

## **EAST HOATHLY with HALLAND PARISH COUNCIL**

Meeting of the Full Council on **25<sup>th</sup> April, 2022 at 7.00pm.**

### **MEETING MINUTES**

In attendance: Cllrs. Bradley, Freezer, Magness, Partridge, Pope (chairman) and Vaughan.  
Also participating: Malcolm Ramsden (clerk), Verne Heath (rfo) – via 'Zoom', County Cllr. Nick Bennett and three members of the public.

### **AGENDA**

#### **1. PUBLIC PARTICIPATION**

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and members of the press are also welcome to stay and observe the rest of the meeting

*Members noted that Council would be receiving a wildflower verge proposal for the 2023 growing season.*

*In response to a question regarding progress of the London Road layby litter bin, clerk advised that the necessary two licences had now come through from County and that District had been instructed to proceed. In addition to the London Road litter bin there is also to be a further litter bin placed in South Street near the entrance to Moat Wood.*

*Progress regarding the possibility of unauthorised access to the Sports Ground had continued and further quotations regarding costings of various options had been sought.*

*In response to a member of the Community Gardens advising that delivery and installation of the composting toilet at the Garden Plots would take between six and eight weeks from ordering it was noted that agreement to the details of a maintenance schedule (agenda item 9.2) was one of the conditions regarding release of the £1,400 held in Earmarked Reserves. Whilst Cllr. Magness felt that planning permission would not be required, members were reminded that another of the conditions regarding release of the funds was approval of planning permission. Clerk to let Cllr. Magness know the name of the District Officer dealing. It is understood that an order will be placed by the Community Gardens but that a further resolution would be required regarding release of the funds if planning permission (expected before 6<sup>th</sup> June) were not forthcoming.*

#### **2. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

*County Cllr. Bennett reported that several Parish Councils had concerns at how the Highways contract would work and that a meeting had been arranged.*

*Cabinet had met and a number of health, social care and care homes issues had been discussed with agreement reached to work on these going forward. Members accepted County Cllr. Bennett's offer to forward the 'link' to the papers. Progress had been made with environmental issue work and that funds had been made available and meetings had been arranged with selected schools regarding upgrading heating equipment.*

*Discussion followed touching on hedging, electrical car charging and charging points.*

#### **3. DECLARATIONS OF INTEREST**

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered

*Cllr. Pope declared his continuing interest in matters relating to his association with Church Marks Green Management Co. Ltd. Cllr. Bradley declared her interest in matters relating to the Community Gardens and Garden Plots with Cllr. Freezer declaring her interest also in matters concerning the Garden Plots.*

#### **4. APOLOGIES – to receive apologies for absence**

*Cllr. Cole.*

## 5. FINANCE/ADMINISTRATION

- 5.1 To approve/note payments payable/paid March, 2022  
*Chairman referred members to the payments for insurances and licences, bin emptying, subscriptions and pavilion grounds.*  
*Following a proposal by Cllr. Pope and seconding by Cllr. Bradley*
- 0467** **RESOLVED** to approve/note payments payable/paid February, 2022 totalling £4,785.54  
(See appendix A).
- 5.2 To note income/expenditure-vs-budget and approve, if necessary, overspends/under-receipts  
*Noted.*
- 5.3 To approve Annual Governance Statement  
*Chairman asked that thanks to Verne be noted for work with the Annual returns.*  
*Following a proposal by Cllr. Pope and seconding by Cllr. Freezer*
- 0468** **RESOLVED** to approve Annual Governance Statement.
- 5.4 To approve Annual Accounting Statement  
*Following a proposal by Cllr. Pope and seconding by Cllr. Freezer*
- 0469** **RESOLVED** to approve Annual Accounting Statement.
- 5.5 To approve payment from s106 Woodland funds in respect of bramble/cherry laurel and rhododendron clearance  
*Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan*
- 0470** **RESOLVED** to approve payment of £187.50 from s106 Woodland funds in respect of bramble/cherry laurel and rhododendron clearance.
- 5.6 To review Standing Orders  
*Reviewed with no requirement noted for changes.*
- 5.7 To review Asset Register  
*Reviewed with only change relating to do away with recording items with a value/purchase price of less than £250 in future.*
- 5.8 To review Risk Assessment  
*Reviewed with no requirement noted for changes.*
- 5.9 To review Code of Conduct  
*Reviewed with no requirement noted for changes.*
- 5.10 To note report of internal auditor and end of year accounts  
*Noted with recommendation to open a new bank account to cover FSCS limit considered.*  
*Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan*
- 0471** **RESOLVED** to approve the opening of a new bank account with either Unity Trust Bank or Cambridge and Counties Bank Limited with an initial deposit of £80,000.

## 6. MINUTES

- 6.1 To resolve that the minutes of the Council Meeting held on Monday 28<sup>th</sup> March, 2022 be taken as read, confirmed as a correct record and signed by the Chairman  
*Following a proposal by Cllr. Pope and seconding by Cllr. Bradley*
- 0472** **RESOLVED** that the minutes of the Council Meeting held on Monday 28<sup>th</sup> March, 2022 be taken as read, confirmed as a correct record and be duly signed by the Chairman.
- 6.2 Matters arising from minutes not otherwise covered by agenda items  
*None.*

## 7. PLANNING

- 7.1 Neighbourhood Plan  
7.1.1 Update  
*Cllr. Magness reminded members that submission of the final version of the Plan was agreed at last month's meeting.*  
*Following a proposal by Cllr. Pope and seconding by Cllr. Magness*
- 0473** **RESOLVED** that when a positive response is received from District Council that we proceed, at our expense, to steps leading up to, and completion of, the referendum using Neighbourhood Plan and Election funds with appropriate communications with residents.
- 7.2 To note District Council and Planning Inspector decisions to date

*Noted.*

- 7.3 Public footpath 7a application for diversion  
*Noted including comment relating to entrance onto road.*

## **8. WAR MEMORIAL SPORTS GROUND TRUST (COUNCIL AS TRUSTEE)**

- 8.1 To discuss progress regarding drainage/landscaping, including enhancements to playing field equipment, and installations
- 8.1.1 Landscaping/Drainage
- 8.1.1.1 Project update  
*No progress.*
- 8.1.1.2 Grant funding  
*Cllr. Bradley reminded members that potential funders required detailed proposals including plans, costs, timings, financial stake, business plans, expected increase in community benefit among other things and that none of these had been worked on yet. As a starting point it was agreed that ideas of costs and content of our phase two and three requirements would be needed and that outside help would be required to draw up initial briefs which would need to include input from all stakeholders. Chairman noted that the views of residents had already been sought and were included within the Neighbourhood Plan and could be ratified at the Annual Parish Meeting.*
- 8.1.2 Pavilion
- 8.1.2.1 Proposed layout alterations  
*Cllr. Freezer outlined the reasoning behind the layout modifications with changes to the previously circulated plan suggested by Cllr. Partridge to be incorporated. New plans to be costed.*
- 8.1.2.2 WiFi/phone connection  
*Members noted that without a postcode for the pavilion the project would need to be revisited when any changes, possibly as a result of housing developments might include the possibility of linking coverage or developments with fibre cabling.*
- 8.1.3 Playing field
- 8.1.3.1 Entrance modifications  
*Awaiting quotes. Carried forward.*
- 8.1.3.2 Basketball circle lines  
*Quotation received, in excess of £500, was not considered to be good value and further options discussed should be followed up.*

## **9. WRITTEN REPORTS FOR APPROVAL, DISCUSSION OR NOTING**

- 9.1 Correspondence  
*Noted. (See appendix B).*
- 9.2 Community Gardens project update  
*Members were referred to the previously circulated proposed maintenance schedule for the composting disabled toilet and comments recorded in 1 above. The issue of potential risk to Council funds was discussed in the event of planning permission being refused but it was understood that as the Community Gardens would be proceeding with the order the issue could be addressed by approval of an appropriate resolution, if necessary, to enable the funds to be released. Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan*
- 0474** **RESOLVED** *that the proposed maintenance schedule be approved and that a further resolution be sought in the event of planning permission being refused.*
- 9.3 Highways Match Funding scheme – project allocation

*The four proposals received to be forwarded to County for assessment and costing;  
Church Marks Lane, Waldron Road, High Street and South Street.*

- 9.4 Horam PC/ESCC Highways exchange regarding renewal of Highways Contract  
*Noted.*
- 9.5 Sussex Lund project  
*Great Crested Newt survey result awaited.*
- 9.6 Young Persons Council  
*To be considered when further interest seen.*
- 9.7 Wildflower verges  
*Proposal anticipated for 2023 growing season.*
- 9.8 Queen's Jubilee celebrations  
*Village sign away for refurbishment and sports ground wildflower area sown.*
- 9.9 Newsletter progress  
*Carried forward.*
- 9.10 To note Clerk's progress report  
*Noted with comment regarding lack of progress with fingerpost assessment.*

#### **10. DATE OF NEXT MEETING**

To note that the next meeting of the Full Council will be the Annual General Meeting to be held on Monday 23<sup>rd</sup> May, 2022 at 6.30 pm at the Village Hall, East Hoathly followed at 7.30 pm by the Annual Parish (Villages) Meeting.

*Noted with apologies received from chairman.*

*Meeting closed at 9.30pm.*

## Appendix A

<b>Payee Name</b>	<b>£</b>	<b>Transaction Detail</b>
Chris Knott insce	252.13	Garden plot insce
WDC	702.00	Litter bins Jan-Mar
Anthony Read	160.00	Groundsman
Netwise UK	15.78	Website hosting
Costain Ltd - ESCC	859.36	2 bins licensing
HMRC	318.93	Tax and NI
Verne Heath	594.39	Salary & expenses
Malcolm Ramsden	1,206.99	Salary & expenses
ESALC Limited	430.96	Memberships
Castle Water	5.00	Garden Plot water
ESCC	240.00	Streetlights
<b>TOTAL</b>	<b>4,785.54</b>	

## Appendix B

### Correspondence: 17<sup>th</sup> March, 2022 to 13<sup>th</sup> April, 2022

1. Uckfield TC: Copy letter to Michael Gove
2. WDC welcomes Net Zero commitment
3. Healthwatch East Sussex - March 2022 Newsletter
4. WDC (Economic and Wellbeing team): New Street Learning booklet - April till July 2022
5. WDC: Wealden Dementia Action Alliance Newsletter - Friday 18th March 2022
6. WDC: Media release Street Learning
7. WDC: Supplement: Commercial Strategy Update to the agenda for Audit, Finance and Governance Committee, Wednesday, 23rd March, 2022
8. WDC: MyAlerts - Week Commencing 21st March
9. WDC: Media release Residents' Satisfaction Survey 18.03.22
10. WDC: Minutes for Planning Committee North, Thursday, 3rd March, 2022
11. Southeast Water: Have a say on draft 25 Year Environment Plan
12. WDC: The Queen's 70th Jubilee tree planting - 22.03.22
13. WDC: Supplement: Presentation Slides for Applications Listed on the Agenda to the agenda for Planning Committee South, Thursday, 24th March, 2022
14. WDC: The Queen's Green Canopy release - 22/03/22
15. WDC: Supplement: LAND NORTH OF B2204, THE GREEN, NINFIELD, TN33 9JE - Statement from Cllr Doodes
16. WDC: Supplement: Statements from Interested Parties for Applications Listed on the Agenda to the agenda for Planning Committee South, Thursday, 24th March, 2022
17. Working Group Against Over Development (already forwarded to members)
18. WDC: Newly published decision: Gender Pay Gap Report
19. WDC: Agenda for Planning Committee North, Thursday, 31st March, 2022
20. WDC: Supplement: Officer Updates to the agenda for Planning Committee South, Thursday, 24th March, 2022
21. WDC: Media release - Dismay at decision over removal of mature hedgerow
22. WDC: Media release - Spa Valley Railway 23.03.22
23. WDC: Media release - Blackboys primary school 23.03.22
24. Charity Commission Newsletter – March 2022
25. National Grid CPO process – Little Horsted
26. WDC: MyAlerts - Week Commencing 28th March
27. NALC Chief Executive's Bulletin
28. ESALC: Date for the diary: Pathway to Net Zero May 24<sup>th</sup>
29. The Rural Bulletin - 29 March 2022
30. WDC: Supplement: Presentation Slides for Applications Listed on the Agenda to the agenda for Planning Committee North, Thursday, 31st March, 2022
31. WDC: Supplement: Statements from Interested Parties for Applications Listed on the Agenda to the agenda for Planning Committee North, Thursday, 31st March, 2022
32. WDC: Chairman's visit to All Saints' & St Richard's CofE Primary School
33. WDC: Supplement: Officer Updates to the agenda for Planning Committee North, Thursday, 31st March, 2022
34. WDC: Minutes for Licensing Sub-Committee, Friday, 25th March, 2022
35. WDC: Newly published decision: Rough Sleepers Accommodation Programme bid
36. WDC: MyAlerts - Week Commencing 4th April
37. WDC: Media release - court injunction - 04.04.2022
38. WDC: Wealden Community lottery - 04.04.22
39. WDC: Minutes for Planning Committee South, Thursday, 24th March, 2022
40. WDC: Council leader to step down
41. ESCC: Changes to licences and permit fees
42. WDC: Cliff safety campaign launched
43. WDC: Newly published decision: Hackney Carriage and Private Hire Conditions
44. WDC: Agenda for Planning Committee South, Thursday, 14th April, 2022
45. WDC: Change of time for meeting 14/04/2022, 10:30, Planning Committee South
46. WDC: Warning issued after Wealden landowners fined for cutting down protected trees
47. WDC: Media release Changing Places toilets - 06/04/22
48. WDC: Media release - People Matter Job Fair - 06.04.2022
49. WDC: Reassurance over SHELAA sites submitted to Wealden District Council
50. WDC: MyAlerts - Week Commencing 11th April