

EAST HOATHLY with HALLAND PARISH COUNCIL

Minutes of the East Hoathly with Halland Parish Council Finance and General Purpose committee meeting held on **Monday 7th June, 2021 at 7.30pm.**

Present: Cllr. Tania Freezer, Cllr. Vaughan (chair) and Cllr. Tony Pope.

Also in attendance: Malcolm Ramsden (clerk) and Verne Heath (rfo).

AGENDA

1. PUBLIC PARTICIPATION

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and press are also welcome to stay and observe the rest of the meeting.

No members of the public present.

2. DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.

Cllr. Pope declared his continuing interest in matters relating to his association with Church Marks Green Management Co. Ltd. Cllr. Vaughan declared his interest in item 7.1

3. APOLOGIES – to receive apologies for absence

None.

4. MINUTES

4.1 To resolve that the minutes of the Finance and General Purpose Meeting held on Monday 8th February, 2021 be taken as read, confirmed as a correct record and signed by the Chairman

Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan

FGP0052 **RESOLVED** that the minutes of the meeting held on 8th February, 2021 be taken as read, confirmed as correct and be signed by the chairman.

4.2 Matters outstanding from minutes (not listed as separate agenda items)

4.2.1 Adoption of NALC standard model of Financial Regulations

Carried forward.

5. GENERAL PURPOSE

5.1 To review use of 'Zoom'

Following a proposal by Cllr. Vaughan and seconding by Cllr. Pope

FGP0053 **RESOLVED** that the use of 'Zoom' be continued until the end of the year.

5.2 To discuss ongoing requirement for this committee to meet

Members agreed to continue with separate meetings of this committee.

5.3 To review progress regarding Emergency Plan

Carried forward.

6. WAR MEMORIAL SPORTS GROUND TRUST (COUNCIL AS TRUSTEE)

6.1 To consider recommendation to Full Council regarding hirer charges for 2022/23

Members discussed and agreed that charges should remain at present levels.

6.2 To consider recommendation to Full Council regarding Playing Field Group expenditure if in excess of delegated authority

Not considered necessary.

6.3 To consider pavilion booking arrangements

Following a proposal by Cllr. Pope and seconding by Cllr. Freezer

FGP0054 **RESOLVED** that 'Hallmaster' online booking system be trialled for three months in conjunction with Village Hall.

7. FINANCE

7.1 To note payments/receipts against budget

Noted.

7.2 To note bank account reconciliations

Noted. (Appendix A).

7.3 To consider recommendation to Full Council regarding Earmarked Reserves

No changes.

7.4 To approve WM grass cutting payment of £215

Following a proposal by Cllr. Pope and seconding by Cllr. Freezer

FGP0055 **RESOLVED** to approve payment of £215 in respect of WM grass cutting.

7.5 To review Grant Policy

Following a proposal by Cllr. Vaughan and seconding by Cllr. Freezer

FGP0056 **RESOLVED** to consider the Grant Policy as having been reviewed and propose to Full Council that no changes be made.

7.6 Member audit

Cllr. Freezer conducted the member audit confirming conformance of:-

03Feb2021 – Stavertons £3,120.00

16Feb2021 – CPRE £36.00

24Mch2021 – MW Ramsden £1,044.24

8. ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE

None.

9. DATE OF NEXT MEETING

9.1 To note that the next meeting of the Full Council will be held on Monday, 28th June, 2021 at 7pm

Noted.

Meeting closed at 8.30pm

Appendix A

Bank Account Reconciliations

<i>Parish Council 03345709 as at 30Apr2021</i>	<i>£12,819.89</i>
<i>Parish Council 03345814 as at 30Apr2021</i>	<i>£149,362.08</i>
<i>Parish Council 25844760 as at 30Apr2021</i>	<i>£10,162.39</i>
<i>War Memorial Current Account as at 30Apr2021</i>	<i>£970.12</i>
<i>War Memorial Deposit Account as at 30Apr2021</i>	<i>£9,506.93</i>