

## EAST HOATHLY with HALLAND PARISH COUNCIL

Members of East Hoathly with Halland Parish Council are summoned to attend an ordinary meeting of the **FULL COUNCIL** to be held at the Village Hall, East Hoathly on **30<sup>th</sup> September, 2024 at 7.00pm.**

Signed *Malcolm Ramsden* (25<sup>th</sup> September, 2024)

### AGENDA

*Please note that meetings are recorded.*

#### 1. PUBLIC PARTICIPATION

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and members of the press are also welcome to stay and observe the rest of the meeting (subject to any items considered as confidential within the terms of the Public Bodies (Admission to meetings) Act 1960).

#### 2. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

#### 3. DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered

#### 4. APOLOGIES – to receive apologies for absence

#### 5. MINUTES

5.1 To resolve that the minutes of the Council Meeting held on Monday 19<sup>th</sup> August, 2024 be taken as read, confirmed as a correct record and signed by the Chairman

5.1.1 Matters arising from minutes not otherwise covered by agenda items

5.1.1.1 Church Marks Lane pavement

*Contractors still have repairs to complete, including dealing with weeds already growing through the surface.*

#### 6. FINANCE/ADMINISTRATION

6.1 To approve/note payments payable/paid July/August, 2024

6.2 To note income/expenditure-vs-budget and approve, if necessary, overspends/under-receipts not previously approved

6.3 Account signatory update

*Update to be provided by RFO*

6.4 To consider grant applications

6.4.1 Application from Wealden Citizen's Advice

*Proposal from Finance and General Purpose Committee (F&GPC) to approve application received from Wealden Citizens Advice requesting £350 to contribute to them being able to continue providing a service to parish residents.*

6.4.2 Air Ambulance Charity Kent Surrey Sussex

*Requesting £500 to continue providing their potentially lifesaving work.*

6.5 To approve Investment policy

*Proposal from F&GPC to approve Investment policy, as circulated, as transparency and clarity is required to formalize, amongst other things, how funds in excess of the FCSC limit of £85,000 be dealt with and what forms of investment are, and more importantly aren't, seen as appropriate for this Council.*

- 6.6 To approve streetlight maintenance and energy supply  
*Proposal from F&GPC to approve that ESCC streetlighting maintenance and energy supply agreement, as circulated, be adopted for the Parish's eight streetlights.*
- 6.7 To approve budget/precept setting timetable  
*Proposal from F&GPC to approve that items to be considered for 2025/26 be submitted to the clerk now and members reminded at the October meeting of the Full Council with an agenda item at November's F&GP meeting to draw up a proposed budget and precept for submission and approval (subject to any unforeseen items being raised subsequently) at the November meeting of the Full Council.*
- 6.8 To approve investigation costs regarding appropriateness of governance documents, as recorded by the Charity Commissioners, of East Hoathly and Halland War Memorial Sports Ground and East Hoathly Village Hall charities  
*Proposal from F&GPC to approve that, in view of the confusion with the Charity Commissioner's records at the time of registration of both charities, Council investigate the costs of clarification which might require a new 'scheme' for East Hoathly and Halland War Memorial Sports Ground.*
- 6.9 To review draft amendments to existing naming, Terms of Reference, Licence and possible Association rules and put drafts forward to Garden Plotters for consideration  
*Officer's recommendation: That consideration be given to changes requested including change of name to Allotment Gardens.*
- 6.10 To review wildflower verge status in East Hoathly  
*Proposal from F&GPC to approve de-registration of the South Street and Church Marks Lane/High Street verges and create attractive flower areas next to the two benches by the High Street/The Mews/Church Marks Lane bus shelters.*
- 6.11 To approve Christmas tree, light and decoration funding  
*Proposal from F&GPC to fund both of the parish Christmas trees, including purchase, erection and subsequent removal, associated costs regarding lights, County licences and decoration refurbishments as, and when, required.*
- 6.12 To approve costs of bleed kits and consider placement  
*Proposal from F&GPC to fund bleed kits and associated cabinets costing in the region of £450 each.*
- 6.13 To approve costs of notice boards and consider placement  
*Proposal from F&GPC to fund additional notice boards costing in the region of £1,500 each.*
- 6.14 To approve renewal of insurance cover  
*Proposal from F&GPC to accept the recommendation of our insurance broker and renew the existing policy with the option to 'fix in' for a term of three years.*
- 6.15 To approve High Street cherry tree replacement costs  
*Quotes to follow.*
- 6.16 To approve replacement bus shelter selection  
*Replacing the two bus shelters at the junction of High Street/The Mews.*
- 6.17 To approve funding of Moat Wood boardwalk specification from woodland s106 funds  
*Proposal from F&GPC that the costs of the boardwalk specification at the Council portion of Moat Wood (£550) be taken from woodland s106 funds.*
- 6.18 To approve funding of Moat Wood tree safety survey from woodland s106 funds  
*Proposal from F&GPC that the tree safety survey at the Council portion of Moat Wood (£300) be taken from woodland s106 funds.*
- 6.19 To approve meeting costs of Village Hall hire for meetings  
*Proposal from F&GPC that Council meet the costs of holding meetings at the Village Hall in the range of £800 - £1,000 per annum.*
- 6.20 To approve funding of Moat Wood boardwalk construction and agree length of section to be built  
*Officer's recommendation: That a decision be made regarding the choice between a 12m section or a 20m section and that one of the two quotes received be accepted and that the necessary approvals be obtained together with obtaining the costs of*

*preparatory works with funding to be met by exhausting the woodland reserves (to include s106 funds).*

- 6.21 To approve costs regarding repair of roundabout at sports ground play area  
*Proposal from F&GPC that Council meet the £1,892.70 costs of repairing the roundabout. The cost of replacing would be £6,900 plus delivery and installation.*
- 6.22 To consider application for new member co-option
- 6.23 To consider energy contract renewal  
*Present contract about to finish.*

## **7. PLANNING**

- 7.1 Neighbourhood Plan  
*September referendum result was to adopt the Plan.*
- 7.2 Lobbying Wealden District Council regarding 'First Homes'  
*Proposal from the chair to lobby District to introduce their 'First Homes' policy as soon as possible and to include a Local Connection element within the policy restricting purchases to those who have a local connection.*
- 7.3 To consider response to Planning Inspector's request for comments  
*Relating to appeal for non-determination of application reference WD/2024/0584 – Land north and west of 2 Estate Cottages, Heathfield Road, Halland*
- 7.4 To note District Council and Planning Inspector decisions to date  
*Approved by District are applications in respect of Belmont House, Crockstead Farm Hotel and Crouchs Farm.*

## **8. PROPOSALS/REPORTS FOR APPROVAL, DISCUSSION OR NOTING**

- 8.1 Correspondence
- 8.2 Recording and publishing officer's time spent in dealing with Freedom of Information requests  
*Proposal from Cllr. Butcher asking that officer's time spent in dealing with Freedom of Information requests be recorded and published.*
- 8.3 K6 'phone box painting update  
*Officer's Recommendation: As only one quote has been received so far with four quotes having been sought recommend carrying this item forward and asking if anyone knows of a painter that has the necessary insurance, public liability cover of at least £10m and who has (or is willing to obtain) the necessary licence to work on the highway.*
- 8.4 Accessibility and Visibility  
*Proposal from chair seeking suggestions for improved and increased accessibility and visibility of what Council does.*
- 8.5 Halland village sign update  
*Officer's Recommendation: Approval required but, as only two quotes received so far as there are very few suppliers and installers of village signs of the type we seek , a further trawl might be proposed. Exact location needs to be determined before the necessary Highways licence can be applied for.*
- 8.6 Grass and verge cutting around the Parish  
*Proposal from F&GPC to arrange for more cuts next season than seen this year.*
- 8.7 Procedure regarding plots of land becoming available to buy  
*Officer's Recommendation: Approval required to delegate to clerk authority to make relevant enquiries (but not commitments) when notified of land becoming available and report outcomes to members.*
- 8.8 To note Garden Plots draft minutes of 2<sup>nd</sup> September meeting
- 8.9 To note Police and Crime Commissioner's request
- 8.10 To note tree safety inspection report
- 8.11 Clerk's progress report

## **9. DATE OF NEXT MEETING**

To note that the next meeting of the Full Council will be held on Monday 28<sup>th</sup> October, 2024 at 7.00 pm at the Village Hall, East Hoathly

IF YOU WOULD LIKE TO RECEIVE E-MAILED COPIES OF THIS AND FUTURE AGENDAS  
PLEASE CONTACT THE CLERK (07948 496760) and/or  
[clerk@easthoathlywithhalland.org.uk](mailto:clerk@easthoathlywithhalland.org.uk)

*Background papers that are available can be found on the Parish Council website:  
<https://easthoathlywithhalland.org.uk/>*