

Trustees of East Hoathly and Halland War Memorial Sports Ground

Draft minutes of meeting held on Monday, 29th January, 2024

In attendance: Cllrs. Butcher, Cole, Freezer (chair), Magness, Partridge, Pope and Thatcher.
Also participating: Malcolm Ramsden (clerk), Verne Heath (rfo) (via Zoom) and Alex Freezer (caretaker).

AGENDA

1. Apologies

Cllr. Vaughan

2. Minutes of 27th November, 2023 meeting (including matters arising)

Plumber to be chased regarding replacement taps, loo seats and tank jacket.

Links to the training courses have been sent and Verne has already completed and passed her display screen equipment course.

Minutes approved.

3. Health & Safety

Requirements obtained. Tania, Malcolm and Alex to allocate roles. Carried forward.

4. Grass Cutting

Burwash contractor appointed for, initially, 20 cuts at £5,100.

5. Review of Hire conditions

No new amendments, since the last meeting, have been received. Bouncy castle/inflatables insurance 'cover' issues to be watertight with hirers signing up to their own event insurance, details of which, will need to be lodged with us. The primary school have already undertaken to provide us with their paperwork for the funrun.

Any further suggested amendments to be provided before the next meeting. Carried forward.

6. Pavilion inspection

The new pavilion insurer seeks evidence of an inspection of the building with any maintenance plan to be documented. The Ansva agent has confirmed that the survey need not be carried out by an accredited surveyor and that a local builder's services can be obtained. Company that surveyed the building last time no longer do this work and mentioned we should be looking at costs of £250 – £350. Cross-in-Hand builder to be contracted at £200.

7. Pavilion leak

Signage now in place indicating main water supply 'off' tap.

Thanks noted to the East Hoathly resident for dealing with the leak.

The section of pipe in the loft that hadn't been lagged following last year's freeze froze, causing the burst to pipe although also found is one of the two self-regulating heating cable systems has been 'tripping'. Bartholomews to investigate.

Malcolm to enquire if Aspray's will meet the costs of the tennis club £206.40 cost of hiring a portaloos.

8. Play area inspection report

*Report circulated with only two levels of risk exposed – 'low' and 'very low'.
Malcolm to show Alex what needs to be done/maintained at the play area.*

9. Any other business

Chris mentioned that at recent meeting with District representatives present, that funding could be available for recreational schemes/projects.

Verne reported that funds were getting low and that a further grant would soon be needed.

The decision regarding charity grants could legitimately be authorized by the F&GP committee but there was going to a proposal considered regarding payments being made by Council as the sole managing trustee which would have vat implications.

Meeting closed at 8.50pm

DRAFT