

EAST HOATHLY with HALLAND PARISH COUNCIL

Meeting of the Full Council on **29th April, 2024 at 7.00pm.**
MEETING MINUTES

In attendance: Cllrs. Cole, Freezer (chair), Magness, Thatcher and Whitlock.

Also participating: Malcolm Ramsden (clerk), Verne Heath (rfo) (via Zoom) seven members of the public and police Sgt.Camar.

Please note that meetings are recorded.

1. PUBLIC PARTICIPATION

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and members of the press are also welcome to stay and observe the rest of the meeting (subject to any items considered as confidential within the terms of the Public Bodies (Admission to meetings) Act 1960).

Members heard from members of the public:-

Some of the land outside the WDC Local Plan identified for possible development appears to have been included for development in the Parker Dann proposed application.

Council questioned as to any meetings having been held with Parker Dann. Responded that there had been meetings and that it is quite normal for developers to discuss potential developments with District, Town and Parish Councils.

There are already more than enough houses going to be built and that the infrastructure, etc., etc. would not cope. In response, chair encouraged residents to attend the District Council Local Plan meeting and the Parker Dann presentation to make their points.

Grants for Community Orchards were available. Response was that the item was on the agenda for discussion.

The Garden Plots representative stated that plot holders supported the idea of a change in status from Garden Plots to allotments. Response was that the item was on the agenda for discussion.

Police Sergeant Camar reminded residents to report irresponsible driving to the PCSO or through Operation Downsway and outlined the process relating to Speed Watch group before referring to break ins to a builders yard and caravan.

A member of the public thanked the Sergeant and PCSO Barraclough for their intervention at Buttsfield Lane where problems continued to be experienced.

Chair announced that the Neighbourhood Plan examiner had concluded that, subject to some changes, the Plan could go forward to the next stage and went on to detail the timetable for its progress.

2. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

County Cllr. Bennett's ESCC transport strategy report previously circulated.

3. DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered

Cllr. Freezer regarding her membership of the Carnival Society.

Members agreed to a change in the running order of agenda items.

4. APOLOGIES – to receive apologies for absence.

Apologies received, and reasons accepted, from Cllrs. Butcher and Pope

5. MINUTES

- 5.1 To resolve that the minutes of the Council Meeting held on Monday 25th March, 2024 be taken as read, confirmed as a correct record and signed by the Chairman
*Clerk expanded on occasions when dispensations might be appropriate.
 Following a proposal by Cllr. Whitlock and seconding by Cllr. Cole*
- 0677** **RESOLVED** to approve that the minutes of the Council Meeting held on Monday, 25th of March, 2024, subject to the correction of the word 'census' at item 7.1.2 and clarification of the Redrow status with Barratt Homes at item 7.2, be taken as read and be signed by the Chair.
- 5.1.1.5 Community orchard
*Chair reported that WDC had made funding available which we might like to use to set up a mixed orchard of 6-8 trees including the likes of apple, pear, plum and cherry. Thanks were expressed to Allison Walker for her bringing the offer to the attention of Council and for undertaking to complete the major part of the application process. Chair understood that Council might need to formulate a volunteer policy as part of the application process.
 Following a proposal by Cllr. Thatcher and seconding by Cllr. Freezer*
- 0678** **RESOLVED** to approve that a WDC grant be applied for and to plant a community orchard in the wildflower area at the London Road sports field.
- 7.1 Neighbourhood Plan
- 7.1.1 Update
Chair referred members to her update provided in the Public Participation. WDC have limited resources and ask that Council arrange for the Examiner's comments and changes to be made. Chair asked that thanks again be recorded to Jonathan Walker for his continued work with the Plan and undertaking to complete the required changes and referred members to the previously circulated timetable for completion of the Plan process.
- 7.2 Discharge of conditions 18 and 19 at Paddock Green
Reference was made to the notification that the Paddock Green site had the benefit of a sewage pumping station already installed but that connection to power and software were still needed.
- 7.3 To consider Redrow offer re. Paddock Green 'play area'
Members learnt that Redrow had still to co-ordinate a three-way meeting between themselves, ourselves and WDC.
- 7.4 To consider response to District draft Local Plan
*Chair advised that WDC had held their presentation and that Council had held two drop-in sessions to gather resident's comments in order to formulate a Council response. Comments received covered housing development numbers, justifying how a shortfall in the required housing numbers by some 4,000 could be defended, village concerns contributions and the size of the task to be undertaken in completing the response.
 Following a proposal by Cllr. Freezer and seconding by Cllr. Magness*
- 0679** **RESOLVED** to approve that completion of the response, drawing on comments that have already been received be delegated to Cllrs. Freezer and Thatcher with offers to assist from Cllrs. Cole and Magness.
- 7.5 To note District Council and Planning Inspector decisions to date
Noted.
- 5.1.1 Matters arising from minutes not otherwise covered by agenda items
- 5.1.1.1 Website improvements
Carried forward.
- 5.1.1.2 Church Marks Lane pavement
Cllr. Thatcher and the clerk had met the contractor and reported that the stones embedded within the pavement surface, justification of using Type 1 material, filling of car tyre damage and grass growth were on the contractor's snagging list and would be rectified when next in the area. Clerk to obtain details of the contract to understand the 'guarantee' period.
- 5.1.1.3 80th Dday anniversary events

Chair referred members to the previously circulated quotes for an oak tree together with associated costs.

Following a proposal by Cllr. Freezer and seconding by Cllr. Thatcher

0680 **RESOLVED** to approve costs in the region of £500 for purchase and planting of an oak tree along the northern boundary of the sports field.

5.1.1.4 Wildflower verge markers/licences

Carried forward.

5.1.1.5 See above

6. FINANCE/ADMINISTRATION

6.1 To approve/note payments payable/paid March, 2024

Following a proposal by Cllr. Thatcher and seconding by Cllr. Cole

0681 **RESOLVED** to approve/note payments payable/paid March, 2024 totalling £7,227.91 (See appendix A).

6.2 To note income/expenditure-vs-budget and approve, if necessary, overspends/under-receipts not previously approved

Noted. Last month's minutes, previously circulated, highlighted that overspends in the areas of village furniture, pavilion consumables, insurance, staff training, professional fees and grants had previously been reported and approved.

Following a proposal by Cllr. Cole and seconding by Cllr. Thatcher

0682 **RESOLVED** to note the overspends to date and approve the increase in stationery and website costs, noting that no payments had been received this year from the solar farm as a double payment had been made last year.

6.3 Account signatory update

Chair referred members to the previously circulated update. Members noted that all outstanding mandates had now been completed and would be sent to the appropriate banks and building societies.

6.4 To consider moving away from org.uk to gov.uk for website

Members learnt from the clerk that Netwise can supply a gov.uk domain for £60 per annum with a set up fee of £50 and that there is currently a grant of £100 available to change.

Following a proposal by Cllr. Freezer and seconding by Cllr. Cole

0683 **RESOLVED** to move from the org.uk domain to a gov.uk domain for the website only for an initial cost of £110 and to apply for the £100 grant.

6.5 Email policy

Carried forward. Clerk to explore costs of laptop provision for all members.

6.6 To consider funding clerk's SLCC membership subscription

Following a proposal by Cllr. Whitlock and seconding by Cllr. Cole

0684 **RESOLVED** to approve meeting the cost of clerk's SLCC subscription, currently £200.

6.7 To consider grant requests

Chair summarized the Village Hall's application for a grant towards the cost of replacing lighting at the hall which meets our environmental aspirations.

Following a proposal by Cllr. Cole and seconding by Cllr. Freezer

0685 **RESOLVED** to approve the grant request for £850.

6.8 East Hoathly and Halland War Memorial Sports Ground CC305212 – Council as Trustee. To approve change of email contact details in the Charity Commissioner's records

Following a proposal by Cllr. Freezer and seconding by Cllr. Thatcher

0686 **RESOLVED** to approve change of contact details in the Charity Commissioner's records to rfo@easthoathlywithhalland.org.uk

6.9 Internal audit

Chair asked that thanks be noted to rfo for the recent successful completion of Council's internal audit.

7. PLANNING

7.1 Neighbourhood Plan

7.1.1 See above

7.2 See above

7.3 See above

- 7.4 See above
7.5 See above

8. PROPOSALS/REPORTS FOR APPROVAL, DISCUSSION OR NOTING

- 8.1 Correspondence
Noted. (See Appendix B)
- 8.2 Woodland footpath remedial action update
*Members were referred to the three quotes, previously circulated, received for completion of a specification for a boardwalk.
Following a proposal by Cllr. Whitlock and seconding by Cllr. Magness*
- 0686 RESOLVED** to approve the selection of Maydencroft at a cost of £550 to provide the boardwalk specification.
- 8.3 Annual village assembly update
*Clerk outlined plans for the assembly with approximate costs.
Following a proposal by Cllr. Freezer and seconding by Cllr. Whitlock*
- 0687 RESOLVED** to approve costs of up to £300 in respect of this year's assembly.
- 8.4 Garden Plots update
Cllr. Magness reported that the Garden Plots committee were aggrieved by reports appearing on a Facebook page relating to incorrect set up costs. Members were reminded that the erroneous figures have been quoted in the past and robustly disputed. Clerk agreed to obtain copies and details of earlier work regarding change of status to allotments and inclusion of structures on plots. In response to comments regarding wood being made available on the plots concern was raised that it might be used to erect fences and/or other structures that weren't permitted under the 'licence' agreement and that perhaps it was time to carry out an inspection at the plots.
- 8.5 King's portrait
Carried forward.
- 8.6 Climate Change
Members learnt that Cllr. Butcher was to attend a Climate Change session arranged by NALC and that Cllr. Freezer would be investigating completion of a policy for proposal at a future meeting.
- 8.7 Halland village sign
Cllr. Whitlock suggested a sign might be appropriately placed to the west of the road approaching the roundabout from Eastbourne. Clerk to investigate ownership of the land and obtain indicative quotes.
- 8.8 Halland street furniture
Clerk to investigate ownership of footway and railings at the Fabric Store.
- 8.9 Clerk's progress report
Previously circulated. Noted.
- 8.10 Draft minutes of April WDALC meeting
Previously circulated. In response to a question from Cllr. Cole, chair informed members that Carn Barn Place was in Heathfield. Noted.
- 8.11 Cluster meeting report
Noted.

9. DATE OF NEXT MEETING

To note that the next meeting of the Full Council will be held on Monday 20th May, 2024 at 7.00 pm at the Village Hall, East Hoathly
Noted.

Meeting closed at 9:20pm

IF YOU WOULD LIKE TO RECEIVE E-MAILED COPIES OF THIS AND FUTURE AGENDAS
PLEASE CONTACT THE CLERK (07948 496760) and/or
clerk@easthoathlywithhalland.org.uk

Background papers that are available can be found on the Parish Council website:
<https://easthoathlywithhalland.org.uk/>

Appendix A

Date	Payee Name	Amount
31/03/2024	HMRC	£1,124.26
31/03/2024	J P B Fencing ltd	£120.00
31/03/2024	Baker Bros. builders	£240.00
31/03/2024	Pyrotec Fire Protection	£179.86
31/03/2024	Chris Knott insurance	£256.97
31/03/2024	Ashdown Solutions Ltd	£104.04
31/03/2024	J Gilbert plumbingheat	£321.60
31/03/2024	City Escapes Ltd	£270.00
	Wealden District	
31/03/2024	Council	£858.00
31/03/2024	Chris Bartholomew	£108.60
31/03/2024	Netwise UK	£528.00
31/03/2024	AJGIBL (Came ins.)	£126.86
31/03/2024	ESALC Limited	£48.00
31/03/2024	ESALC Limited	£445.86
31/03/2024	Salaries/expenses	£2,495.86
		£7,227.91

Appendix B

Correspondence: 20th March, 2024 to 24th April, 2024

1. WDC Increase in dog and litter bin charges
2. ESALC: Home Phone Switchover to Digital Voice (already forwarded to members)
3. WDC: media release: New Changing Places facility opens in Polegate
4. WDC: media release: Wealden to partner with University of Brighton to deliver Net Zero business support
5. WDC: media release: Changes to rubbish and recycling collection days for residents
6. WDC: Media release: Wealden Community Lottery is a huge success for communities
7. WDC: Media release: Wealden council supports English Tourism Week
8. Hailsham Active CIC: local sport, health, facilities support and funding
9. WDC: Media release: Wealden Volunteering and 3VA receive financial support from Wealden District Council
10. WDC: Supplement: Officer Updates to the agenda for Planning Committee South, Thursday, 21st March, 2024
11. WDC: Climate Change Resident and Organisation Surveys- Wealden District Council
12. WDC: Community Orchards Funding- now open for applications
13. NALC: Chief Executives bulletin 21March
14. ESCC: Scallows Wish Bridge, Scallows Lane, East Hoathly-26 March
15. WDC: Wealden Weekly Commencing 25 March
16. BRTA: Horsham Public Meeting 1 (already forwarded to members)
17. WDC: Newly published decision: Hackney Carriage and Private Hire Licensing Policy
18. WDC: Wealden Funding Opportunities - March 2024
19. Edukit: Grants to support YP from ethnic backgrounds, opportunities to counter racism and more
20. WDC: Changes to Rubbish and Recycling Collection Days
21. WDC: Media release: Funding awarded to support community orchards
22. WDC: Up to £10k of funding to support people of all ages who are socially disadvantaged
23. ESALC: The TfSE Podcast, Women in Transport, and our Transport Strategy Manager James Gleave
24. WDC: Media release: Surveys released to capture residents' opinions on climate change in Wealden
25. Healthwatch East Sussex Newsletter - March 2024
26. The Rural Bulletin - 26 March 2024
27. NALC: Events 26 March
28. WDC: Newly published decision: Hackney Carriage and Private Hire Fees
29. WDC: Newly published decision: Competence and conduct standard for social housing consultation
30. NALC: Newsletter: 27 March
31. Ashdown Solutions: Enhance your businesses password security!
32. WDC: Media release: Cliff collapses prompt renewed safety warnings
33. NALC: Chief Executive's bulletin 28 March
34. Wealden Weekly Commencing 1 April
35. East Grinstead resident: Speed camera signage
36. Edukit: Grants to improve and activate spaces in London, address health inequalities and more
37. Celebrating #VillageHallsWeek With Hallmaster | March 2024
38. NALC: Events 02 April
39. Edukit: Up to £25k of funding to make art available for public benefit & emerging talent throughout the UK
40. WDC: Media release: Wealden District Council celebrates Golden Anniversary
41. The Rural Bulletin - 3 April 2024
42. WDC: Agenda for Planning Committee South, Thursday, 11th April, 2024
43. WDC: Minutes for Licensing Committee, Friday, 15th March, 2024
44. NALC Newsletter 03Apr
45. WDC: Change of date for meeting 03/07/2024, 10:00, Cabinet
46. NALC: Chief Executive's bulletin 04 April
47. RSN Rural Funding Digest - April 2024 Edition
48. WDC: Newly published decision: Housing Ombudsman Service Business Plan Consultation 24-25
49. Wealden Weekly Commencing 8 April

50. WDC: Supplement: Presentation Slides for Applications Listed on the Agenda to the agenda for Planning Committee South, Thursday, 11th April, 2024
51. WDC: Agenda for Licensing Sub-Committee, Tuesday, 16th April, 2024
52. The Rural Bulletin - 9 April 2024
53. Edukit: Grants to support migrants & refugees, reduce isolation among those at risk of suicide and more
54. WDC: Minutes for Audit, Finance and Governance Committee, Wednesday, 20th March, 2024
55. NALC: Events 09 April
56. Zoom: Transform the way you work with AI by your side
57. WDC: Supplement: Agenda Pack to the agenda for Licensing Sub-Committee, Tuesday, 16th April, 2024
58. WDC: Newly published decision: Pay Gap Report 2022/23
59. WDC: Newly published decision: (Off-Street Parking Places) Order 2015 (Amendment No. 5) (April 2024)
60. Edukit: Over £1M of funding to deliver talking therapies to C&YP who are at risk of being involved in crime
61. WGD on Ashdown Radio (already forwarded to members)
62. NALC Newsletter 10Apr
63. WDC: Supplement: Officer Updates to the agenda for Planning Committee South, Thursday, 11th April, 2024
64. WDC: Newly published decision: Timetable of Meetings 2025
65. NALC: Chief Executive's bulletin 04 April
66. VGW News : April 2024
67. Wealden Weekly Commencing 15 April
68. Email of thanks re. Church Marks Lane pavement.
69. ESCC: FW: Introduction to Lightrock Power's proposals for Stable Green Energy (already forwarded to members)
70. Introduction to Lightrock Power's proposals for Stable Green Energy (already forwarded to members)
71. Edukit: Grants for people who faced inequality, to improve lives of YP and more
72. ESALC: Breakthrough Communications - MORE TRAINING DATES (already forwarded to members)
73. Edukit: Up to £200k of core funding for YP experiencing homelessness
74. WDC: Wealden Community Infrastructure and Spaces Fund 2024 - now open
75. ESALC: Ducks in a row - Training in May/June sessions
76. ESALC: New Accredited Playground Courses
77. ESALC: Designated Powers Project - PCSO Powers
78. NALC: Events 16 April
79. WDC: Minutes for Overview and Scrutiny Committee, Monday, 18th March, 2024
80. NALC Newsletter 17Apr
81. NALC: Chief Executive's bulletin 18 April
82. WDC: Minutes for Licensing Sub-Committee, Tuesday, 16th April, 2024
83. WDC: Media release: New funding available to help community spaces and facilities in Wealden
84. Mulberry Local Authority Services
85. A Round Up Of Safeguarding News March 2024
86. Wealden Weekly Commencing 22 April
87. WDC: Supplement: ANNEX - Decision Notice - Pilgrims to the minutes for Licensing Sub-Committee, Tuesday, 16th April, 2024
88. Grey Matters Newsletter #61
89. WDC: Minutes for Planning Committee South, Thursday, 21st March, 2024
90. WDC: Minutes for Planning Committee South, Thursday, 11th April, 2024
91. ESCC: Resource Pack from TTC - National Hedgerow Week (NHW) Monday 6 May – Sunday 12 May 2024
92. NALC: Events 23 April
93. Playdale: Discover Fun with Nature-Inspired Play