

EAST HOATHLY with HALLAND PARISH COUNCIL

Meeting of the Full Council on 30th January, 2023 at 7.00pm.

MEETING MINUTES

In attendance: Cllrs. Bradley, Cole, Freezer, Magness, Partridge, Pope (chairman) and Vaughan.

Also participating: County Cllr. Nick Bennett, Malcolm Ramsden (clerk), Verne Heath (rfo) (via Zoom) and two members of the public.

AGENDA

1. PUBLIC PARTICIPATION

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and members of the press are also welcome to stay and observe the rest of the meeting (subject to any items considered as confidential within the terms of the Public Bodies (Admission to meetings) Act 1960).

Items raised by residents:-

1. *Would Council support an application to Wealden District Council (WDC) to have Electronic Vehicle charging points installed in the WDC owned Church Marks Lane car park? Members gave their personal views and agreement reached that the item would feature as an agenda item at the next meeting of the Full Council. ACTION – Clerk to include as agenda item.*
2. *Had there been any progress regarding investigating possible planning permission breaches at Little Decoy Lake? Clerk reported that parishioners concerns had been raised with WDC (added later – on 9th January, 2023) but that no response had been received. ACTION – Clerk to chase.*

2. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

County Cllr. Bennett reported that at a meeting of County Council scheduled for 7th February it was expected that there would be a 5% increase in county share of Council Tax, of which 3% related to additional adult social care provision and that an updated environmental plan might be announced.
7.30pm Cllr. Bradley arrives

3. DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered

Cllr. Pope declared his continuing interest in matters relating to his association with Church Marks Green Management Co. Ltd. Cllrs. Bradley and Freezer declared their interest in matters relating to the Garden Plots.

4. APOLOGIES – to receive apologies for absence

Apologies noted from Maria Barraclough (PCSO).

5. FINANCE/ADMINISTRATION

- 5.1 To approve/note payments payable/paid November/December, 2022
Chairman referred members to the Tennis Club £300 donation for the Christmas tree (for which thanks were noted) and outgoings in respect of litter bins and planters.
Following a proposal by Cllr. Pope and seconding by Cllr. Freezer

0533 **RESOLVED** to approve/note payments payable/paid October, 2022 totalling £12,267.21
(See appendix A).

- 5.2 To note income/expenditure-vs-budget and approve, if necessary, overspends/under-receipts

Chairman referred members to overspends identified in the previously circulated report in the areas of staff expenses as mainly mileage, s106 expenditure to be covered by the Sussex Lund grant, village furniture in respect of Christmas tree lights which now form part of the Council's assets and, at the clerk's request, ratification of costs incurred relating to the Neighbourhood Plan which has previously been authorised for payment by prior delegated email agreement.

Following a proposal by Cllr. Pope and seconding by Cllr. Freezer

0534 **RESOLVED** to approve overspends as detailed in the previously circulated budget 'actuals' report.

5.3 Salary scale review

Members agreed to discuss this item as the last on the agenda

5.4 Member print/paper allowance review

Following a proposal by Cllr. Vaughan and seconding by Cllr. Bradley

0535 **RESOLVED** to approve an increase in the chairman's allowance from £100 to £150.

5.5 Grant to War Memorial Sports Ground Trust

Following a proposal by Cllr. Magness and seconding by Cllr. Vaughan

0536 **RESOLVED** to approve payments in respect of pavilion electricity bills from Council funds and, in addition, grant a donation of £1,000 to the War Memorial Trust to be spent as trustees so direct.

5.6 Payments from CIL funds

Members agreed to review planned expenditure from the various earmarked Community Infrastructure Levy (CIL) budgets at a future meeting of Council.

5.7 Warm spaces budget

Following a proposal by Cllr. Pope and seconding by Cllr. Freezer

0537 **RESOLVED** to approve future payments in respect of Village Hall hire, presently in the region of £40 per month, for as long as the need existed.

6. MINUTES

6.1 To resolve that the minutes of the Council Meeting held on Monday 28th November, 2022 be taken as read, confirmed as a correct record and signed by the Chairman

Discussion concluded that draft minutes should be posted rather than wait until approved. ACTION: Clerk to arrange.

Following a proposal by Cllr. Pope and seconding by Cllr. Cole

0538 **RESOLVED** to approve that the minutes of the Council Meeting held on Monday 28th November, 2022 be taken as read, confirmed as a correct record, and be signed by the Chairman.

6.1.1 Matters arising from minutes not otherwise covered by agenda items

Cllr. Magness took the opportunity, in response to Cllr. Cole's comments, to expand on the elements discussed at the Cluster Group meeting. Cllr.

Freezer reported on the sewage elements discussed at a recent meeting of Village Concerns. Chairman thanked Cllr. Cole for her attendance at the District Association of Local Councils meeting.

7. PLANNING

7.1 Neighbourhood Plan

7.1.1 Update

Members agreed that progress was satisfactory and well understood and that the Q&A responses still needed work. ACTION: Cllrs. Freezer and Magness.

7.2 To note District Council and Planning Inspector decisions to date

Noted.

7.3 Cluster Group update

Noted. See also item 6.1.1

7.4 Proposed footpath diversion

Noted.

8. WAR MEMORIAL SPORTS GROUND TRUST (COUNCIL AS TRUSTEE)

8.1 To discuss progress regarding drainage/landscaping, including enhancements to playing field equipment, and installations

- 8.1.1 Landscaping/Drainage
 - 8.1.1.1 Project update
No update.
 - 8.1.1.2 Grant funding
No update.
- 8.1.2 Pavilion
 - 8.1.2.1 Booking arrangements/fees for 2023
Chairman reported that the meeting with the chair of the tennis club had gone well and that a meeting with representatives of the cricket club had been arranged but that the carnival society had not yet been contacted. Cllr. Freezer reminded members that booking clashes would put additional pressures on car parking spaces when the Hesmonds development road entrance changes had been made. ACTION: Clerk to arrange meeting with the carnival society and carry forward the agenda item.
 - 8.1.2.2 Toilet access
Clerk reported progress noting that lighting arrangements in the entrance lobby had already been completed and that installation of the partition/door was now in hand.
- 8.1.3 Playing field
 - 8.1.3.1 Tennis club clubhouse
Members learnt from the chairman that a response had been received from the solicitors which prompted members to ask that the tennis club approach Council with a detailed proposal. ACTION: Clerk to arrange.
- 8.2 To note play equipment inspection report
Members noted that the report hadn't highlighted any areas of concern. Chairman asked that thanks to Tony Reed be noted for his work with the play equipment.

9. WRITTEN REPORTS FOR APPROVAL, DISCUSSION OR NOTING

- 9.1 Correspondence
Noted. (Appendix B).
- 9.2 Community Gardens greenhouse
Members noted that a shed/store had been erected at the Community Gardens site and instructed the clerk to advise that discussion for the consideration for the siting of a greenhouse could take place after the shed had been removed. ACTION: Clerk to arrange.
- 9.3 Replacement of 'Clarke' bench
Members discussed the impact of the recent contact from the Clarke's representative indicating possible involvement with the replacement. Members agreed that the resolution to replace the bench with a QEII memorial bench not be overturned. ACTION: Clerk to advise decision and invite 'Clarke's' to request their own bench if still required.
- 9.4 Warm spaces/lunch
Covered at item 5.7 above.
- 9.5 Burt wood proposal
Chairman reported that some of the Burt's work in re-generating their section of woodland had been destroyed by unwanted activity and had offered to identify a portion, if Council would match a portion of the Parish Woodland, that could be set aside for non-regeneration (potentially harmful, but recreational) activities. ACTION: Clerk to obtain Burt's proposed plan of the section suggested.
- 9.6 Schedule of works at Parish Woodland
In noting the report of the work carried out at the pond, members agreed that more bramble pulling should be carried out to further protect the bluebell area. ACTION: Clerk to arrange.
Following a proposal by Cllr. Vaughan and seconding by Cllr. Freezer

9.7 Emergency Plan

Members learnt from the clerk that a county initiative had replaced the district initiative to provide an Emergency/Resilience Plan template for completion at parish level. ACTION: Clerk to obtain and Cllr. Magness to complete.

Following a proposal by Cllr. Pope and seconding by Cllr. Freezer

0540 RESOLVED *to approve costs of up to £120 to purchase Emergency/Resilience template.*

9.8 Village Hall 'licence'

No progress.

9.9 Clerk's progress report

Noted.

10. DATE OF NEXT MEETING

To note that the next meeting of the Full Council will be held on Monday 27th February, 2023 at 7.00 pm at the Village Hall, East Hoathly

Noted.

5.3 Salary scale review

Carried forward. ACTION: Cllr. Freezer to obtain scale examples for RFO and Clerk from nearby Councils.

Meeting closed at 9.30pm

IF YOU WOULD LIKE TO RECEIVE E-MAILED COPIES OF THIS AND FUTURE AGENDAS
PLEASE CONTACT THE CLERK (07948 496760) and/or
easthoathlywithhallandpc@gmail.com

Appendix A

Payee Name	Amount
Anthony Read	£801.00
Wealden District Council	£1,800.00
Sisk healthcare/ Cardiac serv	£146.40
Selmeston turf co	£252.00
HMRC	£529.76
Robbie (Bruce)	£350.00
Verne Heath	£327.00
Malcolm Ramsden	£1,584.41
Castle Water	£27.02
Stavertons nursery	£320.00
HMRC	£355.51
East Hoathly Village Hall	£107.50
Play Inspection Co	£89.94
Kings Head / Inn House	£25.00
Blacksmiths arms	£363.95
Chris Bartholomew	£1,054.27
Chris Bartholomew	£269.04
Verne Heath	£513.83
Malcolm Ramsden	£2,288.95
Wealden District Council	£858.00
SSE Electricity	£203.63

Total Payments **£12,267.21**

Appendix B

Correspondence: 26th November, 2022 to 23rd January, 2023

1. WDC: Wealden Weekly Commencing 28 November
2. Action in rural Sussex Community Led Planning and Resilience Services
3. WDC: Supplement: Presentation Slides for Applications Listed on the Agenda to the agenda for Planning Committee South, Thursday, 1st December, 2022
4. WDC: Agenda for Cabinet, Wednesday, 7th December, 2022
5. WDC: Supplement: WD/2021/1445/F - Woodland View, Hooe Road, Ninfield, TN33 9EH - Statement from Local Ward Member, Cllr Doodes to the agenda for Planning Committee South, Thursday, 1st December, 2022,
6. WDC: Supplement: WD/2022/2656/F - 3 Gloucester Close, Willingdon, BN22 0JT - Statement from Local Ward Member, Cllr R Shing to the agenda for Planning Committee South, Thursday, 1st December, 2022
7. WDC: Supplement: WD/2022/2656/F - 1 Windover Way, Lower Willingdon, BN22 0RQ - Statement from Local Ward Member, Cllr R Shing to the agenda for Planning Committee South, Thursday, 1st December, 2022
8. WDC: Supplement: Statements from Interested Parties for Applications Listed on the Agenda to the agenda for Planning Committee South, Thursday, 1st December, 2022
9. WDC: Minutes for Planning Committee North, Thursday, 10th November, 2022
10. NALC NEWSLETTER
11. WDC: Agenda for Planning Committee North, Thursday, 8th December, 2022
12. WDC: Supplement: Officer Updates to the agenda for Planning Committee South, Thursday, 1st December, 2022
13. WDC: Media release - Small Business Saturday 3rd of December
14. WDC: Media release - Walshes Park Biodiversity
15. ESALC: Appraisal Training in January 2023
16. WDC: Agenda for Audit, Finance and Governance Committee, Monday, 12th December, 2022
17. WDC: Agenda for Audit, Finance and Governance Committee, Monday, 12th December, 2022
18. ESCC: Could you qualify for an extra £65 a week, cheaper broadband or help to stay warm? (Already forwarded to all members)
19. WDC: Supplement: Reports Marked to Follow to the agenda for Audit, Finance and Governance Committee, Monday, 12th December, 2022,
20. WDC: Supplement: Presentation Slides for Applications Listed on the Agenda to the agenda for Planning Committee North, Thursday, 8th December, 2022
21. WDC: media release: New Street Learning courses are available
22. CPRE Sussex: We are 50 years old. Thanks to everyone who has supported us
23. WDC: Media release - Visit to Energy Recovery and Composting Facilities by WDC members and officers
24. WDC: Media release - Wealden bids for rural funds to invest in communities
25. WDC: media release: Online booking system for housing tenants
26. WDC: Independent Remuneration Panel - Town and Parish Councillor Allowances for 2023/24
27. NALC Legal Update – December 2022
28. WDC: Media release - Benefits advice drop-in sessions in Heathfield
29. WDC: Supplement: Officer Updates to the agenda for Planning Committee North, Thursday, 8th December, 2022
30. WDC: Decision sheet for Cabinet, Wednesday, 7th December, 2022
31. WDC: Minutes for Overview and Scrutiny Committee, Monday, 14th November, 2022
32. Happy Christmas from the Chairman of Wealden District Council
33. WDC: Parish Bulletin - December 2022
34. WDC: Wealden District Councils' EV charging Network - powered by Connected Kerb (already forwarded to members)
35. WDC: Link attached - Parish Bulletin
36. WDC: media release: Wealden welcomes proposed changes to planning system and housing targets
37. Gatwick Airport FASI-S Parish Council Stakeholder Briefing Sessions December 2022 Slide Deck
38. WDC: Wealden Weekly Commencing 12 December
39. WE ARE 50! CPRE Sussex celebrates with a SUSSEX REVIEW SPECIAL
40. Letter sent to Mrs Teresa Villiers MP and Mr Robert Seely MP by representatives of local councils from the districts of Rother, Wealden, and Lewes

41. WDC: Meeting postponed - 12/12/2022, 14:00, Audit, Finance and Governance Committee
42. RBS: Important update from Rialtas
43. WDC: Minutes for Planning Committee South, Thursday, 1st December, 2022
44. WDC: Media release - Christmas recycling and rubbish collection dates for Wealden
45. WDC: Warm in Wealden
46. NALC NEWSLETTER
47. WDC: Media release - UK Shared Prosperity Fund
48. WDC: Chairman/Vice-Chairman Bulletin July - December 2022
49. WDC: bin collection disruption update (Already forwarded to members)
50. WDC: Wealden Weekly Commencing 19 December
51. WDC: Newly published decision: Brownfield Land Register 2022
52. WDC: Minutes for Full Council, Wednesday, 23rd November, 2022
53. WDC: Change of date for meeting 11/01/2022, 14:00, Audit, Finance and Governance Committee
54. WDC: Waste collection update Monday 19th December (already forwarded to members)
55. Written Ministerial Statement on changes to the planning system
56. South East Water update
57. WDC: Newly published decision: Infrastructure Funding Statement (CIL Governance) December 2023 (Recommendation to Full Council)
58. Stagecoach: Bus Fare Cap Grant - £2 Fare Cap Scheme (4)
59. WDC: Media release - Good causes invited to Wealden Community Lottery launch
60. South East Water update
61. WSDC: Platinum Jubilee Village Hall Fund
62. WDC: Newly published decision: Local Plan Authority Annual Monitoring Report 2022/23
63. WDC: Newly published decision: Calculation of the Council Tax Base 2023/24
64. Healthwatch East Sussex - December 2022 Newsletter
65. NALC NEWSLETTER
66. Cllr. Magness: Fwd: Recording and presentation materials from 29 November webinar on SES Water / South East Water / Southern Water draft Water Resources Management Plans
67. WDC: Media release - Wealden's Christmas message
68. South East Water update
69. WDC: Media release - Have your say on CCTV in Wealden taxis (already forwarded to members)
70. An update on water supply issues - South East Water
71. Gatwick Airport FASI-S Parish Council Stakeholder Briefing Sessions December 2022 Slide Deck
72. Gatwick FASI-South Stakeholder Iterative Option Appraisal Engagement Invitation January 2023 (already forwarded to members)
73. South East Water - supply update
74. ESALC: Message from PCC Katy Bourne
75. ESALC: NPPF consultation (already forwarded to members)
76. WDC: Newly published decision: Regulation of Investigatory Powers (RIPA)
77. ESALC: Provisional local government finance settlement 2023 to 24
78. WDC: Newly published decision: Tackling Inequalities Fund Through Physical Activity Funding
79. Fwd: Energy Market Update
80. WDC: media release: Joint working wins award
81. WDC: Media release - Wealden receives £555K to help prevent homelessness
82. WDC: Minutes for Planning Committee North, Thursday, 8th December, 2022
83. WDC: Agenda for Audit, Finance and Governance Committee, Wednesday, 18th January, 2023
84. ESALC: Queen's Green Canopy - digital map
85. WDC: Agenda for Planning Committee North, Thursday, 19th January, 2023
86. ESCC: TEMPORARY ROAD CLOSURE - U7404 KNOWLE LANE ,HALLAND -21/2/2023 TO 1/3/2023
87. WDC: media release: Wealden District Council provide storage for Hailsham Foodbank
88. WDC: Agenda for Overview and Scrutiny Committee, Monday, 23rd January, 2023
89. WDC: Media release – Photographic evidence at polling stations (already forwarded to members)
90. WDC: Supplement: Presentation Slides for Applications Listed on the Agenda to the agenda for Planning Committee North, Thursday, 19th January, 2023
91. ESCC: Current Situation on the Roads (already forwarded to members)
92. WDC: Minutes for Audit, Finance and Governance Committee, Wednesday, 11th January, 2023

93. The Rural Bulletin - 17 January 2023
94. WDC: Supplement: TRADING BOUNDARIES LTD, SHEFFIELD GREEN, UCKFIELD TN22 3RB - Statement from Local Ward Member, Cllr Galley to the agenda for Planning Committee North, Thursday, 19th January, 2023
95. Rural Services Network: Rural Cost of Living Survey - Your Help Needed to Encourage Participation
96. WDC: Supplement: Statements from Interested Parties for Applications Listed on the Agenda to the agenda for Planning Committee North, Thursday, 19th January, 2023
97. WDC: Agenda for Planning Committee South, Thursday, 26th January, 2023
98. FW: CSW Sussex Force Overview for Dec 2022
99. Operation Crackdown Magazine Article.
100. WDC: Supplement: Officer Updates to the agenda for Planning Committee North, Thursday, 19th January, 2023
101. Wealden Citizens Advice: Volunteer Recruitment
102. WDC: Media release: Short mat bowls enjoyed by all thanks to Wealden's Community Grants Programme
103. WDC: Media release - CGR conclusion
104. WDC: Media release - Benefits drop-in day at Heathfield
105. WDC: Supplement: Appendix C - Climate Change, Public Health and Community Leadership to the agenda for Overview and Scrutiny Committee, Monday, 23rd January, 2023
106. WDC: Agenda for Licensing Sub-Committee, Monday, 6th February, 2023
107. WDALC: January Meeting draft minutes
108. WDC: Agenda for Licensing Committee, Monday, 30th January, 2023
109. Applause Outdoors shows for your community this summer!
110. South East Water: Final few weeks to have your say on South East Water's plans to secure future drinking water supplies up to 2075 (already forwarded to members).
111. WDC: Supplement: Presentation Slides for Applications Listed on the Agenda to the agenda for Planning Committee South, Thursday, 26th January, 2023
112. WDC: Newly published decision: Cuckoo Trail Improvements
113. WDC: Media release - Wealden homes to benefit from alarm and sensor system
114. WDC: Newly published decision: Estimate of the Collection Fund Surplus for Distribution