary, changes

*The anticipated underspend in caretaker salary of £870 was noted as was an increased amount that would be required for bin emptying when the new bins have been installed.*

*Following a proposal by Cllr. Pope and seconding by Cllr. Freezer*

**0378 RESOLVED** to approve overspends of £630 and £468 for working from home allowances and village hall insurance, respectively, and further approve the use of up to £3,500 from Playground Earmarked Reserves in respect of recent work to the play equipment area as identified in the recent ROSPA inspection.

5.3 To approve purchase and installation of Parish Woodland notice boards

*Cllr. Bradley, referring to the previously circulated quotes confirmed that members of the Parish Woodland Working Group had expressed a preference for the Signscape display cabinet and agreed positioning at the Nightingales and Garden Plot entrances.*

*Following a proposal by Cllr. Pope and seconding by Cllr. Bradley*

**0379 RESOLVED** to approve the purchase and installation of two A2 size cabinets at a cost of up to no more than £2,000 being met from woodland s106 monies.

5.4 To agree and approve next steps regarding Halland village sign

*Clerk to investigate and review feasibility study findings relating to positioning.*

5.5 To approve insurance renewal

*Clerk to investigate the possibility of synchronizing insurance premium payments.*

*Following a proposal by Cllr. Freezer and seconding by Cllr. Pope*

**0380 RESOLVED** to approve the £319.20 cost of insurance renewal.

5.6 To approve recommendation of F&GP Committee to consider Grant Policy to have been reviewed without amendment

*Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan*

**0381 RESOLVED** to have reviewed the Grant Policy without amendment.

### 6. MINUTES

6.1 To resolve that the minutes of the Council Meeting held on Monday 6<sup>th</sup> May, 2021 be taken as read, confirmed as a correct record and signed by the Chairman

*Following a proposal by Cllr. Pope and seconding by Cllr. Bradley*

**0382 RESOLVED** that the minutes of the Council Meeting held on Monday 6<sup>th</sup> May, 2021 be taken as read, confirmed as a correct record and to be duly signed by the Chairman when possible.

6.2 Matters arising from minutes not otherwise covered by agenda items

*Chairman noted that new plants had not yet been introduced to the new village planters.*

### 7. PLANNING

7.1 To note update regarding Neighbourhood Plan

*Members learnt from Cllr. Magness that one meeting with Wealden District Council had been cancelled but that another was hopefully being arranged for next week.*

- 7.2 To note District Council decisions to date  
*Noted.*
- 7.3 To consider appointment of deputy Cluster Group Representative  
*Cllr. Freezer kindly agreed to the appointment of deputy Cluster Group representative.*

## 8. WAR MEMORIAL SPORTS GROUND TRUST (COUNCIL AS TRUSTEE)

- 8.1 To discuss progress regarding drainage/landscaping, including enhancements to playing field equipment, and installations
- 8.1.1 Landscaping/Drainage
- 8.1.1.1 Proposal to appoint contractor to carry out topographical survey of, as yet, un-surveyed areas  
*Whilst two quotes have been received members agreed to wait until the newly appointed contractor's views were known.*
- 8.1.1.2 Proposal to appoint contractor to provide survey/report of whole field  
*Members learnt that Richard Earl could not, because of work commitments taking him to 2022, follow up with his earlier work on the football pitch area but recommended Noel MacKenzie with whom he had worked at TGMS. Noel and Alex Vickers, who had studied with Richard Earl, had both been asked to quote for the work. Clerk read Mr. MacKenzie's initial costings thoughts. Mr. Vickers response is awaited and it was hoped that both potential contractors might visit during July.*
- 8.1.2 Equipment/Facilities/Amenities
- 8.1.2.1 To approve next steps regarding replacement of basketball backboard fascia  
*Cllr. Freezer informed members that a resident would be providing a new hoop and net which could be fitted at the same time as any replacement fascia.*  
*Following a proposal by Cllr. Vaughan and seconding by Cllr. Pope*
- 0383 RESOLVED** *to approve the purchase and fitting of a replacement fascia at a cost of £356.38 with funds from the Playing Field Maintenance budget.*
- 8.1.2.2 Disabled toilet grab rails progress  
*Completed.*
- 8.1.2.3 Groundsman/Linesman/Village Caretaker progress  
*Agrifactors of Heathfield have not responded. Clerk to meet with potential contractor later in the week. Items for inclusion in workload to clerk please.*
- 8.1.3 Pavilion
- 8.1.3.1 To consider booking request for pavilion in 2022  
*Members noted and agreed to the Southern Alsation Training request to book the main area at the pavilion between 11<sup>th</sup> and 15<sup>th</sup> May, 2022. Clerk to ensure Tennis and Cricket Club were aware when compiling their 2022 fixtures.*
- 8.2 To discuss policy regarding use of playing field by personal trainers  
*Members discussed responsibilities and liability issues before agreeing to keep item under review.*
- 8.3 To consider future of 'Susans Close' bank  
*Awaiting further quotes. Carried forward*

## 9. WRITTEN REPORTS FOR DISCUSSION OR NOTING

- 9.1 Correspondence  
*Noted. (See appendix B).*
- 9.2 To note South East Water consultation  
*Proposal for consideration carried forward to July meeting.*
- 9.3 Young Persons Council  
*Cllr. Bradley to take forward.*
- 9.4 To note newsletter progress  
*Carried forward.*
- 9.5 To note changed meeting dates

*Noted. (See Appendix C).*

9.6 To note clerk's progress report  
*Noted.*

**10. DATE OF NEXT MEETING**

To note that the next meeting of the Full Council will be held on Monday 26<sup>th</sup> July, 2021 at 7 pm at the Village Hall, East Hoathly.

*Noted.*

*Meeting closed at 9:15 pm*

*Appendix A*

Date	Amount Paid	Payee Name or Description
31/05/2021	£373.20	HMRC
31/05/2021	£180.00	Satswana Ltd
31/05/2021	£81.00	Play Inspection Co
31/05/2021	£26.40	Playdale Playgrounds
31/05/2021	£132.00	Mailing Expert Ltd
31/05/2021	£168.00	Pure Cleaning
31/05/2021	£256.14	Verne Heath
31/05/2021	£289.28	Derek Keeley
31/05/2021	£1,192.90	Malcolm Ramsden
	<b>£2,698.92</b>	

## Appendix B

### Correspondence: 3<sup>rd</sup> June, 2021 to 22<sup>nd</sup> June, 2021

1. WDC: MyAlerts - Week Commencing 7th June
2. WDC: Newly published decision: Hailsham Neighbourhood Plan: Adoption (Recommendation to Full Council)
3. Active Places: Newsletter June 2021
4. WDC: Minutes for Full Council, Wednesday, 19th May, 2021
5. Joint Action Group (JAG) (already forwarded to members)
6. ESCC: TEMPORARY ROAD CLOSURE - U7404 KNOWLE LANE, HALLAND - 28/7/2021 TO 30/7/2021
7. SE SWater: Your views needed - Dry Weather Plan consultation
8. WDC: East Sussex Covid vaccination update (08Jne)
9. New ESALC Planning Training Sessions AVAILABLE NOW (already forwarded to members)
10. WDC: Agenda for Planning Committee South, Thursday, 17th June, 2021
11. WDC: Decision sheet for Cabinet, Wednesday, 9th June, 2021
12. Healthwatch East Sussex June Newsletter
13. Principal, 365 days of PSGA, OS Data Hub, webinars and more
14. WDC: Minutes for Planning Committee North, Thursday, 20th May, 2021
15. WDC: MyAlerts week commencing 14 June, 2021
16. ESCC Highways: Fortnightly Lookahead w/c 14th June 2021 (already forwarded to members)
17. Gatwick In Touch Edition 3
18. MEMBER'S SPRING NEWS from CPRE Sussex
19. Mission Complete – A Million Miles of Cleaner and Greener Spaces Achieved
20. WDC: Minutes for Licensing Sub-Committee, Thursday, 10th June, 2021
21. East Sussex Vaccination update (15Jne)
22. WDC: Supplement: Presentation Slides for Confidential Application listed on the Agenda to the agenda for Planning Committee South, Thursday, 17th June, 2021
23. WDC: Supplement: Presentation Slides for Applications listed on the Agenda to the agenda for Planning Committee South, Thursday, 17th June, 2021
24. Petition: Legislate to enable Councillors to be disqualified or suspended for poor conduct
25. WDC: Supplement: Officer Update to the agenda for Planning Committee South, Thursday, 17th June, 2021
26. WDC: Agenda for Planning Committee North, Thursday, 24th June, 2021
27. WDC: MyAlerts - Week Commencing 21st June

Appendix C

Full Council:-

January 25<sup>th</sup>

February 22<sup>nd</sup>

March 29<sup>th</sup>

April 26<sup>th</sup>

May 6<sup>th</sup> (AGM) - Zoom

June 28<sup>th</sup> (East Hoathly Village Hall)

July 26<sup>th</sup> (East Hoathly Village Hall)

August – no meeting

September 27<sup>th</sup> (East Hoathly Village Hall)

October 25<sup>th</sup> (East Hoathly Village Hall)

November 29<sup>th</sup> (East Hoathly Village Hall)

December – no meeting

Finance & General Purpose Committee:-

February 8<sup>th</sup>

June 7<sup>th</sup>

September 6<sup>th</sup> (venue t.b.a.)

November 8<sup>th</sup> (venue t.b.a.)

Planning Committee:-

As and when required

Annual Assembly (Parish meeting):-

\*May 24<sup>th</sup> - 6.30pm (East Hoathly Village Hall)

\*All meetings start at 7pm unless stated otherwise