

## **EAST HOATHLY with HALLAND PARISH COUNCIL**

Meeting of the Full Council on **24<sup>th</sup> April, 2023 at 7.00pm.**  
**MEETING MINUTES**

In attendance: Cllrs. Bradley, Cole, Freezer, Magness, Pope (chairman) and Vaughan.  
Also participating: County Councillor Nick Bennett, District Councillor Geoffrey Draper, Malcolm Ramsden (clerk), Verne Heath (rfo) (via Zoom), two members of the public and two Police Community Support Officers.

### **AGENDA**

#### **1. PUBLIC PARTICIPATION**

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and members of the press are also welcome to stay and observe the rest of the meeting (subject to any items considered as confidential within the terms of the Public Bodies (Admission to meetings) Act 1960).

*PCSO's Barraclough and Choppin introduced themselves and explained that their area covered Hastings/Polegate/Crowborough/Frant and that they were kept busy mainly with speeding and parking issues and asked that they be told of anything that they should be made aware of.  
A representative of the Carnival Society outlined plans for a Coronation event and asked for financial support by way of the Council's grant scheme. (See agenda item No.5.3).*

#### **2. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

*County Cllr. Bennett explained that the next progress report would be issued following the May elections. Cllr. Freezer asked that signage be erected restricting access to South Street by construction traffic.*

*District Cllr. Draper reported that work on the Local Plan had been suspended pending the publication of central government's National Planning Policy Framework document and confirmed that free parking would continue, where already in place, for the time being.  
Discussion centred around the Redrow liaison group progress and issues caused by South East Water's update consultation response relating to the Paddock Green development.  
Members learnt that District inspectors were aware of developments at Decoy Pond and that Tree Protection Order records were being checked.*

#### **3. DECLARATIONS OF INTEREST**

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered

*Cllr. Pope declared his continuing interest in matters relating to his association with Church Marks Green Management Co. Ltd. Cllr. Bradley declared her interest in matters relating to the Garden Plots and Carnival Society grant request, as did Cllr. Freezer.*

#### **4. APOLOGIES – to receive apologies for absence**

*None.*

#### **5. FINANCE/ADMINISTRATION**

5.3 To consider grant requests received (promoted in agenda order)

7.30pm Chairman suspended Standing Orders in order to seek clarification from the Carnival Society representative.

*Members learnt from the Carnival Society representative that costs had been updated since the date of the original grant request and that all requested insurance covers would be in place for the event.*

## 7.35pm Chairman re-instated Standing Orders

*Cllr. Bradley confirmed that appropriate insurance would be in place for the bouncy council. Members learnt from the chairman that last year's budget had not been fully spent and that a monarch's coronation would not be a common event.*

**0559**

*Following a proposal by Cllr. Pope and seconding by Cllr. Vaughan*  
**RESOLVED** to approve that no hire fee be charged for the use of the pavilion and that a grant of £685 be awarded in respect of costs for band hire, (£550), complimentary refreshment (£35) and an element (£100) towards the cost of incidentals.

5.1 To approve/note payments payable/paid March, 2023

*Chairman highlighted payments for the fingerpost maintenance and floodlight meter switching from the previously circulate payment list.*

*Following a proposal by Cllr. Pope and seconding by Cllr. Cole*

**0560**

**RESOLVED** to approve/note payments payable/paid March, 2023 totalling £8,497.64 (See appendix A).

5.2 To note income/expenditure-vs-budget and approve, if necessary, overspends/under-receipts not previously approved

*Noted.*

5.3 To consider grant requests received (see above)

5.4 Additional bank accounts

*Members agreed that two additional bank accounts would be needed to retain protection under fscs limits. Internal auditor advice to be sought.*

5.5 Audit papers

*Carried forward.*

5.6 Bank account reconciliation

*Chairman confirmed and signed bank statements and corresponding cashbook records as at 31<sup>st</sup> March, 2023.*

*Current account - £10,436.77*

*Instant Access account - £72,538.40*

*s.106 account - £8,305.49*

*95 day account - £80,000.00*

5.7 Publication of financial information

*Members learnt that Cllr. Freezer and the RFO have been working on the layout of a financial summary sheet for publication on the website.*

*Following a proposal by Cllr. Freezer and seconding by Cllr. Pope*

**0561**

**RESOLVED** to approve publication of financial details on the website.

## 6. MINUTES

6.1 To resolve that the minutes of the Council Meeting held on Monday 27<sup>th</sup> March, 2023 be taken as read, confirmed as a correct record and signed by the Chairman

*Members noted Cllr. Cole's comment that the clerk didn't always notice which member had been first to second some of the proposals.*

*Following a proposal by Cllr. Pope and seconding by Cllr. Cole*

**0562**

**RESOLVED** to approve that the minutes of the Council Meeting held on Monday 27<sup>th</sup> March, 2023 be taken as read, confirmed as a correct record, and be signed by the Chairman.

6.1.1 Matters arising from minutes not otherwise covered by agenda items

*Members noted that the item relating to the War Memorial Sports Field group would be carried forward to a future meeting.*

## 7. PLANNING

7.1 Neighbourhood Plan

7.1.1 Update

*Members learnt that meetings had been held to consider the Reg.14 responses from the District Council and that a meeting would be arranged to discuss the outcomes with District.*

7.1.2 Version 18 adoption

*Carried forward.*

7.2 To note District Council and Planning Inspector decisions to date  
*None.*

## 8. WAR MEMORIAL SPORTS GROUND TRUST (COUNCIL AS TRUSTEE)

### 8.1 Pavilion

#### 8.1.1 Caretaker/bookings administrator vacancy

*Clerk reported that there had been no responses to the advertisements. Cllr. Freezer advised members that an outside agency could be contracted for £50 with a further charge dependent upon how many respondents were selected for interview.*

*Following a proposal by Cllr. Pope and seconding by Cllr. Cole*

**0563** **RESOLVED** to increase the remuneration level to be in the region of £15 per hour and that indeed be enlisted to widen the search.

#### 8.1.2 Entrance lobby partition

*Awaiting a date when the partition can be fitted.*

#### 8.1.3 Booking arrangements/fees for 2023/4

*Clerk reported that there had been no response from the Carnival Society. Agreement reached to arrange for a meeting to discuss further amendments to hire conditions and booking arrangements.*

### 8.2 Sports ground

#### 8.2.1 Sports ground access

*Members learnt that the clerk was trying to arrange a three way meeting between Southern Water, Redrow and Council to resolve the access situation at Susans Close. As a temporary solution flip down posts might provide a way forward.*

*Following a proposal by Cllr. Pope and seconding by Cllr. Cole*

**0564** **RESOLVED** to approve costs of up to £500 to provide the solution.

#### 8.2.2 Tennis clubhouse

*Carried forward.*

#### 8.2.3 Communication board

*Members agreed to the installation of a communication board at the play area at last month's meeting. ROSPA advice not yet received. Clerk to order board and chase ROSPA.*

### 8.3 General

#### 8.3.1 Funding

*Carried forward until Neighbourhood Plan at inspection stage.*

## 9. PROPOSALS/REPORTS FOR APPROVAL, DISCUSSION OR NOTING

### 9.1 Correspondence

*Noted. (See appendix B).*

### 9.2 Community Gardens request

*In response to members discussing the differences between the plots being used by residents and being used by a company, clerk is to seek further details from the Community Gardens including sight of their constitution, safeguarding policies, community involvement statement and asset lock before proceeding with 'licence' amendments. In the meantime members agreed that no structures be permitted but that the request concerning the wild flower area and bench be approved.*

### 9.3 Garden Plots request

*Request on hold seeking clarification from District Council regarding structures. Clerk to enquire regarding conversion to allotment status.*

### 9.4 Replacement of South Street/High Street bench

*Following a proposal by Cllr. Pope and seconding by Cllr. Cole*

**0565** **RESOLVED** to approve costs of £1,262 for the bench purchase and up to £100 for fixing.

### 9.5 Church Marks Lane pavement

*Carried forward.*

### 9.6 'Missing' fingerposts

*Agreement reached to explore what might be possible regarding the replacement of two 'missing' fingerposts.*

- 9.7 CIL consultation  
*Members agreed to leave individual consultation responses to individuals if appropriate.*
- 9.8 Emergency Plan  
*Still on hold.*
- 9.9 Annual Parish Meeting (Village meeting)  
*Members reviewed the previously circulated agenda.*
- 9.10 Clerk's progress report  
*Noted.*

## 10. DATE OF NEXT MEETING

To note that the next meeting of the Full Council will be the Annual General Meeting and be held on Monday 15<sup>th</sup> May, 2023 at 6.30 pm at the Village Hall, East Hoathly  
*Noted.*

*Meeting closed at 9:25pm*

IF YOU WOULD LIKE TO RECEIVE E-MAILED COPIES OF THIS AND FUTURE AGENDAS  
PLEASE CONTACT THE CLERK (07948 496760) and/or  
easthoathlywithhallandpc@gmail.com

## Appendix A

Payee Name	£ Amount	Transaction Detail
Aspray claims at home	250.00	Insurance excess amount
Chris Bartholomew	356.40	Trace system
East Sussex County Council	240.00	Street light maintenance
Jakk Country Furniture	1,967.52	Fingerpost refurbishment
HMRC	491.61	Tax and NI
Chris Bartholomew	797.45	Meter switch, lights
Verne Heath	298.33	Salary/expenses
Malcolm Ramsden	1,119.55	Salary/expenses
Castle Water	53.85	Allotment water supply
Keith Stillwell plumbing	475.00	Inspection/repairs/leak
Chris Knott insurance	252.13	Allotment insurance
Anthony Read	165.00	Weekly maintenance chk
Ashdown Solutions Ltd	68.30	March cloud storage/365
Netwise UK	528.00	Website and support
Chris Bartholomew	82.03	Replaced pullswitch
Wealden District Council	858.00	11 bins 1/4ly payment
Tony Pope	60.90	postage/ink/frame
ESALC Limited	433.57	Member subs
	<b>£8,497.64</b>	

## Appendix B

### Correspondence: 21<sup>st</sup> March, 2023 to 18<sup>th</sup> April, 2023

1. NALC newsletter
2. WDC: Agenda for Planning Committee North, Thursday, 30th March, 2023
3. WDC: Supplement: Officer Updates to the agenda for Planning Committee South, Thursday, 23rd March, 2023
4. WDC: Media release: Wealden awarded Home Upgrade Grant funding
5. WDC: Supplement: Presentation Slides for Applications Listed on the Agenda to the agenda for Planning Committee North, Thursday, 30th March, 2023
6. WDC: Newly published decision: Housing Fire Safety Management Policy - Consultation Survey
7. WDC: Newly published decision: Replacement of Private Housing Database
8. WDC: Newly published decision: Taxi Licensing Fees
9. WDC: Newly published decision: Gender Pay Gap Report
10. NALC Chief Executive's bulletin
11. Wealden Weekly Commencing 27th March
12. Podcast of the Month! EP.40 | Cllr James Jamieson 'Under Pressure'
13. WDC: Newly published decision: Social Housing Regulator changes on mutual exchange and tenant involvement
14. Last Chance! South East Water Want Your Views
15. Rural Services Network: The Rural Bulletin - 28 March 2023
16. WDC: Minutes for Planning Committee South, Thursday, 23rd March, 2023
17. WDC: Minutes for Planning Committee North, Thursday, 9th March, 2023
18. NALC events
19. WDC: media release: Benefits service drop-in session in Crowborough (already forwarded to members)
20. WDC: Supplement: MINUTES - To Follow 9 March 2023 to the agenda for Planning Committee North, Thursday, 30th March, 2023
21. NALC Newsletter
22. Digital Demand Responsive Transport in East Sussex
23. WDC: Supplement: Officer Updates to the agenda for Planning Committee North, Thursday, 30th March, 2023
24. WDC: Media release: First winners for Wealden Community Lottery announced
25. ESCC: Tree Talk – tree and hedgerow chat with Team Tree Council- all the latest news, best practice, and discussion from our experts
26. WDC: Minutes for Overview and Scrutiny Committee, Monday, 20th March, 2023
27. WDC: Re. Meeting cancelled - 18/05/2023, 10:00, Planning Committee North
28. WDC: Media release: Recycling this Easter
29. NALC: Chief executive's bulletin
30. Wealden Weekly Commencing 3rd April
31. Applause April Newsletter
32. WDC: Media release: Renewable energy initiative
33. WDC: Newly published decision: Hackney Carriage and Private Hire Policy and Guidance
34. ERTA Guildford Public Meeting 15-04-2023
35. The Rural Bulletin - 4 April 2023
36. RSN Rural Funding Digest - April 2023 Edition
37. WDC: Wealden Weekly Commencing 10th April
38. NALC: Chief executive's bulletin
39. ESCC: Temporary road closure - U7672 Stalker Lane East Hoathly- 22.06.23 - 27.06.23 (already forwarded to all members)
40. ESCC: Temporary road closure - C13 Waldron Road, East Hoathly 8-12 June 2023
41. The Rural Bulletin - 12 April 2023
42. WDC: Media release: Cost of Living Strategy consultation (already forwarded to members)
43. NALC newsletter
44. WDC: Agenda for Licensing Sub-Committee, Thursday, 20th April, 2023
45. Vanguard Way - VGW News - April 2023

46. NALC: Chief executive's bulletin
47. Wealden Weekly Commencing 17 April
48. WDC: Meeting cancelled - 20/04/2023, 10:00, Licensing Sub-Committee
49. The Rural Bulletin - 18 April 2023
50. WDC: Media release: Voter Authority Certificate deadline is fast approaching