

# East Hoathly with Halland Parish Council

## Grant Policy

East Hoathly with Halland Parish Council welcomes and values the work of local voluntary groups and organisations. The council has a policy for making grants to groups and organisations which contribute to the welfare of the parish community by improving or supporting local activities or parish facilities. Applicants must be able to demonstrate a clear need for financial support.

- An overall limit to the value of grants in any one year will be determined as part of the budget setting process with no more than 50% committed in the first half of the financial year.
- Applicants must complete a grant application form and return it, together with the required financial information, to East Hoathly with Halland Parish Council. Grant applications will be considered at the next available meeting of the Parish Council and need to be submitted at least two weeks in advance to ensure inclusion on the agenda. In exceptional circumstances (e.g. no meeting scheduled before the grant is needed) an application can be considered via delegated decision.
- Grants will not normally exceed 50% of the cost of the project or activity.
- Applicants will provide details of the project/activity and the number of East Hoathly with Halland residents expected to benefit.
- Organisations must provide a report of how the money has been spent within a year of the grant being received. Any unspent money must be returned to East Hoathly with Halland Parish Council.
- As a condition of receiving a grant, organisations will be required to acknowledge the Parish Council's support in publicity material.
- Unless there is some clear community benefit, East Hoathly with Halland Parish Council will not normally support commercial organisations, major charities, individuals, political or religious activities or purposes, or bodies considered to be self-funded or provided for by other government authorities.
- The Parish Council responsibility is for the provision of the grant and not for the project itself. The Parish Council accepts no liability for the project or any consequential damages or loss.
- Grants cannot be made retrospectively.

Adopted:

Updated:  
16May2018  
13Jly2020

Reviewed:  
28Jne2021 (Resolution 0381)  
30Oct2023 (20231030.6.9)

Updated:  
26Feb2024 (Resolution 660)

# East Hoathly with Halland Parish Council

## Grant Application

Organisation/Group name: \_\_\_\_\_

Name of applicant and position held in organisation/group: \_\_\_\_\_

Address for correspondence: \_\_\_\_\_

\_\_\_\_\_ Post code \_\_\_\_\_

Telephone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Organisation/Group aims and objectives: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is organisation/group a registered charity? Yes/No (if yes, Charity No. \_\_\_\_\_)

Number of members in organisation/group: \_\_\_\_\_

Number of members resident in East Hoathly/Halland: \_\_\_\_\_

### DETAILS OF GRANT APPLIED FOR –

Total cost of project: £ \_\_\_\_\_

Amount of grant requested: £ \_\_\_\_\_

Details of funds from organisation/group and/or other funding: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Details of what grant funding will be used for and how many East Hoathly/Halland residents will benefit

(continue overleaf and on separate sheet of required): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Details of what grant funding will be used for and how many East Hoathly/Halland residents will benefit

(continued from overleaf): \_\_\_\_\_

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**PREVIOUS APPLICATIONS –**

Details of previous grants given to your organisation/group by East Hoathly with Halland Parish Council

over the past five years: \_\_\_\_\_

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**ACCOUNTS –**

Please attach a copy of your most recent accounts. New organisations/groups should attach a budget forecast and documentary evidence of status.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Name (please print): \_\_\_\_\_

Any comments/other relevant information: \_\_\_\_\_

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