

EAST HOATHLY with HALLAND PARISH COUNCIL

Meeting of the Full Council on 27th September, 2021 at 7.00pm.

MEETING MINUTES

In attendance: Cllrs. Bradley, Cole, Freezer, Magness, Partridge, Pope (chair) and Vaughan.
Also participating: County Cllr. Nick Bennett, Malcolm Ramsden (clerk), Verne Heath (rfo) and three members of the public

AGENDA

1. PUBLIC PARTICIPATION

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and members of the press are also welcome to stay and observe the rest of the meeting

Members learnt of a request to consider changes at the Garden Plots to accommodate wheelchair access which received agreement in principle subject to sight of a completed risk assessment for the work.

A further request was voiced for the installation of a litter bin at the Shaw roundabout end of London Road layby in view of the accumulation of bottles, cans and food packing which was regularly being blown along the London Road towards the village. (See also agenda item 5.6).

A case was also made for consideration of earmarking certain verges and path edges around the parish to become protected wildflower areas with a number of flower varieties being suggested. (See also agenda item 9.9).

Members were alerted to words of support for the District Council approach regarding housing numbers on the Chiddingly Parish Council website and asked if a similar statement had been considered by Council. Cllr. Magness reported that the Cluster Group had heard from Chris Bending that it was standard practice to discuss planning matters with developers and landowners and that wider consultation was planned for early in 2022. Clerk to investigate Chiddingly Parish Council position.

2. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Members were referred to County Cllr. Bennett's previously circulated report which he updated announcing that all County energy suppliers were now using 'clean' energy and that an electric vehicle strategy person was to be engaged. Members also heard that, following a surplus in County accounts, bids were to be sought for environmental and infrastructure projects and that no further financial savings were being sought next year. In response to a comment by the chairman members learnt that County were planning to replace existing street light bulbs with low level LED bulbs.

County Cllr. Bennett was not aware of the reason for trees along the side of the A22 having been felled.

3. DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered

Cllr. Pope declared his continuing interest in matters relating to his association with Church Marks Green Management Co. Ltd., Cllr. Bradley declared her interest in matters relating to the Community Gardens and Cllr. Freezer declared her interest in matters concerning the Garden Plots.

4. APOLOGIES – to receive apologies for absence

None.

5. FINANCE

5.1 To approve/note payments payable/paid July/August, 2021

Following a proposal by Cllr. Pope and seconding by Cllr. Freezer

- 0392 RESOLVED** to approve/note payments payable/paid July/August, 2021. (See appendix A).
- 5.2 To note income/expenditure-vs-budget and approve, if necessary, changes
Noted.
- 5.3 To consider grant application received from Citizens Advice Bureau
Members noted, from the previously circulated grant application, the work in the area of the Wealden Citizens Advice Bureau and following a proposal by Cllr. Pope and seconding by Cllr. Vaughan
- 0393 RESOLVED** to grant Wealden Citizens Advice Bureau £250).
- 5.4 To approve Hallmaster costs
Clerk reported that the joint trial with the Village Hall had gone well. Members noted the offer of pavilion bookings to be carried out by the Village Hall administrator and proposed that Council pay for a licence to cover both venues. Clerk to arrange for link to the booking site to be added to the Council website. Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan
- 0394 RESOLVED** to proceed with the purchase of the Hallmaster 'multi-venue' licence at a cost of £354).
- 5.5 To approve Pavilion defibrillator costs
Chairman referred members to the previously circulated details of a number of defibrillators on the market. Discussion concluded that any new unit would best be supplied by the current supplier. RFO to arrange purchase. Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan
- 0395 RESOLVED** to proceed with the purchase of a defibrillator to be sited at the pavilion at a cost of up to £1,750.
- 5.6 To consider purchase and installation of litter bin at London Road layby
Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan
- 0396 RESOLVED** to proceed with the purchase and installation of a litter bin to be sited at the London Road layby at a cost of up to £1,100.
- 5.7 To approve recommendations of Finance & General Purpose Committee
Following a proposal by Cllr. Pope and seconding by Cllr. Cole
- 0397 RESOLVED** to proceed with payment for removal of dead willow trees at the playing field at a cost of £930 and wildflower mini-meadow work for the coming year also at the playing field at a cost of £1,260 with both payments from Sports Ground Trust funds). Included with the resolution are also payment of £50.50 from s.106 funds to meet the cost of safety clothing for volunteers at the Parish Woodland and the appointment of Mark Mulberry & Co. as internal auditors following the resignation of Keith Robertson.
- 5.8 To consider budget requirements for 2022/23
Members were asked to consider next year's budget requirements ahead of the budget/precept setting process. Mention that including a higher provision for sports ground work and insurance could necessitate an increase in the precept was noted.

6. MINUTES

- 6.1 To resolve that the minutes of the Council Meeting held on Monday 26th July, 2021 be taken as read, confirmed as a correct record and signed by the Chairman
Following a proposal by Cllr. Pope and seconding by Cllr. Partridge
- 0398 RESOLVED** that the minutes of the Council Meeting held on Monday 26th July, 2021 be taken as read, confirmed as a correct record and duly signed by the Chairman.
- 6.2 Matters arising from minutes not otherwise covered by agenda items
- 6.2.1 Halland vehicle speed reduction measures
Clerk reported that the anticipated costs of residents' suggested improvements had been provided and that a response had yet to be received from the Halland resident group. Carried forward.

7. PLANNING

- 7.1 To note District Council decisions to date
Noted.
- 7.2 To note response to District Council's Sustainable Settlement Strategy consultation
Noted, with thanks recorded to Cllr. Freezer for her work with the response.
- 7.3 To note diversion of footpaths 22e and 25b

- Noted.*
- 7.4 To note South Street planning application appeal – WD/2018/2741
Noted.
- 7.5 To note land at South Street planning application appeal decision – WD/2019/1674
Noted.
- 7.6 To note minutes of 25th August Parish Panel meeting
Noted.
- 7.7 Neighbourhood Plan update
Cllr. Magness reported that changes to the NPPF meant that the District Council would have to re-start the Local Plan and could have the impact of Neighbourhood Plans being needed to be revised every two years. Other points of note were that the Local Plan would now cover 30 years, District Council is trying to have the number of new houses reduced from 1,225 per annum and that no changes to the Neighbourhood Plan had been made since members last met.

8. WAR MEMORIAL SPORTS GROUND TRUST (COUNCIL AS TRUSTEE)

- 8.1 To discuss progress regarding drainage/landscaping, including enhancements to playing field equipment, and installations
- 8.1.1 Landscaping/Drainage
- 8.1.1.1 To approve appointment of contractor to carry out topographical survey of, as yet, un-surveyed areas
Chairman reported that Groundwater Dynamics, know to our preferred contractor, had been in the area and quoted £500 less than any other contractor quote received so far.
Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan
- 0399 RESOLVED** *that Groundwater Dynamics payment of £500 be approved in respect of providing the topographical survey for the remainder of the field, from Earmarked Funds.*
- 8.1.1.2 Proposal to appoint contractor to provide survey/report of whole field
Members reminded that appointment of a contractor to take the project to the next phase had been delegated to Cllrs. Pope, Vaughan, Bradley, Freezer and Partridge at the July meeting of Council.
- 8.1.2 Equipment/Facilities/Amenities
- 8.1.2.1 To approve appointment of RWC Services
Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan
- 0400 RESOLVED** *that RWC Services be appointed to provide ground/play area services.*
- 8.1.2.2 To agree priorities of works identified at sports field
Chairman referred members to the previously circulated report of RWC Services detailing a number of areas for consideration.
Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan
- 0401 RESOLVED** *that approval and prioritization of works identified in the RWC Services report be delegated to Cllrs. Pope and Freezer following their site visit.*
- 8.1.2.3 To approve removal of rotten wood elements of trim trail
Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan
- 0402 RESOLVED** *that the rotten elements of the trim trail be removed and surfaces made good.*
- 8.1.2.4 To consider cessation of play equipment sanitizing
Following a proposal by Cllr. Vaughan and seconding by Cllr. Pope
- 0403 RESOLVED** *that weekly sanitization of play equipment be replaced with at least one thorough clean in addition to any works/cleaning identified at the six monthly ROSPA inspections.*
- 8.1.2.5 To consider hosting mobile 'phone mast
Members were reminded by Cllr. Freezer that the Council had land and that the parish had poor mobile 'phone reception and suggested that Council follow Chiddingly Parish Council in exploring benefits to residents and income potential of hosting 'phone masts. Cllr. Freezer to investigate progress made by neighbouring parishes.
- 8.1.2.6 To consider Carnival Society request

Members agreed to the Carnival Society request to revert to placing the bonfire at its original site adjacent to the pavilion car park for this year's celebration.

8.1.3 Pavilion

8.1.3.1 Wheelchair access

Members learnt that one unintended effect of the covid pavilion access changes resulted in the double doors having to remain locked open to accommodate wheelchair access. Clerk to investigate a second point for wheelchair access.

8.1.3.2 Installation of telephone and broadband

Discussion included the possibility of limiting access to outgoing calls and the ability to isolate the router. Clerk to investigate.

Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan

0404 RESOLVED *that BT be contracted at an initial cost of £30.73 per month to provide a tephone line and broadband at the pavilion.*

8.1.3.3 Generator power-over switch

Members learnt that a quotation to install a generator power-over switch facility had been requested and that further details had needed to be provided. Carried forward.

8.1.4 Rectory Close access to sports field

Members learnt of a request regarding potential changes to the route of a permissive path between Rectory Close and the sports ground. Some of the relevant Land Registry deeds had been obtained but further investigation would be required. Clerk to contact District Council.

9. WRITTEN REPORTS FOR APPROVAL, DISCUSSION OR NOTING

9.1 Correspondence

Noted. (See appendix B).

9.2 Garden Plots wheelchair access

Members agreed in principle to the request for a wheelchair accessible path to be laid at the Garden Plots subject to sight of an appropriate risk assessment.

9.3 Garden Plots Terms of Reference

Members learnt that the Garden Plots Terms of Reference did not allow for a non-Council controlled bank account to be held by Plot holders to allow routine and small payments for maintenance and upkeep. Clerk to make appropriate changes for consideration at a future meeting.

9.4 Parish Woodland Working Group

Following the resignation of two members of the Working Group views of the remaining members had been sought and were awaited. Members agreed that the planned work for the Sussex Lund funded project should not be jeopardized and, until matters regarding the future of the Working Group were finalized, the clerk would become involved.

Following a proposal by Cllr. Pope and seconding by Cllr. Magness

0405 RESOLVED *that if the cost of works had not exceeded the originally obtained quotes by 10% that the clerk be instructed to engage the originally selected contractors so that work may commence.*

9.5 Woodland bramble control

Members learnt from the chairman that a number of residents had been spotted in the woods clearing some of the brambles. Cllr. Magness offered, once a preferred solution had been agreed by Council, along with Cllr. Vaughan, to become co-opted onto the Woodland Working Group for this project.

9.6 Woodland boardwalk

Carried forward.

9.7 Young Persons Council

Posters to be distributed to schools, added to notice boards and the Council website.

9.8 Neighbourhood Recycling Point – Church Marks Lane

District Council decision to close during the week commencing 27th September, 2021 noted. No notices referring to this change had been displayed at the site or on South Street/High Street/Church Marks Lane.

9.9 Wildflower verges around Parish

Cllr. Freezer agreed to contact the resident that had raised the matter in the public participation session with a view to presenting a proposal to a future meeting.

9.10 2022 Meeting dates

Noted.

9.11 Newsletter progress

Carried forward.

9.12 Clerk's progress report

Noted.

10. DATE OF NEXT MEETING

To note that the next meeting of the Full Council will be held on Monday 25th October, 2021 at 7 pm at the Village Hall, East Hoathly.

Noted.

Meeting closed at 9:35 pm

Appendix B

Correspondence: 18th July to 15th September, 2021

1. WDC: MyAlerts - Week Commencing 20th July
2. Guy Haffenden: copy response re. Planning Application WD/2016/2759/MAO/Hesmonds Stud
3. WDC: Minutes for Local Plan Sub-Committee, Tuesday, 7th July, 2020 (already forwarded to members)
4. WDC: Minutes for Planning Committee South, Thursday, 16th July, 2020 (already forwarded to members)
5. News from Carnegie UK Trust July 2020
6. Healthwatch East Sussex: Do you want to make a difference?
7. WDC: Supplement: Presentation Slides for Applications listed on the Agenda to the agenda for Planning Committee North, Thursday, 23rd July, 2020
8. WDC: Supplement: Submissions from Interested Parties on Applications listed on the Agenda to the agenda for Planning Committee North, Thursday, 23rd July, 2020
9. WDC: Supplement: THE OLD AMBULANCE STATION, CROWBOROUGH HILL, CROWBOROUGH, TN6 2SD - Statement from Local Ward Member, Cllr Moss to the agenda for Planning Committee North, Thursday, 23rd July, 2020
10. SSALC: CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS (21Jly)
11. WDC: Agenda for Audit, Finance and Governance Committee, Wednesday, 29th July, 2020
12. WDC: Newly published decision: Provisional Revenue and Capital Outturn
13. WDC: Supplement: Annual Treasury Management Report to the agenda for Audit, Finance and Governance Committee, Wednesday, 29th July, 2020
14. WDC: Supplement: Officer Updates to the agenda for Planning Committee North, Thursday, 23rd July, 2020
15. WDC: Minutes for Overview and Scrutiny Committee, Monday, 6th July, 2020
16. WDC: Supplement: External Audit Plan Update to the agenda for Audit, Finance and Governance Committee, Wednesday, 29th July, 2020
17. WDC: Neighbourhood Recycling Points (already sent to members)
18. County Cllr. Nick Bennett: coronavirus update
19. Beeline issue: East Hoathly Parish Council Zoom Meeting July 20th
20. WDC Community hub update 24/07/20
21. WDC: Newly published decision: Authority to grant Pavement Licences
22. WDC: MyAlerts - Week Commencing 27th July
23. Jacqueline Clark: Play equipment
24. Grey Matters Newsletter (27 Jly)
25. SSALC: CAGNE
26. East Hoathly resident: This looks not allowed to me
27. WDC: Re. Meeting cancelled - 16/09/2020, 10:00, Standards Committee
28. ESCC: RE: A22 Uckfield Bypass_Proposed New Roundabout_CONSTRUCTION PROGRAMME UPDATE (already forwarded to members)
29. WDC: The July Wealden Parish Bulletin (already forwarded to members)
30. SSALC CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS (30Jly)
31. Plantscape: £1000 funding now available for high street floral safety measures
32. Healthwatch East Sussex Newsletter (31Jly)
33. WDC: Minutes for Licensing Sub-Committee, Tuesday, 28th July, 2020
34. Active Places: Newsletter August 2020
35. WDC: WDC Community hub update 31/07/20
36. WDC: Bristol Youth Mayors - Contact us form has been completed
37. WDC: MyAlerts - Week Commencing 3rd August
38. SSALC: Sussex ALC Bulletin (04Aug)
39. SSALC: East Sussex Environment Strategy and ESCC Climate Change Action Plan (This is Nick Bennett's paper)(already forwarded to members)
40. ESCC: Funding boost to help economy bounce back (already forwarded to members)
41. SSALC Training Programme - new courses now available to book
42. Breakthrough Comms: Officer and Councillor training in partnership with SSALC
43. WDC: Agenda for Planning Committee South, Thursday, 13th August, 2020
44. WDC: Minutes for Full Council, Wednesday, 22nd July, 2020
45. WDC: Agenda for Licensing Sub-Committee, Tuesday, 18th August, 2020
46. WDC: Agenda for Licensing Sub-Committee, Wednesday, 19th August, 2020

47. WDC: MyAlerts - Week Commencing 10th August (already forwarded to members)
48. Anthony Becvar (not known if a resident): Hesmond's Stud planning application
49. WDC: Wealden Town and Parish Climate Emergency Action Day Thursday 3 September – Reminder (already sent to members)
50. Sussex ALC Bulletin 10-08-2020
51. SSALC: Planning Consultations (already forwarded to members)
52. WDC: Healthy Wealden Website
53. Rural Services Network: The Rural Bulletin - 11 August 2020
54. Anthony Becvar (not known if a resident): FW: [MARKETING] Help us protect the future of England's trees
55. WDC: Supplement: Submissions from Interested Parties for Applications listed on the Agenda to the agenda for Planning Committee South, Thursday, 13th August, 2020
56. WDC: Supplement: Statement from Local Ward Member Councillor Cade to the agenda for Planning Committee South, Thursday, 13th August, 2020
57. Marion Salmon: Email response to ESCC notification regarding potholes
58. WDC: Supplement: Presentation Slides for Applications Listed on the Agenda to the agenda for Planning Committee South, Thursday, 13th August, 2020
59. WDC: Agenda for Planning Committee North, Thursday, 20th August, 2020
60. Update from Gatwick Airport
61. WDC: Supplement: Officer Updates to the agenda for Planning Committee South, Thursday, 13th August, 2020
62. WDC: Change of date for meeting 19/08/2020, 14:00, Licensing Sub-Committee
63. WDC: Agenda for Licensing Sub-Committee, Friday, 4th September, 2020
64. WDC: Re. Meeting postponed - 18/08/2020, 14:00, Licensing Sub-Committee
65. Marion Salmon: Fwd: The B2192. LEWES RD HALLAND (already forwarded to members)
66. WDC: WDC Community hub update 14/08/20
67. WDC: MyAlerts - Week Commencing 17th August
68. Introducing scanmesafe.com
69. WDC: Minutes for Audit, Finance and Governance Committee, Wednesday, 29th July, 2020
70. SSALC: Communication from Simon Clarke MP (already forwarded to members)
71. WDC: The Rural Bulletin - 18 August 2020
72. WDC: Supplement: Presentation Slides for Applications Listed on the Agenda to the agenda for Planning Committee North, Thursday, 20th August, 2020
73. WDC: Supplement: Submissions from Interested Parties on Items listed on the Agenda to the agenda for Planning Committee North, Thursday, 20th August, 2020
74. WDC: Supplement: Fermoy's, High Street, Fletching TN22 3TE - Statement from Local Ward Member, Cllr Galley to the agenda for Planning Committee North, Thursday, 20th August, 2020
75. WDC: Dog fouling PSPO extension (already forwarded to members)
76. WDC: Newly published decision: Annual Equalities Report 2019/20
77. WDC: Recognition for Service to the Community (already forwarded to members)
78. WDC: Supplement: Officer Updates to the agenda for Planning Committee North, Thursday, 20th August, 2020
79. SSALC: FW: 'We're ready for school' campaign opens
80. News from Healthwatch East Sussex (21Aug)
81. WDC: Minutes for Planning Committee North, Thursday, 20th August, 2020
82. WDC: Minutes for Planning Committee South, Thursday, 13th August, 2020
83. WDC: Agenda for Cabinet, Wednesday, 2nd September, 2020