

EAST HOATHLY with HALLAND PARISH COUNCIL

Meeting of the Full Council on 31st October, 2022 at 7.00pm.

MEETING MINUTES

In attendance: Cllrs. Bradley, Cole, Freezer, Magness, Partridge, and Pope (chairman).

Also participating: County Cllr. Nick Bennett, Dist. Cllr. Geoffrey Draper, Malcolm Ramsden (clerk), Verne Heath (rfo) (via Zoom) and one member of the public.

AGENDA

1. PUBLIC PARTICIPATION

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and members of the press are also welcome to stay and observe the rest of the meeting (subject to any items considered as confidential within the terms of the Public Bodies (Admission to meetings) Act 1960).

A member of the public spoke on behalf of the tennis club and in response to members' questions relating to the possibility of constructing a tennis clubhouse assured members that costs would be met by the tennis club although the possibility of an approach for a grant from parish funds might be considered.

2. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Members learnt from County Cllr. Bennett that he had nothing to add to his last month's report but that next month's report would address climate change and 'carbon neutral' progress. In response to a question from the chair, regarding the installation of electric vehicle charging points across the district, County Cllr. Bennett reported that there was a county-wide initiative in place and that the County Council had appointed a full time officer to move the installations forward. Members were also reminded that, realistically, whilst electric vehicles would help over the next ten years it would still mean attainment of a 'carbon neutral' position might still not be achieved by County before 2050.

District Cllr. Draper added that District owned and managed car parks with more than 50 spaces were being scheduled to have electric vehicle charging points installed. Regarding the South Street housing development, members learnt that Oakfield Developments were continuing to involve the community and had recently held another meeting with residents and Council and continued to involve Village Concerns. Regarding the 'Hesmonds' housing development, Cllr. Freezer reminded Dist. Cllr. Draper of how well the Ringmer developer/community group arrangement was working in respect of the construction management plan. It is also to be hoped that a project might be identified so that an approach might be made to District to ensure an element of CIL monies, in excess of the capped maximum, might be made available for the Parish. Dist. Cllr. Draper updated members regarding the s106 position in response to a question from Cllr. Partridge, who went on to challenge many features of the approved planning application which, he felt, were in need of improvement.

3. DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered

Cllr. Pope declared his continuing interest in matters relating to his association with Church Marks Green Management Co. Ltd. Cllrs. Bradley and Freezer declared their interest in matters relating to the Garden Plots.

4. APOLOGIES – to receive apologies for absence

Apologies received, and reasons accepted, from Cllr. Vaughan.

5. FINANCE/ADMINISTRATION

- 5.1 To approve/note payments payable/paid September, 2022
*RFO responded to chairman's question regarding payments for bin emptying.
 Following a proposal by Cllr. Pope and seconding by Cllr. Bradley*
- 0505** **RESOLVED** to approve/note payments payable/paid September, 2022 totalling £5,928.58
 (See appendix A).
- 5.2 To note income/expenditure-vs-budget and approve, if necessary, overspends/under-
 receipts
*Members were reminded that the amounts in respect of professional fees and the
 new survey had resulted in overspends that had both been approved at the time of
 delivery.*
- 5.3 Grant to War Memorial charity
*RFO reported that with receipts due from hirers there was no requirement at present to
 consider the awarding of a grant.*
- 5.4 Halland shelter maintenance
*Clerk confirmed that members had resolved by email during September to approve
 payment of £395 in respect of maintenance costs for the four shelters in Halland.*
- 5.5 Christmas tree funding
*Members learnt from the chairman that the Twinning Association would not be able to
 arrange for this year's East Hoathly Christmas tree. It was thought that the Halland tree
 would be arranged by the Blacksmiths Arms.
 Following a proposal by Cllr. Pope and seconding by Cllr. Freezer*
- 0505** **RESOLVED** to approve expenditure by delegated email regarding costs of, and associated
 costs of, tree and lighting. Members and clerk to investigate and include situation and costs
 at Halland.
- 5.6 2023 meeting dates
Following a proposal by Cllr. Pope and seconding by Cllr. Freezer
- 0506** **RESOLVED** to approve dates as previously circulated with understanding that in the clerk's
 absence, a locum clerk would be required. (See appendix B).
- 5.7 2023/4 Budget/precept proposals
*Carried forward. Members expressed the possibility that, with inflation at 10%, it might
 not be possible to hold the precept amount at the same level as it had been for the past
 few years.*
- 5.8 Internal Auditor report
*Members noted that work in the areas of Risk Management, Asset Register and
 Bank Account Reconciliation recording were in progress.*

6. MINUTES

- 6.1 To resolve that the minutes of the Council Meeting held on Monday 26th September, 2022 be
 taken as read, confirmed as a correct record and signed by the Chairman
*Chairman reported that not all members had received copies of the minutes.
 Following a proposal by Cllr. Pope and seconding by Cllr. Freezer*
- 0507** **RESOLVED** to approve by delegated email.
- 6.1.1 Matters arising from minutes not otherwise covered by agenda items
Following a proposal by Cllr. Pope and seconding by Cllr. Bradley
- 0508** **RESOLVED** to approve payment of £350 to Robbie Innes for planter expenses as one other
 quote had been received for £1,820 and the third potential contractor had still not
 responded.
- 6.2 To resolve that the minutes of the Planning Committee Meeting held on Wednesday 28th
 September, 2022 be taken as read, confirmed as a correct record and signed by the
 Chairman
Following a proposal by Cllr. Pope and seconding by Cllr. Partridge
- 0509** **RESOLVED** that the minutes of the Planning Committee Meeting held on
 Wednesday, 28th September, 2022 be taken as read, confirmed as a correct record
 and be duly signed by the Chairman.
- 6.2.1 Matters arising from minutes not otherwise covered by agenda items
None.

7. PLANNING

7.1 Neighbourhood Plan

7.1.1 Update

Members learnt that the work of the steering group was done now that the final draft versions of the Neighbourhood Plan, Character Assessment and Basic Conditions Statements had been completed and that it was now Council's responsibility to take this item forward. Discussion covered posters, number of copies of the Plan and other associated details that would need to be completed.

Following a proposal by Cllr. Bradley and seconding by Cllr. Pope

0510 **RESOLVED** that when a clearer idea of what was required had been obtained that a working group would need to be established with appropriate delegated powers.

7.1.2 Submission to Wealden District Council (WDC)

Following a proposal by Cllr. Pope and seconding by Cllr. Magness

0511 **RESOLVED** that the previously circulated versions of the Neighbourhood Plan (v.16), Character Assessment (v.2) and Basic Conditions Statements (v.3) be approved and submitted to WDC as the pre-submission consultation (Reg. 14) versions.

7.2 To note District Council and Planning Inspector decisions to date

Noted.

8. WAR MEMORIAL SPORTS GROUND TRUST (COUNCIL AS TRUSTEE)

8.1 To discuss progress regarding drainage/landscaping, including enhancements to playing field equipment, and installations

8.1.1 Landscaping/Drainage

8.1.1.1 Project update

No update.

8.1.1.2 Grant funding

No update.

8.1.2 Pavilion

8.1.2.1 Booking arrangements/fees for 2023

Members agreed that no work or bookings be considered during the carnival society weekend and discussion related to booking clashes and priorities for 2023/4 with the matter of hire fees being dealt with at a future meeting.

Following a proposal by Cllr. Pope and seconding by Cllr. Cole

0512 **RESOLVED** that priority for the 2023/4 bookings be on a first come, first served basis if no workarounds could be found for potential clashes.

8.1.2.2 Toilet access

Clerk reported that three quotations had been obtained for the separation of the disabled toilet for use by tennis club/coach members.

Following a proposal by Cllr. Pope and seconding by Cllr. Magness

0513 **RESOLVED** that the contract be awarded to Superior Glass at a cost of £2,045 + vat by way of a grant to the War Memorial Sports Field Trust.

8.1.3 Playing field

8.1.3.1 Grass cutting

Clerk reported that RWC costs would remain at current levels during the next season.

Following a proposal by Cllr. Pope and seconding by Cllr. Freezer

0514 **RESOLVED** to continue with RWC for a 24 cut season next year.

8.1.3.2 Tennis club clubhouse

See item 1 (Public Participation). Members agreed that the legal position be sought as to the possibility of authorizing a clubhouse including what might be done to change the powers to facilitate the authorizing.

Following a proposal by Cllr. Pope and seconding by Cllr. Magness

0515 **RESOLVED** that the amount to be paid for legal advice be agreed by delegated email.

9. WRITTEN REPORTS FOR APPROVAL, DISCUSSION OR NOTING

- 9.1 Correspondence
Noted. (Appendix C).
- 9.2 Warm spaces initiative
Chairman asked that thanks be recorded to Cllr. Bradley for testing the water with lunch provision at the pavilion.
- 9.3 County Council grass cutting arrangements
Following a proposal by Cllr. Pope and seconding by Cllr. Bradley
- 0516** **RESOLVED** *to continue with County Council two cuts per year at no cost to the Parish.*
- 9.4 Communication channels
Discussion concluded that an offer to residents to subscribe to a Parish email list be included with the Neighbourhood Plan mail-out.
- 9.5 Council email provider
Members reported that problems continued with emails and that examples of issues would be collected by the clerk.
- 9.6 Planter programme
See agenda item 6.1.1 above.
- 9.7 Schedule of works at Parish Woodland
Carried forward.
- 9.8 Village Hall
Members learnt from the clerk that a meeting attended by the clerk, Cllrs. Freezer and Vaughan and the chair and treasurer of the Village Hall Committee had been held and ownership of the village hall and the ground it stands on was agreed as belonging to the Parish Council and that an appropriate 'licence' be drawn up to avoid any uncertainty in the future.
- 9.9 Emergency Plan
Awaiting response to request for possible outsourcing costs. Carried forward.
- 9.10 Bench policy
Carried forward.
- 9.11 Clerk's progress report
Noted with replacement of 'Clarke' bench to be added as an agenda item for a future meeting. Updates included progress with pavement and fingerpost maintenance, pavilion floodlight cabinets and sports field entrance modifications.

10. DATE OF NEXT MEETING

To note that the next meeting of the Full Council will be held on Monday 28th November, 2022 at 7.00 pm at the Village Hall, East Hoathly

Noted.

Meeting closed at 9.35pm.

IF YOU WOULD LIKE TO RECEIVE E-MAILED COPIES OF THIS AND FUTURE AGENDAS
PLEASE CONTACT THE CLERK (07948 496760) and/or
easthoathlywithhallandpc@gmail.com

Appendix A

	Payee Name	Amount	Transaction Detail
30/09/2022	HMRC	£300.45	Tax and NI for August
30/09/2022	Anthony Read	£1,033.00	Anthony Read
30/09/2022	East Sussex NHS	£85.06	2nd Defibrillator service
30/09/2022	Castle Water	£27.02	Garden plot water supply
30/09/2022	Wealden District Council	£702.00	Wealden District Council
30/09/2022	AJGIBL (Came ins.)	£1,319.20	Buildings plus, insurance.
30/09/2022	Wealden CAB	£275.00	Grant re advice.
30/09/2022	Anthony Read	£836.00	Cuts and maint Sept
30/09/2022	Verne Heath	£306.78	Salary & exps
30/09/2022	Malcolm Ramsden	£1,044.07	Salary & exps
	Total Payments	£5,928.58	

East Hoathly with Halland Parish Council

Meeting dates – 2023

Full Council:-

January 30th
February 27th
March 27th
April 24th
May 15th (AGM)* *starts 6.30pm*
June 26th
July 31st
August – no meeting
September 25th
October 30th
November 27th
December – no meeting

Finance & General Purpose Committee:-

February 13th
June 12th
September 11th
November 13th

Planning Committee:-

As and when required

Annual Village Assembly (Parish meeting):-

May 15th* *starts 7.30pm*

**All meetings to be held in the Village Hall, Church Marks Lane and start at 7pm unless stated otherwise*

Appendix C

Correspondence: 14th September, 2022 to 30th October, 2022

1. WDC: QEII funeral showings in Wealden
2. WDC: Funding for the installation of Changing Places Toilets
3. WDC: MyAlerts - Week Commencing 19 September
4. WDC: Cart Barn Place development
5. WDC: media release - Wealden Vineyard guide
6. WDC: media release - 1066 Country Walk enjoyed by more than 3,500 visitors
7. WDC: Agenda for Standards Committee, Wednesday, 28th September, 2022
8. ESALC: NEW training courses run by Breakthrough Communications
9. ESALC: East Sussex Apprenticeship Graduation Event 2022 19 October 2022
10. WDC: Media release - inequalities funding programme
11. ESALC: Queen's Green Canopy
12. WDC: Newly published decision: Cost of Living Payment
13. ESALC September 2022 Newsletter
14. WDC: MyAlerts - Week Commencing 26 September
15. Grey Matters newsletter
16. CPRE: Fwd: We have to stop these plans
17. WDC: media release - Heathfield Leisure Centre
18. The Rural Bulletin - 27 September 2022
19. WDC: media release - Wealden Crematorium open day
20. Active Places: Newsletter October 2022
21. WDC: MyAlerts - Week Commencing 3 October
22. WDC: media release: Wealden Crematorium donate £12,000 to You Raise Me Up
23. WDC: Media release: Council's disappointment at appeals approved (already forwarded to members)
24. WDC: Supplement: Presentation Slides for Applications Listed on the Agenda to the agenda for Planning Committee South, Thursday, 6th October, 2022
25. WDC: Supplement: Confidential Presentation Slides for Applications Listed on the Agenda to the agenda for Planning Committee South, Thursday, 6th October, 2022
26. The Rural Bulletin - 4 October 2022
27. WDC: Media release: Southern Water partnership (already forwarded to members)
28. Citizens Advice: East Hoathly Grant App 22-23 (already forwarded to members)
29. WDC: Media release: Wealden signs up with service to help homeless
30. WDC: Agenda for Cabinet, Wednesday, 12th October, 2022
31. Village Concerns, Objection 18, Sewage Issues Addendum
32. WDC: Agenda for Planning Committee North, Thursday, 13th October, 2022
33. ESALC: Warm hubs
34. CPRE: Fwd: Sussex urgently needs YOUR help
35. WDC: Supplement: Officer Updates to the agenda for Planning Committee South, Thursday, 6th October, 2022
36. WDC: Briefing from the East Sussex Safer Communities Partnership Board
37. ESCC: Crowdfunder - Community Wellbeing Fund
38. ESALC: New Councillor/Chairman Training - November 9th
39. WDC: Wealden Weekly Commencing 10 October
40. ESCC: FW: National Hedgerow Week 2022 10 - 17 October - help spread the word and join the hedgerow celebrations (already forwarded to members)
41. WDC: Newly published decision: Provision of Solar PV at the Crowborough Leisure Centre

42. WDC: Newly published decision: Council's response to the consultation on the proposal to amend the Social Housing Regulators Rent Standard
43. WDC: Media release: Hailsham woman fined for asbestos fly tip
44. WDC: Supplement: Presentation Slides for Applications Listed on the Agenda to the agenda for Planning Committee North, Thursday, 13th October, 2022
45. WDC: Funding - Community Fridge
46. ESALC: Free Civility Webinars offered by LGA
47. WDC: Supplement: Urgent Business - WD/2021/0573/MAO - LAND AT OLD NURSERY HOUSE, THE STREET, FRAMFIELD, TN22 5PN to the agenda for Planning Committee North, Thursday, 13th October, 2022
48. South East Water update - water main installation Lewes Road, Uckfield
49. WDC: Media release - Wealden stand firm on protecting the environment
50. WDC: Change of date for meeting 11/01/2023, 10:00, Planning Committee South
51. Big Sparks Event - celebrating some of the amazing things that communities are doing in East Sussex
52. WDC: Minutes for Audit, Finance and Governance Committee, Wednesday, 21st September, 2022
53. WDC: Agenda for Planning Committee South, Thursday, 27th October, 2022
54. WDC: Supplement: Presentation Slides for Applications Listed on the Agenda to the agenda for Planning Committee South, Thursday, 27th October
55. WDC: Change of date for meeting 11/05/2023, 10:00, Planning Committee South
56. WDC: media release: Council Tax Reduction Scheme
57. Wealden CAB: Appointment of new CEO
58. South East Water - Invite to consultation webinar on draft plans to secure future water supplies (already forwarded to members)
59. WDC: Newly published decision: Council's response to the consultation on the proposed Decent Homes Standard to be applied to the private rented sector
60. WDC: Media release
61. East Sussex Enhanced Partnership Plan and Scheme: Stakeholder Consultation
62. WDC: Media release - Benefits Day 27th October Uckfield
63. WDC: Supplement: Minutes of the meeting held on 6 October 2022 to the agenda for Planning Committee South, Thursday, 27th October, 2022
64. WDC: Minutes for Planning Committee South, Thursday, 6th October, 2022
65. WDC: Wealden Weekly Commencing 24 October
66. WDC: Media release - New Directors at Wealden District Council
67. Read our Community Matters newsletter
68. WDC: Supplement: WD/2022/0184/FR 30 Sayerland road, Polegate Bn26 6NX - Statement from local ward member, Cllr O Shing to the agenda for Planning Committee South, Thursday, 27th October, 2022
69. WDC: Supplement: WD/2022/1770/F - GREEN HEDGES, HUGGETTS LANE, LOWER WILLINGDON, BN22 0LH - Statement by Local Ward Member, Cllr R Shing to the agenda for Planning Committee South, Thursday, 27th Octobe...
70. WDC: Media release - Electric vehicle charging is coming to Wealden car parks
71. WDC: Supplement: Officer Updates to the agenda for Planning Committee South, Thursday, 27th October, 2022
72. WDC: Agenda for Planning Committee South, Thursday, 3rd November, 2022
73. WDC: media release: Westham Community Governance Review
74. WDC: Wealden Weekly Commencing 31 October
75. WDC: Minutes for Planning Committee South, Thursday, 27th October, 2022
76. WDC: Supplement: Minutes of the Meeting Held on Thursday 27 October 2022 to the agenda for Planning Committee South, Thursday, 3rd November, 2022
77. WDC: Supplement: Presentation Slides for Applications Listed on the Agenda to the agenda for Planning Committee South, Thursday, 3rd November, 2022
78. ESCC: Help shape the future of transport in East Sussex - Consultation 31 October - 9 December 2022 (already forwarded to members)